

No.2-12/2017-P. Arts
Government of India
Ministry of Culture

Puratatava Bhawan, 2nd Floor,
INA, New Delhi -110023

Dated the 28th September, 2017

ORDER

Subject:- Continuation of the Financial Assistance Scheme for the Artistes titled "Artistes Pension Scheme & Welfare Fund" with the new name "Scheme for Pension and Medical Aid to Artistes" beyond 12th Five Year Plan Period (beyond 31.3.2017) and upto the financial year 2019-2020.

In continuation of Order No.10/21/2012-Akademi dated 25th Nov. 2013, sanction of the President is hereby accorded to the continuation of the "Artistes Pension Scheme & Welfare Fund" **now renaming** as "**Scheme for Pension and Medical Aid to Artistes**" beyond 12th Five Year Plan (beyond 31.3.2017) from the financial year 2017-2018 to 2019-2020 with an outlay of Rupees 90.00 crores [Rs.30.00 crores each during the period of aforesaid three years].

2. The Scheme aims to improve the financial and socio-economic status of the old artistes and scholars who have contributed significantly in their specialized fields of arts, letters etc. in their active age or are still contributing in the field of arts, letters etc. but due to old age they have to lead a miserable life or are in penury condition. The Scheme also envisages to provide medical aid facility to these Artistes and his/her spouse by covering them under a convenient and affordable Health Insurance Scheme of the Government for treatment of diseases involving hospitalization.

3. Ministry of Culture has been administering the Scheme since 1961 with certain amendments as warranted from time to time. Financial assistance from the Central Government may be in the form of monthly allowance. Such allowance given to the Artistes recommended under Centre-State quota will be shared by the Centre and State Government/UT Administration concerned, with the latter paying a monthly allowance of at least Rs.500/- (Rupees five hundred only) per month per beneficiary. The monthly allowance contributed by the Central Government in such cases shall not exceed Rs.3500/- (Rupees three thousand five hundred only) per month per beneficiary. In any circumstances the contribution of Central Government and State Government/UT Administration altogether will not exceed Rs.4000/- (Rupees four thousand only) per month per beneficiary in which contribution of State Government/UT Administration should be at least Rs.500/- (Rupees five hundred only) per month per beneficiary.

4. As per the Scheme those artistes and traditional scholars shall be eligible for getting the assistance who have made significant contribution in their fields, art and letters etc. and their income (including income of spouse) must not exceed Rs.4000/- (Rupees four thousand only) per month or annual income of Rs.48,000/- (Rupees forty eight thousand only) which is excluding artiste pension assistance amount already getting by a beneficiary from the Government (i.e. concerned State Govt./UT Administration and/or Ministry of Culture). Also, the age of the applicant artiste

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✓ p-78-81/c.

should not be less than 60 (sixty) years on the date of application and he/she is getting pension of at least Rs.500/-(Rupees five hundred only) per month from the concerned State Government/UT Administration.

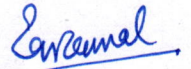
5. The applications for consideration of the request of Artistes for pension are received throughout the year at the designated location as indicated in the Scheme Guidelines attached as Annexure to this Order. The applications of eligible artistes found to be complete in all respects are placed before duly constituted Expert Committee under the Scheme who recommends the names of deserving candidates for award of Artistes Pension solely on merit considering their financial position and eminence etc. The recommendations of the Expert Committee are examined with reference to the Scheme guidelines, rules of the Govt. and also availability of fund under the Scheme to facilitate an informed decision by the Competent Authority. After getting the approval of the Competent Authority, monthly artistes pension to the approved artistes are disbursed by the Ministry of Culture either itself or through Service Provider appointed by the Ministry for this purpose, directly into their bank account subject to receiving certain requisite documents viz. Life Certificate, Income Certificate etc.

6. The Scheme has also a provision to provide a convenient and affordable Health Insurance Coverage of the Government for the existing beneficiary Artistes and his/her spouse the quality medical care for treatment of diseases involving hospitalization through an identified network of health care providers.

7. The features of the Scheme and guidelines in detail are indicated at the Annexure to this Order.

8. The expenditure involved on the above Scheme would be debitable to respective heads of approved budget grant No.18 of Ministry of Culture for the financial year 2017-2018 and the subsequent years.

9. This issues subsequent to the concurrence of Integrated Finance Division (IFD), Ministry of Culture conveyed vide Dy. No.30094 dated 30.8.2017, appraisal of the Scheme by AS&FA(Culture) and thereafter approval of Secretary(Culture).



(I. A. Kamal)

Under Secretary to the Govt. of India

Copy to:-

1. Addl. Secretary & Financial Advisor, Ministry of Culture, Room No. 173, Krishi Bhawan, New Delhi.
2. Joint Secretary (PF-II), Department of Expenditure, Ministry of Finance, North Block, New Delhi.

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3. Joint Secretary (P. Arts), Ministry of Culture, Puratatva Bhawan, New Delhi.
4. Director, South-Central Zone Cultural Centre, 56/1, Civil Lines, Opposite MLA's Hostel, Nagpur, Maharashtra, Pin-440001.

Copy also to:-

1. PS to Hon'ble Culture Minister, Shastri Bhawan, New Delhi.
2. PSO to Secretary (Culture), Shastri Bhawan, New Delhi.
3. PPS to JS (P.Arts), Ministry of Culture, Puratatva Bhawan, New Delhi.
4. PS to Dir (IFD), Ministry of Culture, Puratatva Bhawan, New Delhi.
5. NIC, Ministry of Culture, Shastri Bhawan, New Delhi for uploading on the website of the Ministry under heading 'Scheme'.

JS(Jy) Office
Diary No. : 19639
Dated : 3/12/2013

F. No. 10/21/2012-Akademi
Government of India
Ministry of Culture

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Shastri Bhawan, New Delhi
Dated the 25th November, 2013

ORDER

Subject:- Continuation of the erstwhile Financial Assistance Scheme for the Artists, with the new name "Artistes Pension Scheme and Welfare Fund" from the 11th Five Year Plan to the 12th Plan

Sanction of the President is hereby accorded to the continuation of the Scheme of "Financial Assistance to Persons Distinguished in Letters, Arts and Such Other Walks of Life who may be in Indigent Circumstances and their Dependents" **now renamed as "Artistes Pension Scheme and Welfare Fund"** during the XII Five Year Plan (2012-17) with an outlay of Rupees 94.00 crore during the Plan period. The renamed Scheme shall have a fresh component of National Welfare Fund (in replacement of the earlier provision relating to Medical Aid) while retaining the other features of the old Financial Assistance Scheme.

2. The Assistance under the Pension Scheme is provided by the Central Government in the form of monthly allowance which will be Rs. 4000/- for the Pension granted under Central Quota and Rs.3,500/- under Centre-State Quota. Those granted pension under Centre-State Quota, is provided Rs.500/- per month by their respective State Governments against the Amount of Rs.3500/- per month provided by the Central Government. Besides, financial help subject to the prescribed limit, in case of hospitalization and other exigencies is provided out of the National Welfare Fund, to the Artistes already covered under Pension Scheme and the spouse/ dependents after the Artistes death. Features of the Scheme in detail are indicated at the Annexure to this Order. Disbursement of the Financial Assistance to the Artistes under the Scheme shall be done by the Life Insurance Corporation of India (LIC), in terms of the Memorandum of Agreement dated 11.12.2009 signed between the Ministry of Culture and the LIC.

3. The expenditure involved will be debited to

- (i) Demand No. 19 Major Head "2205" Art and Culture -00.102 Promotion of Arts & Culture (Minor Head) -04-Other Scheme-04.80 Artists Pension Scheme 04.80.50 - other charges (Plan).
- (ii) Demand No. 19 Major Head "2205" Art and Culture -00.796 Tribal Area Sub Plan (Minor Head) 25 - Artists' Pension Scheme 25.00.31 - Grant in aid General (Plan).

4. The issues with the concurrence of Integrated Finance Division (IFD), Ministry of Culture vide their Dy. No. 3065 dated 20.11.2013.

N.P. Shukla
25/11/2013
(N.P. Shukla)

Under Secretary to the Government of India

Copy to:-

1. Secretary, Planning Commission, Yojana Bhavan, New Delhi.
2. Secretary, Department of Expenditure, Ministry of Finance, North Block, New Delhi.
3. Addl. Secretary & Financial Advisor, Ministry of Culture, Room No. 173, Krishi Bhavan, New Delhi.

Copy also to:-

1. PS to Hon'ble Culture Minister
2. PSO to Secretary (Culture)
3. PPS to JS (Com), Ministry of Culture
4. PA to DS (IFD)



**Government of India
Ministry of Culture**

**GUIDELINES ON
SCHEME FOR PENSION AND MEDICAL
AID TO ARTISTES**

[A Scheme to support and sustain old and indigent artistes in the form of monthly allowance and also to provide them a convenient and affordable Health Insurance Coverage of the Government for medical treatment]

1. Preamble

The Scheme shall be known as 'Scheme for Pension and Medical Aid to Artistes'. The Scheme is meant for improving the financial and socio-economic status of the old artistes and scholars who have contributed significantly in their specialized fields of arts, letters etc. in their active age or are still contributing in the field of arts, letters etc. but due to old age they have to lead a miserable life or are in penury condition. The Scheme also envisages to provide medical aid facility to these Artistes and his/her spouse by covering them under a convenient and affordable Health Insurance Scheme of the Government for treatment of diseases involving hospitalization through an identified network of health care providers.

This Scheme has following two provisions/components:-

- (A) National Artistes Pension Fund; and
- (B) National Artistes Medical Aid Fund

2. National Artistes Pension Fund:-

(1) This will cover the following two types of cases/requests:-

- (i) Existing beneficiaries getting monthly artistes pension under the 1961 Scheme of 'Financial Assistance to Persons Distinguished in Letters, Arts and Such other Walks of life who may be in indigent circumstances' as amended from time to time; and
- (ii) Fresh cases of artistes, writers, etc. who are eligible for a grant/monthly financial assistance under the extant guidelines of the Scheme.

(2) Eligibility Criteria for monthly Artistes Pension:-

- (i) To be eligible for assistance under the Scheme, a person's contribution to art and letters, etc. must be of significance. Traditional scholars who have made significant contribution in their fields would also be eligible notwithstanding the absence of any published works.
- (ii) Personal income of the applicant (including income of the spouse) must not exceed Rs.4,000/- (Rupees four thousand only) per month or annual income of Rs.48,000/- (Rupees forty eight thousand only) [This excludes artiste pension assistance amount already getting by a beneficiary from the Government (i.e. concerned State Govt./UT Administration and/or Ministry of Culture)].
- (iii) The applicant should not be less than 60 (sixty) years of age (This does not apply in the case of spouse).
- (iv) The applicant artiste is getting pension of at least Rs.500/- per month from the concerned State Government/UT Administration.

(v) The artistes who are below the age of 42 years and want to get Artist Pension in future should immediately register themselves under the Atal Pension Scheme. With effect from year 2035, i.e. 18 years from now when the Atal Pension Scheme will start giving benefits, no new applicants will be entertained by Ministry of Culture under this Scheme because the applicants will be covered under Atal Pension Scheme. For in-between period the artists who are awardees (State Awardees or National Awardees) or categorized/recognized artistes of Akashwani/Doordarshan and who can substantially prove their source of earning from the art activity during their active age will be eligible to apply. Application of such applicant artiste should be recommended by respective State Government/Union Territory Administration along with indicating the amount of monthly financial assistance/pension being provided to the said applicant artiste at the specified place of the Application Form. After receipt of the application complete in all respects at the specified location in Ministry of Culture, the particulars of the applicant artiste will be got physically verified/inspected by officer(s) of the Ministry of Culture or one of the organizations of Ministry of Culture and subsequent to finding the applicant artiste eligible in all respects in terms of guidelines of the Scheme, his/her application shall be placed before the Expert Committee set up under the Scheme for appropriate decision for award of Pension.

(vi) The applicant artistes should not be getting financial assistance under other Schemes of the Ministry viz. Repertory Grant etc.

(3) Procedure for Submission of Applications:-

The eligible artistes may submit their applications in prescribed form (Appendix) enclosing therewith the following requisite documents, through respective State Government/UT Administrations with their recommendations. **Without recommendations of State Government/UT Administrations, the application shall not be considered and rejected summarily.**

Documents required to be enclosed with the application form:-

[Note: All documents must be in English or Hindi. Documents in other than English or Hindi should be accompanied with typed English translation from authorized translator].

(i) A recent (not older than six months) clear & coloured passport size photograph of the applicant to be affixed on the specified place in the application form;

(ii) Self attested copy of any one document from the following listed documents for address proof:-

(a) Aadhaar Card issued by Unique Identification Authority of India (UIDAI); (b) Elector's photo identity card; (c) Passport; (d) Driving License; (e) Electricity Bill[^]; (f) Landline telephone or broadband connection bill[^]; (g) Water Bill[^]; (h) Consumer gas connection card or book or piped gas bill[^]; (i) Bank account statement[^] (j) Domicile certificate issued by the Government; (k) Passport of the spouse; (l) Post office pass book having address of the applicant; (m) Property registration document

[[^] Should not be more than three months old on the date of application]

- (iii) Self attested copy of any one document from the following listed documents for proof of Date of Birth:-
- (a) Aadhaar Card issued by UIDAI; (b) PAN Card (c) Elector's photo identity card; (d) Passport; (e) Driving License; (f) Birth Certificate issued by the Municipal Authority or any office authorized to issue Birth and Death Certificate by the Registrar of Birth and Deaths; (g) Marriage certificate issued by Registrar of Marriages; (h) Matriculation/10th class certificate or mark sheet of recognized Board; (i) Domicile certificate issued by the Government.
- [Note: Certificate enclosed by an applicant in support of Date of Birth issued by a Doctor/any other authority certifying age on the basis of physical appearance of the applicant will not be accepted and application of such applicant will be rejected summarily].
- (iv) Self attested copy of Aadhaar Card issued by UIDAI.
- (v) Original copy of Income Certificate in the prescribed format [Annexure-II(A)] issued by the Competent Authority of the State/UTs concerned.
[Note: The Competent Authority for issue of Income Certificate in various States/Union Territories is given in Annexure-II(B)].
- (vi) Copies of relevant documents which support the applicant's contributions made in the field of Art, Culture etc. or awards, recognition, or distinction received by the applicant from Central/State Government/Union Territory or any prominent Literary or Arts Society.
- (vii) Duly filled-in and signed prescribed Bank Authorization letter (Annexure-IV) which is verified & signed by the Manager of the concerned Bank (in original).
- (viii) Recommendation letter obtained from the Culture Department of concerned Stated Government/UT Administrations in the prescribed format [Part-II of the Application Form (Appendix)].

The application may also be made online through using the Registration/login Page of Culture Scheme Monitoring System (CSMS) <http://csms.nic.in/login/index.php> on the website of the Ministry of Culture www.indiaculture.gov.in under the heading of 'MOC Schemes Application'.

Till the Ministry of Culture allows/develops fully end-to-end receiving online application process, the hard copy of duly filled-in application form (Appendix) for award of Artistes Pension along with all the necessary enclosures as mentioned in the application form may be sent to "**The Director, South Central Zonal Cultural Centre, 56/1, Civil Lines, Opposite MLA's Hostel, Nagpur, Maharashtra, Pin-440001**" through respective State Government/UT Administrations with their recommendations in the prescribed format.

Note: 1. All entries in the application form should be legible and filled clearly. Incomplete applications and applications without the recommendation of respective State Government/UT Administrations and necessary enclosures as mentioned in the application form will not be entertained, in any respect and rejected summarily. Each page of the application and enclosures should be serially numbered and signed

by the applicant. Further the page number of the relevant document should clearly be indicated on the check list (Annexure-I).

Note: 2. Ministry of Culture may make such changes in the Application Form as may be felt necessary from time to time.

(4) Nature of Financial Assistance:-

Financial assistance from the Government may be in the form of monthly allowance. Such allowance given to the Artistes recommended under the Centre-State Quota will be shared by the Centre and State Government /UT Administration concerned, with the latter paying a monthly allowance of at least Rs.500/- per month per beneficiary. The monthly allowance contributed by the Central Government in such cases shall not exceed Rs.3500/- per month per beneficiary. In any circumstances the contribution of Central Government and State Government/UT Administration altogether will not exceed Rs.4000/- per month per beneficiary in which contribution of State Government/UT Administration should be at least Rs.500/- per month per beneficiary. Out of Rs.4000/-, the monthly contribution of allowance of Central Government will be less to the extent the monthly contribution of allowance being provided to the applicant by State Government/UT Administration.[eg. If State Government is already providing Rs.1000/- per month pension to an artiste recommended to get financial assistance from the Central Government under this Scheme, in that case the contribution of Central Government would be only Rs.3000/- per month].

(5) Selection of Applicants for award of Artistes Pension:-

The applications of eligible artistes found to be complete in all respects will be placed before Expert Committee constituted by Ministry of Culture under the Scheme after getting physical inspection/verification of the applicants done by officer(s) of the Ministry of Culture or one of the organizations of Ministry of Culture. The Expert Committee will comprise heads of various cultural organisations under Ministry of Culture and also assisted by a number of eminent artistes in different fields of art and culture who have proven their expertise in their respective fields, as decided by Ministry of Culture from time to time.

The Expert Committee will consider the applications in terms of extant guidelines of the Scheme and recommend the names of deserving candidates for award of Artistes Pension solely on merit considering financial position and eminence etc. of the applicant artistes. The recommendations of the Expert Committee are to be examined by the Administration Division with reference to the Scheme guidelines and the rules of the Govt. as also availability of fund under the Scheme to facilitate an appropriate decision by the Competent Authority. The cases of all the recommended candidates will be submitted finally for getting approval of Competent Authority who will be one level above to the Chairperson of the Expert Committee. Before release of financial assistance to the approved candidates, concurrence of Internal Finance Division shall be obtained.

(6) Disbursement of artistes pension:-

Monthly Artistes Pension to the approved existing beneficiaries (i.e. pensioner) and new artistes to be included in the beneficiaries list subsequent to the recommendation of Expert Committee and thereafter approval of the Competent Authority, will be disbursed by the Ministry of Culture through Public Financial Management System(PFMS)/Direct Benefit Transfer(DBT) or through Service Provider (appointed by Ministry of Culture for disbursement of Artistes Pension) directly into their bank account subject to receiving the following documents mandatorily online on the email of Artistes Pension Section of the Ministry i.e. apsection-culture@nic.in every year in November and after examination/scrutiny, the same are found to be in order:-

(i) Digital Life Certificate (DLC) of the beneficiary processed through Jeevan Pramaan Portal (<https://jeevanpramaan.gov.in>) by using necessary information like Aadhaar number, Mobile number and Pension Payment Order (PPO) displayed by the Ministry on its website[Till the time the Aadhaar Card is made mandatory by the Government for individual residing in the State of Assam, Meghalaya and Jammu & Kashmir, they may submit coloured scanned copy of their original Life Certificate in the prescribed format (Annexure-III)]; and

(ii) Coloured scanned copy of original Income Certificate in the prescribed format [Annexure-II(A)] issued by the concerned Competent Authority of the States/UTs[Annexure-II(B)].

The beneficiaries will have to furnish any other requisite information/document(s) as sought by the Ministry from time to time. In case the requisite documents sought by the Ministry are not received from a beneficiary, the pension will not be released to him/her. Further, if any discrepancy is found in the documents furnished by the beneficiary, the pension may not be released or stopped forthwith till such time the discrepancy is rectified.

(7) Renewal of financial assistance to existing beneficiaries:-

Subject to the above provisions the recurring monthly allowance sanctioned under the Scheme to the existing beneficiaries shall be for such period as may be determined by the Central Government and/or may be continued on year-to-year basis on receipt of Digital Life Certificate (DLC) and Income Certificate from them as mentioned in above para 2.(6).

(8) Discontinuance of allowance:-

If the financial means of a recipient improve beyond Rs.4000/- (Rupees four thousand only) per month or annual income of Rs.48,000/- (Rupees forty eight thousand only) [This excludes artiste pension assistance amount already getting by a beneficiary from the Government (i.e. concerned State Govt./UT Administration and/or Ministry of Culture)], allowance under the Scheme will be discontinued forthwith without any notice to the recipient. Government may also at its discretion terminate the allowance after giving three months notice to the recipient.

Any recipient may also relinquish his/her right to receive allowance by giving written notice to the Government. In such cases, the allowance will be discontinued with effect from the date of his/ her letter of relinquish.

(9) Pension to the spouse in case of death of beneficiary:-

In case of death of a beneficiary getting artistes pension, the financial assistance may be transferred, at the discretion of the Central Government, in the name of the spouse of the beneficiary till life if such request application is received in the Ministry of Culture from the spouse along with the under-mentioned documents within the period of six months from the date of death of the beneficiary artiste. The request may be considered beyond six months upto the period of one year from the date of death of the beneficiary artiste if the competent authority is satisfied that there was genuine reasons due to which delay has occurred and the applicant could not submit his/her application in the prescribed time limit. After the period of one year, the claim for transfer of pension in the name of spouse will stand to be forfeited and no request in this regard shall be entertained:-

- (i) Copy of death certificate of late beneficiary in original or self attested;
- (ii) Documentary proof to support that the late beneficiary was getting artistes pension;
- (iii) Legal heir certificate in the prescribed proforma issued by the Competent Authority and an affidavit from SDM or 1st Class Magistrate in proforma;
- (iv) Self attested copy of Digital Life Certificate (DLC) of the spouse processed through Jeevan Pramaan Portal (<https://jeevanpramaan.gov.in>);
- (v) Self attested copy of latest Income Certificate of the spouse in the prescribed format [Annexure-II(A)] issued by the concerned Competent Authority of the States/UTs[Annexure-II(B)];
- (vi) Self attested copy of Aadhaar Card of spouse issued by UIDAI;
- (vii) Self attested copy of any document in support of address proof of the spouse as mentioned in para 2.(3)(ii) above;
- (viii) An undertaking that he/she is not getting financial assistance under other Schemes of the Ministry of Culture or other Ministry/Department of Central Government for the same purpose.
- (ix) Bank Authorization Letter in the prescribed format (Annexure-IV)

The financial assistance may be transferred in the name of spouse after getting physical inspection/verification of the applicant done through officer(s) of the Ministry of Culture or one of the organizations of Ministry of Culture and finding affirmative report, examination of the request of spouse in consultation with IFD of the Ministry and finally obtaining the approval of the Competent Authority.

The following time-lines are prescribed for prompt process of such requests, subsequent to receiving the same from spouse along with the requisite documents in the Ministry and found to be complete in all respects:-

- (i) Physical inspection/verification : Three weeks;
- (ii) Concurrence of Integrated Finance Division(IFD) after affirmative report established on physical verification: Two weeks
[if IFD seeks some clarification/document, the prescribed period will be counted after the same are received from spouse or Administrative Division of the Ministry];
- (iii) Approval of the Competent Authority after concurrence of IFD: One week; and
- (iv) Pension starting to the spouse: From consequent month after approval of the competent authority.

3. National Artistes Medical Aid Fund

(1) Introduction

Ministry of Culture has been administering 'Scheme of Financial Assistance to Persons Distinguished in Letters, Arts and Such other Walks of life who may be in indigent circumstances and their dependents' since 1961 as amended from time to time to support and sustain old and poor artistes in the form of monthly allowance (pension). The indigent artistes do not have the financial resources to bear the cost of medical treatment and due to poor financial position they are exposed to vulnerability in getting medical treatment which increases when they have to pay out of pocket for their medical care with no subsidy or support. Through this fund, the endeavour is to provide a convenient and affordable Health Insurance Coverage of the Government for the existing beneficiary Artistes and his/her spouse. This will provide a probable relief to such artistes by overcoming financial handicaps, improving access to quality medical care and providing financial protection against high medical expenses. This fund will be utilized by Ministry of Culture for providing services of appropriate Health Insurance coverage for the existing beneficiaries and his/her spouse through the concerned Ministry/Department which is implementing the aforesaid Health Insurance Scheme.

(2) Objective

The objective of this fund shall be to provide a convenient and affordable Health Insurance Coverage of the Government for the existing beneficiary Artistes and his/her spouse the quality medical care for treatment of diseases involving hospitalization through an identified network of health care providers.

(3) Eligible beneficiary for the facility of Health Insurance

The existing beneficiary Artistes who are getting financial assistance under the 'Scheme for Pension and Medical Aid to Artistes' along with his/her spouse will be eligible to get this facility.

(4) Expenses on getting Health Insurance Coverage

The expenses on getting Health Insurance coverage of the existing beneficiaries and his/her spouse shall be borne by the Central Government in addition to the monthly pension amount being disbursed to them.

4. Administration of the Scheme

The Scheme will be implemented by the Ministry in support of all Zonal Culture Centres and SCZCC, Nagpur will be the main coordinator. The Ministry reserves the right to modify the provisions of the Scheme at any time. In order to implement the Scheme in better perspective, the Scheme Guidelines will be circulated widely through State Governments/UT Administrations along with sharing the data of beneficiaries of Central Government with them.

The revised guidelines will come into effect from issue of the order i.e. 28/9/2017.

APPLICATION FORM FOR ARTISTES PENSION UNDER 'SCHEME FOR PENSION AND MEDICAL AID TO ARTISTES'**PART-I (To be filled up by the applicant either in English or Hindi)**

1. Full name of the applicant : _____
(in capital letters)
2. Gender (Please tick ✓ the appropriate)

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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3. (i) Whether SC/ST/OBC* : _____ (ii) Whether Physically handicapped: Yes/No*
4. Nationality : _____
5. Father's/Husband's name: _____
6. Full address with Pin Code: _____
(a copy of self-attested documentary proof should be enclosed) _____ Pin _____
7. Contact Details : (i) Cellphone/landline/Fax No. _____ (ii) Email ID: _____
8. Category (Please tick ✓ the appropriate)

Whether from North Eastern States	<input type="checkbox"/>	Whether belongs to any tribal community	<input type="checkbox"/>	General (other than from North Eastern States & tribal community)	<input type="checkbox"/>
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9. **Aadhaar No.[Mandatory]** : _____ (a self-attested copy should be attached)
10. (i) Marital Status: Married/Unmarried* (ii) Name of Spouse: _____
(iii) Aadhaar No. of Spouse : _____
11. (i) Date of Birth in Christian era : _____ (ii) Age on the date of application: _____
12. Educational qualification(s) of the applicant: _____
(copy of proof to be attached)
13. (a) Present occupation of applicant : _____
(b) Employment and income details of spouse : _____
(c) Annual personal income of the applicant (including income of the spouse) from all sources: _____
(Original copy of income certificate in the prescribed format [(Annexure-II(A)] issued by Competent Authority of the State/UTs concerned should be enclosed)
14. Number of persons wholly dependent on the applicant : _____
- | Name | Age | Relationship | Occupation & Income |
|------|-----|--------------|---------------------|
| | | | |
15. Details of immovable property, if any, in the name of applicant or the dependent member : _____
16. Particulars of contributions made in the field of Culture (Copy of supporting document should be furnished): _____

17. Particulars of Awards, recognition, or distinction received from Central/State Govt. or any prominent Literary or Arts Society (Copy of relevant certificates should be furnished): _____

A recent (not older than six months) clear & coloured passport size photograph of the applicant to be affixed and self-attested across the application form. Without photograph the application shall be rejected summarily.

18. Bank Accounts details of the applicant: (i) Bank Account No. _____
(ii) Name of Bank & Branch : _____
(iii) IFS Code: _____ (iv) MICR Code: _____
[A duly filled-in and signed prescribed Bank Authorization letter (Annexure-IV) which is verified & signed by the Manager of the concerned Bank should be enclosed (in original)].
19. Whether the applicant is in receipt of any other grant or award of pension from Govt. of India/State Govt./UT Administration and if so, the details of amount etc.: _____
20. (i) Whether Income Tax Payer : Yes/No* (ii) Permanent Account Number (PAN): _____
21. Any other relevant information which applicant may like to intimate the Ministry: _____
22. Names of three references from the relevant field or specialization not directly related to the applicant:
(1). _____
(2). _____
(3). _____

23. I solemnly affirm that:-

- (i) I am a National/State awardee artiste or recognized/categorized artistes of Akashwani/Doordarshan* and my source of earning was primarily from art activities during my active age.
- (ii) I am a destitute artiste and have meager or no source of income of my own or family or support from family members or from other source. I do not have family income of more than Rs.4,000/- (Rupees four thousand only) per month or annual income of Rs.48,000/- (Rupees forty eight thousand only) [The annual income is excluding the pension assistance amount already getting by a beneficiary from the Government(i.e. concerned State Govt./U.T. Administration)].
- (iii) My age on the date of application is not less than 60 (sixty) years of age.
- (iv) I am not getting financial assistance under other Schemes of the Ministry of Culture or other Ministry/Department of Central Government for the same purpose.
- (v) I declare that the above information in respect of me is true and correct to the best of my knowledge and belief and I undertake to abide by the Rules of Ministry of Culture and provisions of 'Scheme for Pension and Medical Aid to Artistes'. Any false information/suppression of fact would render me liable for rejection of my candidature for Artistes Pension and discontinuation of my pension, if approved by Ministry of Culture subsequently, along with appropriate penal action.
- (vi) I have no objection to link my Aadhaar No. with DBT system and sharing of its details with Bank/Govt. Departments in this regard.
- (vii) If I do not furnish Digital Life Certificate (DLC) processed through Jeevan Pramaan Portal (<https://jeevanpramaan.gov.in>) or conventional Life Certificate (only for artistes of Assam, Meghalaya and Jammu & Kashmir till Government issues instruction for mandatory use of Aadhaar in these States) once in November every year, Government has the authority to stop my pension and get back pension amount, if already deposited in my account.

Place: _____

Date: _____

(Signature or Left hand thumb impression of the applicant)

(*strike out which is not applicable)

Documents required to be enclosed with the application form:-

[Note: All documents must be in English or Hindi. Documents in other than English or Hindi should be accompanied with typed English translation from authorized translator]

- (i) A recent (not older than six months) clear & coloured passport size photograph of the applicant to be affixed on the specified place in the application form;
- (ii) Self attested copy of any one document from the following listed documents for address proof:-
(a) Aadhaar Card issued by Unique Identification Authority of India(UIDAI); (b) Elector's photo identity card; (c) Passport; (d) Driving License; (e) Electricity Bill[^]; (f) Landline telephone or broadband connection bill[^]; (g) Water Bill[^]; (h) Consumer gas connection card or book or piped gas bill[^]; (i) Bank account statement[^] (j) Domicile certificate issued by the Government; (k) Passport of the spouse; (l) Post office pass book having address of the applicant; (m) Property registration document

[[^] Should not be more than three months old on the date of application]

(iii) Self attested copy of any one document from the following listed documents for proof of Date of Birth:-

(a) Aadhaar Card issued by UIDAI; (b) PAN Card (c) Elector's photo identity card; (d) Passport; (e) Driving License; (f) Birth Certificate issued by the Municipal Authority or any office authorized to issue Birth and Death Certificate by the Registrar of Birth and Deaths; (g) Marriage certificate issued by Registrar of Marriages; (h) Matriculation/10th class certificate or mark sheet of recognized Board; (i) Domicile certificate issued by the Government.

Note: Certificate enclosing by an applicant in support of Date of Birth issued by a Doctor/any other authority certifying age on the basis of physical appearance of the applicant will not be accepted and application of such applicant will be rejected summarily.

(iv) Self attested copy of Aadhaar Card issued by UIDAI.

(v) Original copy of Income Certificate in the prescribed format [Annexure-II(A)] issued by the Competent Authority of the State/UTs concerned.

Note: The Competent Authority for Income Certificate in various States/Union Territories is given in Annexure-II(B).

(vi) Copies of relevant documents which support the applicant's contributions made in the field of Art, Culture etc. or awards, recognition, or distinction received by the applicant from Central/State Government/Union Territory or any prominent Literary or Arts Society.

(vii) Duly filled-in and signed prescribed Bank Authorization letter (Annexure-IV) which is verified & signed by the Manager of the concerned Bank (in original).

(viii) Recommendation letter obtained from the Culture Department of concerned Stated Government/UT Administrations in the prescribed format [Part-II of the Application Form (Appendix)].

Note:1. All entries in the application form should be legible and filled clearly. Incomplete applications and applications without the recommendation of respective State Government/UT Administrations and necessary enclosures as mentioned in the application form will not be entertained, in any respect and rejected summarily. Each page of the application and enclosures should be serially numbered and signed by the applicant. Further the page number of the relevant document should clearly be indicated on the check list (Annexure-I).

Note:2. Ministry of Culture may make such changes in the Application Form as may be felt necessary from time to time.

PART-II (Recommendation to be given by the Culture Department of concerned State Government/U.T. Administration)

I certify that:

1. The applicant Shri/Smt.* _____ (name of applicant) _____ is a prominent artiste of _____ and he/she* is a National/State Awardee/categorized or recognized artiste of Akashwani/Doordarshan*.
2. He/She* is getting monthly financial assistance/Pension of Rs. _____ from the State Government/UT Administration of _____ (name of States/UTs) _____.
3. I recommend/do not recommend* the application for consideration of artistes pension under 'Scheme for Pension and Medical Aid to Artistes' being administered by Ministry of Culture, Government of India.
4. It is certified that I am the authorized person to issue this recommendation letter on behalf of my office. The applicant being recommended for the financial assistance/pension is not related to me.

Place:

Date:

Signature : _____

Name (in capital letters): _____

Designation: _____

Complete office address: _____

Office Stamp (mandatory) : _____

Contact No.: _____

(*strike out which is not applicable)

PART-III (To be filled by the physical verification team/inspecting official)

I/We* certify after due physical inspection/verification of the details in the application that:

1. Shri/Smt. _____ (name of applicant) _____ is an artiste of _____.
2. His/Her* present age, as per original relevant document, is _____
3. His/Her* annual income from all sources, as per original income certificate, is _____
4. I/We* have checked the identity of the applicant from original document viz. Aadhaar Card, Ration Card, Voter I.Card, Passport etc. of the applicant and enclosed a copy thereof with this application.
5. I/We* have reconciled the documents attached by the applicant with his/her* application form and the original documents furnished at the time of physical inspection/verification and found to be in order.
6. I/We* recommend/do not recommend* the application for consideration of award of Artistes Pension.

(*strike out which is not applicable)

Place: _____

[Signature along with name, designation & official address of inspecting official(s)]

Date: _____

PART-IV (To be filled in the office of ZCC/Ministry of Culture)

1. Whether all the entries of application have been duly filled by the applicant : Yes/No
If not, mention deficiencies _____

2. Whether all the relevant documents have been enclosed by the applicant: Yes/No
If not, indicate about shortcoming documents _____

3. Whether recommendation of State Govt./UT Administration concerned has been received properly and proposal is recommended: Yes/No
4. If the application is complete in all respect, whether physical verification/inspection of the applicant has been got done and case is recommended for placing before Expert Committee: Yes/No
5. Application/File No.(only those cases which are to be placed before Expert Committee): _____
6. Date of receipt of application after physical inspection: _____
7. Final outcome of the proposal: _____

CHECK LIST OF DOCUMENTS ENCLOSED WITH APPLICATION FORM FOR ARTISTES PENSION
(All the pages of the application and enclosures should be serially numbered and filled below)

Sl. No.	Particular/description of documents	Whether complied (Pl. mention Yes/No)	Page No. of Application/ Enclosures
1.	Whether all the entries have been made in the application form for Artistes Pension.		
2.	Whether recent (not older than six months) clear and coloured passport size photograph of the applicant has been affixed on the application form and self-attested it across the application form.		
3.	Whether a copy of self-attested documentary proof has been enclosed in support of address proof of applicant.		
4.	Whether a self-attested copy of Aadhaar Card of applicant has been attached.		
5.	Whether a copy of proof in respect of educational qualification(s) of applicant has been furnished.		
6.	Whether a copy of original income certificate issued by Competent Authority of the State/UT concerned has been enclosed.		
7.	Whether particulars of contributions made in the field of Culture have been furnished with supporting document in Sl. No.16 of the application form.		
8.	Whether particulars of awards, recognition or distinction received from Central/State Govt. or any prominent Literary or Arts Society have been furnished with relevant certificates in Sl. No.17 of the application form.		
9.	Whether Bank Authorization letter, which is verified and signed by the Manager of the concerned Bank, has been enclosed in original.		
10.	Whether the information in respect of receiving any other grant or award from Govt. of India/State Govt./ UT Administration by the applicant has been furnished along with details of amount etc. in Sl. No.19 of the application form.		
11.	Whether relevant declaration has been furnished in Sl. No. 23 of the application form.		
12.	Whether the recommendation (as per format given in Part-II of the application form) has been sought from Culture Department of the concerned State Govt./UT Administrations and enclosed in original.		

Signature of the applicant_____

Name_____

INCOME CERTIFICATE

Sl. No. /Memo No.: _____

Date: _____

This is to certify that entire family income of Shri/Smt. _____,
S/o, D/o, W/o _____, R/o _____

is Rs. _____ (Rupees _____) per annum.

His/her present occupation is _____. He/She has no other
occupation and income and there is no other earning member in his/her family.

Place:

Date:

Signature with seal and full Address of the
Competent issuing Authority

Note: The Competent issuing Authority for Income Certificate in various States/Union Territories are given in Annexure-II(B).

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

Sl. No.	State/Union Territory	Income Certificate Issuing Authority
1.	Andaman & Nicobar	Tahsildar
2.	Andhra Pradesh	Tahsildar
3.	Arunachal Pradesh	District Magistrate & Collector
4.	Assam	Revenue Circle Officers
5.	Bihar	Circle Officer of Circle Office
6.	Chandigarh	Sub Divisional Magistrates
7.	Chattisgarh	Naib Tahsildar
8.	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar, Daman and Mamlatdar, Diu
9.	Delhi	SDM of Govt. of NCT of Delhi
10.	Goa	Mamlatdar of all Talukas
11.	Gujarat	District Collector/Deputy Collector/Asst. Collector/Prant Officer/Mamlatdar
12.	Haryana	CRO (Tehsildar/Naib Tehsildar concerned)
13.	Himachal Pradesh	Tehsildar of Revenue Department
14.	Jammu & Kashmir	Sub- Divisional Magistrate (not below the rank of Tehsildar)
15.	Jharkhand	Sub-Divisional Officer in each District
16.	Karnataka	Tahsildar
17.	Kerala	Village Officer
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19.	Madhya Pradesh	Tahsildars/Naib Tahsildars
20.	Maharashtra	Tahsildar
21.	Manipur	District Authorities i/c DC/ADC/SDO (not below the rank of SDO/SDM)
22.	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others.
23.	Mizoram	District Magistrate or any other Officer authorized by District Magistrate
24.	Nagaland	Dy. Commissioners, Addl. Dy. Commissioners and Sub- Divisional Officers (C)
25.	Odisha	Revenue Officers
26.	Punjab	CRO (Tehsildar/Naib Tehsildar concerned)
27.	Pondicherry	Tahsildar, Deputy Tehsildar
28.	Rajasthan	Tahsildar
29.	Sikkim	Special Executive Magistrate (Block Development officers, Rural Management & Development Deptt.)
30.	Tamil Nadu	Zonal Deputy Tahsildar
31.	Tripura	Deputy Commissioner of respective Districts
32.	Uttar Pradesh	Tahsildar
33.	Uttarakhand	Tahsildar/SDM/City Magistrate
34.	West Bengal	1) Dist. Magistrate or Addl. Dist. Magistrate - District Level 2) Sub-Divisional Officer of the concerned- Sub-Divisional Level 3) Block Development Officer of the concerned Blocks- Block Level 4) The Collector, Kolkata - Within the area of Kolkata Municipal Corporation. 5) The Collector, Kolkata - Students residing within civil Jurisdiction of Hon'ble High Court, Kolkata 6) Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction- Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective districts i.e. South 24 Paraganas and North 24 Paraganas.

* In the remaining States/Union Territories, the Income Certificate Issuing authority/ies are yet to be designated.

LIFE CERTIFICATE

(To be submitted by approved beneficiary/pensioner under Scheme for Pension and Medical Aid to Artistes once a year in November)

Certified that I have seen Shri/Smt./Ms. _____

_____ and that he/she is alive on this date.

1. Present address of the approved beneficiary/pensioner:
2. Telephone/Mobile number (if any):
3. E-mail address (if any):
4. Aadhaar number :

(Signature or Left hand thumb impression
of the approved beneficiary/pensioner)

(Signature of Authorised Officer# for issuing life certificate)

Name:

Place :

Date :

Designation:

Seal

#Life Certificate to be signed by any person specified hereunder:-

- (i) A person exercising the powers of a Magistrate under the Criminal Procedure Code;
- (ii) A Registrar or Sub-Registrar appointed under Indian Registration Act;
- (iii) A Gazetted Government servant;
- (iv) A Police Officer not below the rank of Sub-Inspector in-charge of a Police Station;
- (v) A Postmaster, a departmental Sub-Postmaster or an Inspector of Post Offices;
- (vi) A Class I officer of the Reserve Bank of India, an officer (including Grade II officer) of the State Bank of India or of its subsidiary;
- (vii) A pensioned officer who, before retirement, exercised the powers of a magistrate;
- (viii) A justice of Peace;
- (ix) A Block Development Officer, Munsif, Tehsildar or Naib Tehsildar;
- (x) A Head of Village Panchayat, Gram Panchayat, Gaon Panchayat or an Executive Committee of a Village;
- (xi) A Member of Parliament, of State Legislature or of Legislatures of Union Territories Governments/Administrations
- (xii) Treasury officer

BANK AUTHORIZATION LETTER

I _____ (name of the applicant)* would like to receive the financial assistance disbursed by Ministry of Culture to me electronically into my Bank Account, details of which are given below:-

Payee's Particulars	Details (to be furnished correctly)
Name of payee as in Bank Account# Shri/Smt.	
Address	
District (specify if falls under Tribal Area)	
Pin Code	
State	
Telephone Number with STD Code	
Mobile Number%	
E-mail Address	
Aadhaar Number@ (To be linked with Bank Account)	
PAN Number	
Bank's Details**	Details (to be furnished correctly)
Name of Bank	
Bank Branch§ (Full address and Telephone Number)	
Bank Account Number& (Must be Aadhaar seeded)	
Account Type	
Mode of Electronic Transfer available ECS/RTGS/NEFT	
IFSC Code	
MICR Code	

Signature of applicant (in blue ink)* _____
Name of applicant _____
Date _____

Confirmation of insertion/linking of Aadhaar number with Bank Account:

*It is certified that:-(i) Account number& and IFSC/MICR Codes have been verified by me and are correctly recorded above.
(ii) The Account number& of aforesaid account holder# with branch of Bank§ indicated above has been linked with above-mentioned Aadhaar/UID number@ and mobile number%.*

*Signature of Manager/Bank's authorized official
of Bank branch maintaining the Account (in blue ink)***

Date: _____

(Seal)