

[For Ministry's website].

No. 16/19/2021-M-1
Government of India
Ministry of Culture

Shastri Bhawan, New Delhi
Dated: 29 November, 2021.

Vacancy Circular

Subject: Filling up the post of Director (Exhibition & Public Relations), Group-'A' Gazetted, Non Ministerial in Pay Scale of Rs. 12000-375-16500(Pre-revised) [6th CPC-PB-3, Rs. 15600-39100/- plus Grade Pay Rs. 7600) (7th CPC-Level-12 of Pay Matrix)] by transfer on deputation (including short term contract)/transfer in the National Museum, New Delhi.

Applications are invited from eligible officers for appointment to one post of Director (Exhibition & Public Relations), Group-'A' , Gazetted, Non-Ministerial in Pay Scale of Rs. 12000-375-16500(Pre-revised) [6th CPC-PB-3, Rs. 15600-39100/- plus Grade Pay Rs. 7600) (7th CPC-Level-12 of Pay Matrix)] by transfer on deputation (including short term contract)/transfer in the National Museum, New Delhi, a Sub-Ordinate Office under Ministry of Culture.

2. Job Description:

Planning and organizing exhibitions within India as well as abroad. To deal with National Museum, New Delhi's Public relations including publicity of exhibitions/events and other related works.

3. Eligibility

Officers under the Central/State Government/Semi Governments/Statutory or Autonomous Organizations:

- (a) (i) holding analogous posts: or
(ii) with five years' service in post in Pay Scale of Rs. 10000-15200(Pre-revised) [6th CPC-PB-3, Rs. 15600-39100/- plus Grade Pay Rs. 6600) (7th CPC-Level-11 of Pay Matrix)] or equivalent ; and

(b) Possessing the educational qualifications and experience as under:-

Essential:

- (i) Master's degree in Indian History, Archaeology, Anthropology, Fine Arts, Sanskrit, Pali, Prakrit, Persian or Arabic from a recognized University or equivalent.
(ii) Experience in planning and organising major art and archaeology exhibitions.
(iii) Ten years experience in a responsible capacity in a museum of standing or a comparable Institution.
(iv) Knowledge of Indian antiquities, Museum and publications.

Desirable:

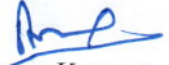
- (i) Research experience with equievidence of published work.
- (ii) Study abroad in museums or experience in mounting exhibitions.

Note-1: Period of deputation/contract including period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed **four** years.

Note 2: The maximum age limit for appointment by deputation (including short term contract) shall not exceed 56 years as on the closing date for receipt of applications.

Note 3: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in the Andaman and Nicobar and Lakshdweep).

4. Applications, in duplicate, in the enclosed prescribed proforma (Annexure) and complete up-to-date ACR dossiers (for the last 5 years) of the Officers who can be spared in the event of their selection along with (i) vigilance clearance, (ii) integrity certificate, (iii) cadre clearance, and (iv) major / minor penalty statement for the last 10 years should reach the undersigned through proper channel within a period of 60 days from the date of publication of advertisement in the Employment News. Applications received after the due date or otherwise incomplete will not be considered and will stand rejected.



(Arun Kumar)

Under Secretary to the Govt. of India
Tel. No. 23380136
Room No. 210-D Wing, Shastri Bhawan
Dr. Rajendra Prasad Road
New Delhi – 110001

ANNEXURE

BIO-DATA/ CURRICULUM VITAE PROFORMA FOR THE POST OF DIRECTOR
(EXHIBITION & PUBLIC RELATION) IN NATIONAL MUSEUM, NEW DELHI.

1.Name and Address (in Block Letters)	
2.Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4.Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Officers under the Central/State Government/Semi Governments/Statutory or Autonomous Organizations: (a)(i) holding analogous posts: or (ii) with five years' service in post in Pay Scale of Rs. 10000-15200(Pre- revised) [6 th CPC-PB-3, Rs. 15600- 39100/- plus Grade Pay Rs. 6600] (7 th CPC-Level-11 of Pay Matrix)] or equivalent; and (b)Possessing the educational qualifications and experience as under:- <u>Essential:</u> (i) Master's degree in Indian History, Archaeology, Anthropology, Fine Arts, Sanskrit, Pali, Prakrit, Persian or Arabic from a recognized University or equivalent. (ii)Experience in planning and organising major art and archaeology exhibitions. (iii)Ten years experience in a responsible capacity in a museum of	<u>Essential:-</u>

standing or a comparable Institution. (vii) Knowledge of Indian antiquities, Museum and publications. <u>Desirable:</u> (i) Research experience with evidence of published work. (ii) Study abroad in museums or experience in mounting exhibitions.	Desirable:-
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate .	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

* Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned . Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent	
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9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
<p>11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p>			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale			
14. Total emoluments per month now drawn			
Basis Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments	
<p>16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional</p>			

academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular /Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
16.B Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition (vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non- Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC' / 'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address-----

Date-----

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____.
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **Or** A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal

New Delhi, the 4th May, 1983

G.S.R. 400.—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the posts of Assistant Director, Deputy Keeper and Research Associate in the Exhibition Cell of the National Museum, New Delhi, namely :—

1. Short title and commencement.—(i) These rules may be called the National Museum, New Delhi (Assistant Director, Deputy Keeper and Research Associate) Recruitment Rules, 1983.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. Application.—These rules shall apply to the posts specified in column 1 of the Schedule annexed hereto.

3. Number of posts, classification and scale of pay.—The number of said posts, their classification and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule.

4. Method of recruitment, age limit, qualifications, etc.—The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the Schedule aforesaid.

5. Disqualification.—No person,—

- who has entered into or contracted a marriage with a person having a spouse living, or
- who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the Personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax.—Where the Central Government is of opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving.—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes/Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of Post	No. of Posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection Post	Age limit for direct recruits	Whether benefit of added years of Service admissible under rule 30 of the C.C.S. (Pension) Rules, 1972	Educational and other qualifications required for direct recruits
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1. Assistant Director (Exhibition Cell)

1* GCS Group 'A' Gazetted Non-Ministerial
*Subject to variation dependent on workload.

Rs. 1500-60-1800-100-2000. N.A.

Not exceeding 50 years.

(Relaxable for Govt. servants by 5 year's in accordance with the instructions issued by the Central Govt.)

Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in the Andaman and Nicobar Islands and Lakshadweep).

Essential :

- Master's Degree in Indian History, Archaeology, Anthropology, Fine Arts, Sanskrit, Pali, Prakrit Persian or Arabic from a recognised University or equivalent.
- Experience in planning and organising major art and archaeology exhibitions.
- 10 year's experience in a responsible capacity in a museum of standing or a comparable Institution.
- Knowledge of Indian antiquities, Museum and publications.

Desirable :

- Research experience with equievidence of published work.

Resigned
as
Director
(Exhibition
Public Relation)

1	2	3	4	5	6	6(a)	7
							(ii) Study abroad in museums or experience in mounting exhibitions.
							Note 1 : Qualifications are relaxable at the discretion of the U.P.S.C. in case of candidates otherwise well qualified.
							Note 2 : The qualification(s) regarding experience is/ are relaxable at the discretion of the U.P.S.C. in the case of candidates belonging to Scheduled Castes and Scheduled Tribes if, at any stage of selection, the U.P.S.C. is of the opinion that sufficient number of candidates from these communities possessing the required experience are not likely to be available to fill up the vacancies reserved for them.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of Promotees	Period of probation, if any	Method of rectt. whether by direct rectt. or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods	In case of rectt. by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	If a DPC exists, what is its composition	Circumstances in which U.P.S.C. is to be consulted in making rectt.
8	9	10	11	12	13
N.A.	2 years	By transfer on deputation (including short-term contract)/transfer, failing which by direct recruitment.	Transfer on deputation (including short-term contract)/transfer : Officers under the Central/State Govt./Semi-Govts. Statutory or Autonomous Organisations : (a)(i) holding analogous posts; or (ii) with five years' service in posts in the pay scale of Rs. 1100-1600 or equivalent; and (b) possessing the educational qualifications and experience prescribed for direct recruits under column 7. (Period of deputation/contract including period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed 4 years).	Group 'A' DPC (for confirmation) (i) Jt. Secy. Deptt. of Culture —Chairman (ii) Joint Educational Adviser, Deptt. of Culture —Member (iii) Director National Museum —Member Note : The Proceedings of the DPC relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the DPC to be presided over by the Chairman or a Member of the UPSC shall be held.	Selection on each occasion shall be made in consultation with the UPSC.

A. D. (Admin)

Dy No. 6086 NO. F.13-14/2001-M-I

1-9-05 Government of India

Ministry of Culture

M-I Section

Office of D.G.N.M.

Dy. No. 5893

Dated 31/8/05

New Delhi, Dated 29th August, 2005

To

Dr. K.K. Chakravarty,
Director General, i/c,
National Museum,
Janpath, New Delhi.

Subject: Redesignation of the posts in National Museum - reg.

Sir,

In continuation of this Ministry's letter of even number dated March 15, 2002 regarding Redesignation/redistribution/abolition of various posts in National Museum, I am directed to convey the approval of the President to redesignate the following Group A posts in National Museum:

S. No.	Existing Designation	No. of Post	Pay Scale	Revised Designation	No. of Post	Pay Scale
1	2	3	4	5	6	7
1	Assistant Director (Administration)	1	12000-375-16500	Director (Collection & Administration)	1	12000-375-16500
2	Assistant Director (Exhibition)	1	12000-375-16500	Director (Exhibition & Public Relation)	1	12000-375-16500

This issues with the approval of IFD vide their Dy. No. 350/2002-IFD dated 29.01.2002.

Yours faithfully,

Anju Bhalla

अवर सचिव/Under Secretary
सांस्कृतिक विभाग/Ministry of Culture
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

(ANJU BHALLA)
Under Secretary to the Govt. of India

Copy to:

1. Pay & Accounts Officer, Ministry of Culture, NAI Building, Janpath, New Delhi;
2. IFD;
3. Guard File

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ADCA

23/8/05

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