

CENTRE FOR CULTURAL RESOURCES AND TRAINING

MEMORANDUM OF UNDERSTANDING FOR THE FINANCIAL YEAR 2023-24

Memorandum of Understanding (MoU) between the **Ministry of Culture (MoC)**, Shastri Bhawan, New Delhi and the **Centre for Cultural Resources and Training (CCRT)**, Plot No 15 A, Sector 7, Dwarka, New Delhi, for the Financial Year 2023-24.

1. Whereas the Ministry of Culture is responsible for formulation of policies of the Government in relation to Indian Culture and also for the execution, monitoring and review of those policies and whereas the CCRT has the mandate/objectives as prescribed under Clause 3 of its Memorandum of Association.
2. The agreement made on 04th day of October, 2023 between the Ministry of Culture, as the first party and the Centre for Cultural Resources and Training (CCRT), New Delhi, an Autonomous Organization under the Ministry of Culture, hereinafter called the second party.


Purpose of the MoU

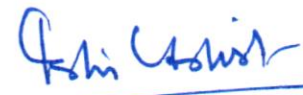
To achieve the organizational goals by optimum use of the funds available and proper functioning of the organization.

To achieve this, the following deliverables are required:

1. Budget/Accounts

- i. Budgetary outlay for the Financial Year 2023-24 amounting to Rs.2545.00 lakhs have been allotted to the CCRT for carrying out the organizational work. While incurring the expenditure requisite approval of concerned Society/Executive Committee/Finance Committee or MoC as the case may be, will have to be obtained before executing the work.
- ii. Internal revenue generation is approx. Rs72 lakhs will be accounted as a part of the Grant-in-aid received from the MoC to CCRT.
- iii. CCRT shall submit the Annual Report and Audited Accounts for the year 2022- 23 to audit by 30th June, 2023 and to the MoC before the end of November, 2023.
- iv. CAG audit, if required to be done for the year 2022-23 shall be completed by CCRT by September, 2023.

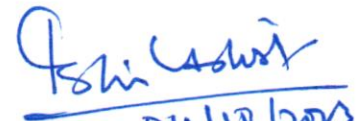

शशि पी. राजन / SHASHI P. RAJAN
निदेशक / Director
सांस्कृतिक मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


रिषी वाशिष्ठ / RISHI VASHIST
निदेशक / Director
सांस्कृतिक स्रोत एवं प्रशिक्षण केन्द्र
Centre for Cultural Resources and Training
नई दिल्ली / New Delhi - 75, Ph:25074256

- v. Provisional utilization certificate shall be submitted to the Ministry by May, 2023 and final utilization certificate by November, 2023, for the financial year 2022-23. Further the financial year 2023-24, monthly provisional certificate would be submitted before seeking the next month's grants.
- vi. All pending CAG audit paras and internal audit paras shall be disposed off by December, 2023.
- vii. Inputs for preparation of EFC/SFC in accordance with the extent guidelines/instruction of the Ministry of Finance shall be submitted as per the directives of the MoC.
- viii. Monthly report in respect of financial and physical achievements in the prescribed format as Annex I shall be submitted to the MoC by first week of the month in which it becomes due. Any other periodic report asked by the Ministry shall also be submitted within the stipulated time.
- ix. CCRT will constantly endeavour to enhance its Impact Assessment and readership/viewership targets, within its existing resources using the grants, in a judicious manner.
- x. Society, CCRT shall review user charges/source of internal revenue generation at least once in a year, and this exercise should preferably be completed by the month of September every year.
- xi. CCRT shall maintain data-base relating to grant, income, expenditure, investment assets and employee strength etc. in the format prescribed by the Government.
- xii. CCRT shall designate an appropriate level officer to render financial advice whose concurrence should be obtained for sanction and incurring of expenditure.
- xiii. Administrative Division in the Ministry may put up in place a system of external or internal peer review of the CCRT every three year or five year depending on the size of CCRT, in terms of GFR 229(ix), and further release of grant to CCRT shall depend on the outcome of such review.
- xiv. Performance parameters, output targets in terms of details of program of work and qualitative improvement in output, along with commensurate input requirements should clearly be spelled out in the MoU. Further, the output targets, given in measurable units of performance should form the basis of budgetary support extended to the CCRT. The roadmap for improved performance with clear milestones should form part of the MoU.
- xv. CCRT shall account for revenue and capital expenditure separately. CCRT shall maintain and present their annual accounts/final accounts in the standard prescribed format by the Government.
- xvi. While seeking grants from. the Ministry, CCRT shall provide the information in the prescribed format by the IFD and the Administrative Division shall process the proposal on quarterly basis indicating the month wise proposed release amount during the quarter. However, the Administrative Division will release the incurred amount on monthly basis.
- xvii. All interests or other earnings against the GIA or advances (released to CCRT) shall be mandatorily remitted to CFI, immediately after finalization of the accounts. Such advances shall not be allowed to be adjusted against future release.
- xviii. CCRT should take advantage of the pension or gratuity schemes or group insurance schemes or house building loan schemes or vehicle loan schemes etc. available in the market for employees instead of undertaking liability own their own or Govt. account.
- xix. CCRT shall adhere to the time schedule prescribed under Rule 237 of GFR 2017 for submission of annual accounts and annual report.


24.10.2024

अनीश पी. राजन / ANEISH P. RAJAN
निदेशक / Director
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


04/10/2023

ऋषि वशिष्ठ / RISHI VASHIST
निदेशक / Director
सांस्कृतिक स्रोत एवं प्रशिक्षण केन्द्र
Centre for Cultural Resources and Training
नई दिल्ली / New Delhi - 75, Ph:25074256