



EASTERN ZONAL CULTURAL CENTRE : KOLKATA
Ministry of Culture, Government of India
Kolkata - 700 106



ADVERTISEMENT FOR THE POST OF DIRECTOR

Applications are invited **in duplicate** from eligible candidates for filling up of one post of Director, Eastern Zonal Cultural Centre (EZCC), Kolkata, an autonomous body under the Ministry of Culture, Govt. of India. The EZCC, Kolkata is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk, tribal arts and culture of different regions across the country.

The appointment will be on deputation/short term contract basis for a period of 3 years which is extendable by 2 years depending upon the performance of the incumbent. The officers of the rank of Director/Deputy Secretary to the Government of India, cultural personalities (practising artistes, scholars or experts in the field of art and culture with atleast 10 years standing and experience) are eligible to apply.

The application complete in all respects should reach the Office of Hon'ble Governor of West Bengal, Raj Bhavan, Kolkata within 45 days from the date of publication of the advertisement in Employment News/Rozgar Samachar. The application forms and other details are available on the website of the Ministry of Culture: www.indiaculture.nic.in and EZCC: www.ezccindia.org

Director-in-Charge
EZCC, Kolkata

Government of India
Ministry of Culture

Dated the, 2017

VACANCY CIRCULAR

Subject: Filling up of one post of Director, Eastern Zonal Cultural Centre (EZCC), Kolkata on deputation/ short term contract basis - reg.

It is proposed to fill up one post of Director, Eastern Zonal Cultural Centre (EZCC), Kolkata, an autonomous body under the Ministry of Culture, Government of India.

2. The post is proposed to be filled up on deputation/short term contract basis for a period of 3 years which is extendable by 2 years depending upon the performance of the incumbent. The details for filling up of the post are given in **Annex-I**.

3. The application complete in all respects should reach the Office of Hon'ble Governor of West Bengal, Raj Bhavan, Kolkata within 45 days from the date of publication of the advertisement for this post in Employment News/ Rozgar Samachar. The cultural personalities can forward their applications directly while the departmental candidates should forward their applications through proper channel. The format for the application is given at **Annex-II**.

Encl: as above

(EZCC, Kolkata)

Government of India
Ministry of Culture

Eligibility Criteria/ Duties and Responsibilities for the post of Director, Eastern Zonal Cultural Centre (EZCC), Kolkata

Applications are invited, **in duplicate**, from eligible candidates for filling up of one post of Director, Eastern Zonal Cultural Centre (EZCC), Kolkata, an autonomous body under the Ministry of Culture, Govt. of India. EZCC, Kolkata is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: www.indiaculture.nic.in

1	Name of the post	Director
2	Number of post	One
3	Mode of Recruitment	Deputation/Short Term Contract
4	Scale of pay/ Grade Pay	Rs. 37,400 - 67,000 + GP Rs. 8,700 (pre-revised as per 6 th CPC)
5	Age limit for applying (as on the date of publication of advertisement)	Deputation: Not exceeding 55 years Short Term Contract: Not exceeding 65 years
6	Eligibility Criteria	<p>For Deputation: Officers working in the rank of Director/Deputy Secretary to the Government of India having experience of working in Organizations related to Art & Culture:</p> <p>i. Holding post on regular basis in the pay scale of Rs. 37,400-67,000 + GP Rs.8,700 (pre-revised as per 6th CPC) OR</p> <p>ii. Having 3 years of regular service in the pay scale of Rs. 15,600-39,100 + GP Rs.7,600 (pre-revised as per 6th CPC).</p> <p>Short Term Contract:</p> <p>i. Eminent cultural personalities (practising artistes, scholars or experts) in the field of Art & Culture with atleast 10 years standing and experience;</p> <p>ii. Possessing Bachelor Degree; and</p> <p>iii. Minimum of 3 years' administrative experience in running cultural institution(s).</p>
7	Tenure of appointment	The tenure will be for a duration of 3 years which is extendable by 2 years depending upon the performance of the incumbent.
8	Duties and Responsibilities	<p>i. To function as the Chief Executive Officer of the EZCC</p> <p>ii. To function as the Member Secretary of the Governing Body and Executive Board</p> <p>iii. To act as in charge of overall administration for proper management and affairs of the Society.</p>

... 2/-

9	Place of duty	Kolkata, West Bengal
10	Last Date for receipt of applications in the office of the Hon'ble Governor of West Bengal	The applications complete in all respects should reach the Office of the Hon'ble Governor of West Bengal, Raj Bhavan, Kolkata within 45 days from the date of publication of the advertisement for the post in Employment News/ Rozgar Samachar. The cultural personalities may forward their applications directly, while the departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained.

**Application proforma for the post of Director, Eastern Zonal Cultural Centre
(EZCC), Kolkata**

1	Name in Block letters		Affix recent passport size Photograph				
2	Address/ Tel No./ Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the date of publication of advertisement						
5	Educational and other Qualifications:						
6	Achievements and experience in case of cultural personalities:						
7	Administrative experience in case of cultural personalities:						
8.	Details of Employment, in chronological order:						
	Name of the Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the above information, how you meet the requirements of the post						
10	Additional information, if any, which you would like to mention in support of your suitability for the post						
11	List of documents attached (All documents should be self attested. Application should be continuously page numbered)						
	Document			Page No			

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information

being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature/appointment is liable to be cancelled.

Signature of the candidate:

Name of Candidate:

Place:

Date:

CERTIFICATES/DOCUMENTS TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT IN CASE OF DEPARTMENTAL CANDIDATES

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. It is certified that no major/minor penalty has been imposed or contemplated on him/her during the last 10 years.
4. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Director, EZCC.
6. The photocopies of ACRs for the last 5 years duly attested (each page) are enclosed.

Date:.....

Place:.....

Signature:

Name:

Designation:

OFFICIAL SEAL