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**Memorandum of Understanding between the Ministry of Culture,
Government of India and National Research Laboratory for Conservation of
Cultural Property, Lucknow for the year 2014-15**

1. This agreement made on ^{7th}..... May, 2014 between Ministry of Culture, Govt. of India, represented by Director, Museums Division, on the one part and Director, National Research Laboratory for Conservation of Cultural Property (Here in after referred as NRLC) on the other part, lays down the responsibilities, performance indicators and targets duly agreed by both parties, with an objective to achieve organization goals by NRLC through optimal use of available funds and to ensure proper functioning of NRLC.

2. NRLC, fully funded by the Ministry of Culture, Government of India, was established in the year 1976 as a subordinate office of Ministry of Culture for conservation of cultural property. The main objectives of NRLC are as follows:

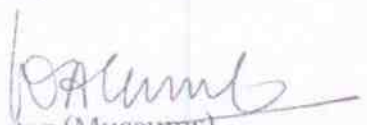
- (i) To carry out research in the field of conservation of cultural property.
- (ii) Technical studies of art materials and art making techniques.
- (iii) Training.
- (iv) To extend conservation services to cultural institutions who do not have conservation facilities.
- (v) To resolve the issue related to authenticity of art objects
- (vi) To collaborate with national and international organizations

3. NRLC in consultation with the Ministry of Culture has identified 4 key objectives that it will need to deliver substantially in the next three years to improve its status and to ensure the furtherance of the objective of NRLC.

- (a) Research
- (b) Training
- (c) Field Projects
- (d) Information and communication

- 4. **Financial Allocations:** Under the annual plan 2014-15, NRLC, Lucknow has been provided a budgetary provision of Rs. 4 crore under Plan (including Rs. 1.5 crore for Building Projects) and Rs. 5.83 crore under Non-Plan head. The above funds will be used by NRLC, Lucknow for achieving measurable improvement in service delivery with reference to the key performance indicators included in Annexure I, and to attain the targets included in Annexure II, of this Memorandum of Understanding.
- 5. **Performance and Monitoring:** NRLC, Lucknow will provide Ministry of Culture, Government of India quarterly reports in respect of the achievements on the targets set out in Annexure II of this agreement. The progress achieved will be monitored in a joint meeting six months into the financial year and at such other intervals as may be decided by Ministry of Culture. The fund allocation under Plan for NRLC, Lucknow in future years will be largely dependant on the achievement of the targets as laid down by this agreement.

Signed on behalf of
Ministry of Culture, Government of India


Director (Museums)

Signed on behalf of
NRLC, Lucknow


Director

Date: 7.5.2014

Place: New Delhi

KEY PERFORMANCE INDICATORS FOR NRLC 2014-15

Administrative Matters

1. Revision of Recruitment Rules of various posts in the laboratory
2. Anticipated vacancies and recruitments
3. Preparation and implementation of RFD of NRLC as per the targeted dates
4. Training of staff
5. Budget allotment and expenditure incurred to meet quarterly targets
6. Number of Court cases pending and compliance with directions of the Court
7. Number of Audit paras and action taken on the observations of audit
8. Timely submission of papers, documents, reports etc. to MOC
9. Ensuring compliance of the Raj Bhasha Policy.
10. Ensuring implementation of recommendations/suggestions of the Parliamentary Standing Committee.

Research

1. Constitution of Research Advisory Body.
2. Review of research work done by NRLC and to prepare a roadmap for future research work.
3. Review of existing research facilities and setting up of advanced non-destructive testing analytical equipments.
4. Identification of key problems in conservation of cultural property.
5. Formulating research projects to find out sustainable conservation solutions.
6. Dissemination of research results and findings.

Training & Practices

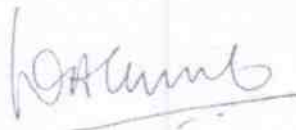
1. Preparation of proposal for upgrading six month course to one year (two semester) Proficiency Certificate Course
2. Review of six month training course on conservation of cultural property being organized by NRLC since long time in terms of country's present needs
3. Framing a policy for conservation practices
4. Formulation of short terms specialized trainings for in-service conservation professionals

Field Projects

1. Identification of project partners for field projects.
2. Carrying out feasibility study of selected field projects.
3. Planning of field project in consultation with partner.
4. Implementation of field project following standard practices.

Information and Communications

1. Building up data on traditional art and craft materials and their making techniques.





2. Preparing a data base on traditional artisans and craftsmen.
3. Organizing workshops on recent practices in conservation of paintings, ethnographic materials, natural history objects etc.
4. Holding one international seminar on recent trends in conservation of cultural heritage.

Collaborations

1. Collaborating with ICCROM (Rome), ICOM (Paris) and UNESCO for resolving conservation issues.
2. Collaborating with CSIR and DST laboratories for adopting their research and development in the field of conservation.
3. Marketing of the products developed by the NRLC through its research activities.

Prakash

M. Hawbade

TARGETS FOR NRLC IN 2014-15

Sl	Item	Targets
1	Revision of Recruitment Rules and Recruitment of Vacancies.	Apart from the proposal already sent to the Ministry, RRs of remaining posts will be revised. Recruitment process for the direct recruitment posts will be initiated.
2	Providing sustainable conservation solutions.	5 solutions will be provided.
3	Extending conservation services through field projects.	On-going 9 field projects will be completed and 3 new field projects would be taken up.
4	Developing conservator and restorer through training.	30 conservators to be trained.
5	Enhancing preventive conservation knowledge of professional working Museum, Archives, Library and other related institution.	30 professionals to be trained.
6	Conservation Education to the students of Museology, Archaeology and Conservation of different universities / institutions.	60 students to be educated.
7	Generation of information resources	200 information resources to be generated.
8	Dissemination of information through workshops, conference, publication.	5 workshops, 2 seminars and 5 publications.
9	Upgrading research facilities	Raman Spectrophotometer and modern conservation equipment (5) to be procured.
10	Cultural Exchange Programme and International Collaboration	Collaboration with ICCROM and ICOM on conservation issues. CEP with Philippines.
11	Marketing of products developed by NRLC through research.	3 new marketing activities would be undertaken.

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