

MEMORANDUM OF UNDERSTANDING YEAR 2019-20

Memorandum of Understanding between Ministry of Culture (MoC), ShastriBhawan, New Delhi and Eastern Zonal Cultural Centre (EZCC),IB-201, Salt Lake, Kolkata:-106 forthe Financial Year 2019-20.

- whereas the mandate of the Ministry of Culture is to preserve and promote all forms of art and culture and is responsible for formulation of policies of the Government in relation to Indian Art, Culture and Heritage and also for the execution, monitoring and review of those policies and whereas the Eastern Zonal Cultural Centre (EZCC) has the mandate/objectives as prescribed under Clause 3 of its Constitution (MoA).
- This agreement is made this 14th day of May 2019 between MoC, as the first party and **Eastern Zonal Cultural Centre (EZCC), Kolkata**, an organisation under the Ministry of Culture, hereinafter called the second party.

Purpose of the MOU

To achieve the organizational goals by optimum use of the funds available and for proper functioning of the organization so as to complete the output targets.

To achieve this, the following deliverables are required:

1. Budget/ Accounts

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- (i) Budget outlay for the year 2019-20 amounting to Rs.1013.0lakhs(i.e Rs 796.0lakhs under ZCC Plan head, Rs 33.0lakhs under TSP Plan head and Rs. 184.0lakhs under NE Plan head for carrying out organizational work. While incurring the expenditure, requisite approval of concerned FC/EB/GB or MoC as the case may be,will be obtained before executing the work. EZCC shall submit the Annual Report and Audited Accounts for the year 2016-17 , 2017-18 & 2019-20 to the Ministry of Culture before November 2019.
 - (ii) The CAG audit to be done for the year 2019-20 shall be completed by the centre before September 2019.
 - (iii) Provisional Utilization Certificate shall be submitted to the Ministry by May 2019 and final utilisation certificate by November 2019 for the financial year 2019-20.
 - (iv) Outstanding CAG audit paras, Internal Audit Paras which are yet to be settled shall be disposed off by December 2019.
 - (v) Inputs for preparations of EFC/SFC in accordance with the extant guidelines/instructions of Ministry of Finance shall be submitted as per directives of MoC.

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- (vi) Monthly report in respect of financial and physical achievement in prescribed format shall be submitted to Ministry of Culture by 1st week of the month in which it becomes due. Any other periodic report asked by the Ministry shall also be submitted within the stipulated time.

2. Human Resource

- (i) The Centre shall review/ frame its Human Resource Policy and modify the same, if required with the approval of Competent Authority.
- (ii) The centre will initiate necessary time bound action well in advance to fill up the vacant posts following the prescribed rules.
- (iii) DPCs will be conducted by the Centre within the stipulated time frame following prescribed rules/procedure.
- (iv) Pending vigilance cases (if any) shall be disposed off within the stipulated time following the prescribed rules by the Centre.
- (v) Training of the staff of the organization will be ensured as per the Staff Training Policy. Training Policy for the staff will be worked out and submitted to the Ministry of Culture by the centre. For this purpose, a training calendar is designed in the beginning of the year. The centre will assess needs for skill development and create tailored training modules.
- (vi) Verification of appointments has been done by this office.

3. Legal Matters

- (i) Memorandum of Association has been amended on the line of HPC's(High Powered Committee) recommendations with the approval of the Competent Authority.
- (ii) Memorandum of Association has been amended and ratified by the Executive Board and Governing Body in its meeting held on 20th July 2016.
- (iii) Bye-laws of the organization shall be framed/ reviewed and made requisite amendments as per the prescribed guidelines will be made by during this year with the approval of the Competent Authority.
- (iv) Recruitment Rules in respect of all posts has been framed by Ministry of Culture was placed before the Finance Committee and the Executive Board and Governing Body meeting (July 2016). EB/GB has approved and ratified the RR.
- (v) There is no court case pending in any court of law. However the Centre shall ensure timely monitoring of the court cases. All the court cases (if any) with their status will be updated on the website of Legal Information Management & Briefing System (LIMBS).The information will be kept up to date.

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4. Parliament Matters

- (i) Audited Accounts and Annual Report for the year 2016-17, 2017-18 & 2018-19 will be placed before the Parliament on time. The report shall be sent by the Centre to MoC before November 2019.
- (ii) Fulfilment of all pending Parliamentary Assurances will be ensured within the stipulated time frame.
- (iii) Legislative matters, if any, will be taken up for approval of Parliament within the stipulated timeframe.
- (iv) Recommendations/suggestions of the Parliamentary Standing Committee (PSC) and such other Parliamentary Committees, if any, will be implemented from time to time with the approval of the appropriate authorities of the centre.

5. General

- (i) Mandatory meetings of all the Committees/ Sub Committees will be convened and conducted on time as the following schedule:
Finance Committee May/June 2019
Executive Board / Governing Body July 2019
Programme Committee

Programme Committee meeting for the years 2018-19 & 2019-20 was held on 8th January 2019.

- (ii) The performance audit/Peer Review shall be carried out as per GFR provisions contained in chapter 9 rules 208(v) of the activities of the Centre, for maintaining quality in academic work.
- (iii) Centre shall take action for implementation of the actionable points as on the recommendations of the Committee constituted for the performance audit for the year 2019-20.
- (iv) Centre shall furnish/file mandatory returns/ report on time. Centre shall also furnish/upload certificate/ report on RTI portal as per the extant guidelines.
- (v) For disposal of Public Grievances/complaints, Centre shall ensure that an effective grievance redressal mechanism is in place to ensure timely disposal of public grievances/complaints received through PG Portal or any other sources.
- (vi) Upgrading of website of the Centre is under implementation. MoA, Rules and Regulations, Service Bye –laws and recruitment Rules and amendments thereof of the Organisation will be uploaded on the website of the Organisation.
- (vii) The Centre has taken steps for compliance with the Rajbhasha Policy as per directives received from MHA.
- (viii) Centre shall implement New Pension Scheme (NPS) as per the norms of the NPS.
- (ix) Swachh Bharat campaign/ Programmes as well as cleanliness drive shall be taken up by the centre and instruction/ directions given by the Ministry.

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- (x) After upgradation of website the Centre will become active on social media like youtube/facebook/twitter etc. Presently after the programme photographs and videos are uploaded immediately along with the information on the programme. Centre shall also upload the programmes on Mobile Apps. Followers of the centre on the social sites have been enhanced to double from the present number of followers .
 - (xi) Centre will implement the following e-services:
 - (a) Public Financial Management System (PFMS) has been introduced w.e.f. March 2019.
 - (b) Centre will create online system for application and utilization certificates,
 - (c) The centre shall create online system of Accounting.
 - (d) Centre will prepare and upload its publications online.
 - (e) The organization will be active on the MyGov platform for inviting suggestions,ideas regarding its activities during the year.
 - (f) Centre will provide archival material on intangible culture to IGNCA.
 - (g) Vision and Mission document will be prepared by the Centre and uploaded on the website.

6. Specific issues related to your organization:

- i. Implementation of the recommendations of Aiyar Committee.
- ii. Service & Recruitment Rules (template approved by MoC) was discussed in Finance Committe and Executive Board and Governing Body Meeting held on 6th July & 20th July 2016 respectively. The RR has been approved and ratified by FC & EB/GB. After few modification in Organisation Chart according to actual requirement of staff and also after Saving & Matching (Rule 23 of RR) , RR will be implemented.
- iii. Adoption of uniform MoA. This was discussed and ratified in the FC & EB/GB with some amendment to the MoA. Amended MoA will be submitted to concerned authorities for registration.
- iv. Implementation of e-governance, introduction of online application for all schemes, creation of online data bank of artistes and their enrolment for different schemes & programmes, publicity of proposed cultural events through social media like You Tube, Twitter, Facebook etc., Digitization of documentation of folk and tribal art forms and uploading it on the website etc.
- v. Creation of online system for application and utilization certificates
- vi. To take suitable steps for development of Srijani,Shilpgram.
- vii. Repair and renovation of buildings of EZCC.
- viii. Organising talent search programmes
- ix. Enhancement of internal revenue generation – at least 10% (excluding interest from corpus) over the preceding year 2018-19.
- x. Implementation of Swachh Bharat Campaign and Ek Bharat Shrestha Bharat Programmes..
- xi. To assess the needs for skill development and create tailored training modules.

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- xii. Action has been initiated for Implementation of New Pension Scheme. This will be implemented within 2019-20.
 - xiii. Submission of proposals under two schemes of the Ministry of Culture i.e. Tagore Culture Complex Scheme & Building Grant Scheme to concerned divisions of the Ministry to augment the existing infrastructure of the ZCC.



Signature on behalf of MoC



Gouri Basu

(Gouri Basu)

Director

**Eastern Zonal Cultural
Centre,
Ministry of Culture,
Government of India**

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

Items (activities)	Ceiling of Budget in Targets	Physical Targets terms of %	Financial Target (Yearly)	April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
				Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
Total	100%	257	997.00	27	75.65	10	45.70	16	37.15	23	85.25	18	70.50	28	79.75	30	200.50	26	104.75	27	90.25	30	91.50	19	92.25	3	23.75

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZGCC & NCZCC other ZCCs can utilize the fund for Visual Artcrafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
1	Folk Performing Arts	63	220.00
2	Folk Visual Arts/ Crafts	38	120.00
3	Tribal Performing Arts	15	30.00
4	Tribal Visual Arts/ Crafts	14	20.00
5	Vanishing Arts Forms	17	46.25
6	Schemes of ZCCs	12	23.75
7	NE Activities including OCTAVE	2	90.00
8	Important Domestic Festivals of Member States	22	90.00
9	Classical	13	70.00
10	Swachch Bharat Abhiyan	10	2.00
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)	6	15.00
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)	2	20.00
13	Shilpgram/ Kalagram activities	23	150.00
14	Misc./ Local Requirements	20	100.00
	Total	257	997.00

Note: Strictly as per **Annexure-I**.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCCs for 2019-20

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Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	Financial Target (Yearly)		April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
			Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
Shilpgram/ Kalagram activities	15%	2	15.00																							1	8.00	
Misc./ Local Requirements	10%																											
Total	100%	14	77.20	1	6	2	9.00	2	2.20	1	3.00	1	7.00	2	11.00	1	7.00	1	9.00	1	7.00	0	-	2	16.00	0	-	

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCC & NCZCC other ZCCs can utilize the fund for Visual Art/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
1	Folk Performing Arts	3	22.00
2	Folk Visual Arts/ Crafts	2	12.00
3	Tribal Performing Arts	1	3.00
4	Tribal Visual Arts/ Crafts	1	2.00
5	Vanishing Arts Forms	1	5.00
6	Schemes of ZCCs	1	2.00
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	1	9.00
9	Classical	1	7.00
10	Swachch Bharat Abhiyan	1	0.20
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)	2	15.00
13	Shilpgram/ Kalagram activities		
14	Misc./ Local Requirements		
	Total	14	77.20

Note: Strictly as per Annexure-I.

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Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20**For the month of April, 2019**

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019				
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019				
06.04.2019				
07.04.2019				
08.04.2019	Manipur, Odisha, West Bengal, Jharkhand, Sikkim.	Gaan Yatra/Bihu Festival	As per requirement from Director Cultural Affairs, Govt. of Assam	6.00
09.04.2019				
10.04.2019				
11.04.2019				
12.04.2019	Date decided by the director, Cultural Affairs, Govt. of Assam			
13.04.2019				
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019				
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019				
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
Total				6.00

1. Art Forms/ Programme/Schemes to be chosen from Annexure-I. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

Bihar

Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	Financial Target (Yearly)	April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
				Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
Shipgram/ Kalagram activities	15%	1	18.75																								
Misc./ Local Requirements	10%																										
Total	100%	14	96.5	2	2.75	1	15.00	1	3.00	1	12.00	1	6.25	1	3.00	1	3.00	2	24	2	15	1	3.75	1	8.75	0	

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCC & NCZCC other ZCCs can utilize the fund for Visual Art/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
1	Folk Performing Arts	2	27.50
2	Folk Visual Arts/ Crafts	2	15.00
3	Tribal Performing Arts	1	3.75
4	Tribal Visual Arts/ Crafts	1	2.50
5	Vanishing Arts Forms	1	6.25
6	Schemes of ZCCs	1	2.50
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	3	11.25
9	Classical	1	8.75
10	Swachch Bharat Abhiyan	1	0.25
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)		
13	Shilpgram/ Kalagram activities	1	18.75
14	Misc./ Local Requirements		
	Total	14	96.50

Note: Strictly as per **Annexure-I**.

Annexure-III**Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20****For the month of April, 2019**

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019		Swachch Bharat		0.5
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019	Tikuli Painting	Guru Shishya Prampara	Ashok Biswas	2
06.04.2019				
07.04.2019				
08.04.2019				
09.04.2019				
10.04.2019				
11.04.2019				
12.04.2019				
13.04.2019				
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019				
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019				
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
Total				2.50

1. Art Forms/ Programme/Schemes to be chosen from **Annexure-I**. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	Financial Target (Yearly)		April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
			Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
Shilpa gram/ Kalagni activities	15%	2	18.75						1	6.00																		
Misc./ Local Requirements	10%																											
Total	100%	23	96.5	4	3.75	0	-	4	16.50	1	4.00	3	7.25	4	29.25	2	12.00	2	6.5	1	3	1	1.50	1	12.75	0	-	

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCC & NCZCC other ZCCs can utilize the fund for Visual Art/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
1	Folk Performing Arts	8	27.50
2	Folk Visual Arts/ Crafts	1	15.00
3	Tribal Performing Arts	1	3.75
4	Tribal Visual Arts/ Crafts	1	2.50
5	Vanishing Arts Forms	2	6.25
6	Schemes of ZCCs	1	2.50
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	4	11.25
9	Classical	2	8.75
10	Swachch Bharat Abhiyan	1	0.25
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)		
13	Shilpgram/ Kalagram activities	2	18.75
14	Misc./ Local Requirements		
	Total	23.00	96.50

Note: Strictly as per **Annexure-I**.

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Annexure-III

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

For the month of April, 2019

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019				
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019				
06.04.2019				
07.04.2019				
08.04.2019				
09.04.2019				
10.04.2019				
11.04.2019				
12.04.2019				
13.04.2019		70 th Capital Foundation Day Celebration-cum-Rajdhani Mahotsav, Odisha		1.00
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019				
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019				
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
		National Workshop on Odissi Dance with SRJAN		1.00
		National Workshop on Folk Music & Dance with Sambalpur Folk Academy		1.50
		Swachch Bharat		0.25
Total				3.75

1. Art Forms/ Programme/Schemes to be chosen from **Annexure-I**. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCCs for 2019-20

Sikkim

Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	Financial Target (Yearly)		April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
			Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
Shipgram/ Kalegram activities	15%	3	15.00																									
Misc./ Local Requirements	10%	0	0.00																									
Total	100%	22	77.20	0	0	2	2.00	3	2.20	1	5.00	0	-	1	5.00	9	41.00	0	0	3	10.00	0	0	0	0	-		

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCC & NCZCC other ZCCs can utilize the fund for Visual Art/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
1	Folk Performing Arts	4	22.00
2	Folk Visual Arts/ Crafts	4	12.00
3	Tribal Performing Arts	1	3.00
4	Tribal Visual Arts/ Crafts	1	2.00
5	Vanishing Arts Forms	1	5.00
6	Schemes of ZCCs	2	2.00
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	4	9.00
9	Classical	1	7.00
10	Swachch Bharat Abhiyan	1	0.20
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/fellow)		
13	Shipgram/ Kalagram activities	3	15.00
14	Misc./ Local Requirements		
	Total	22	77.20

Note: Strictly as per **Annexure-I**.

Annexure-III**Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20****For the month of April, 2019**

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019				
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019				
06.04.2019				
07.04.2019				
08.04.2019				
09.04.2019				
10.04.2019				
11.04.2019				
12.04.2019				
13.04.2019				
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019				
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019				
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
Total				-

1. Art Forms/ Programme/Schemes to be chosen from **Annexure-I**. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

Tripura

Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	Financial Target (Yearly)	April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
				Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
Shilpgram/ Kala Ram activities	15%	2	15.00																						2	15.00	
Misc./ Local Requirements	10%	0	0.00																								
Total	100%	32	77.20	1	0.2	1	4.00	1	3.00	1	4.00	1	2.00	7	7.00	1	3.00	1	2	11	24	1	2.00	4	11	2	15.00

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCC & NCZCC other ZCCs can utilize the fund for Visual Arts/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
1	Folk Performing Arts	9	22.00
2	Folk Visual Arts/ Crafts	5	12.00
3	Tribal Performing Arts	3	3.00
4	Tribal Visual Arts/ Crafts	3	2.00
5	Vanishing Arts Forms	2	5.00
6	Schemes of ZCCs	1	2.00
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	4	9.00
9	Classical	2	7.00
10	Swachch Bharat Abhiyan	1	0.20
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)		
13	Shipgram/ Kalagram activities	2	15.00
14	Misc./ Local Requirements		
	Total	32	77.20

Note: Strictly as per **Annexure-I**.

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20**For the month of April, 2019**

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019				
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019				
06.04.2019				
07.04.2019				
08.04.2019				
09.04.2019				
10.04.2019		Swach Bharat		0.20
11.04.2019				
12.04.2019				
13.04.2019				
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019				
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019				
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
Total				0.20

1. Art Forms/ Programme/Schemes to be chosen from **Annexure-I**. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

West Bengal

Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020		
			Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin			
Vilgram/ Kalegram activities	15%	3	18.75																	1	6.25	1	6.25		1	6.25	
Misc./ Local Requirements	10%	0	0.00																								
Total	100%	61	96.50	0	0	1	9.00	2	1.25	7	7.00	7	7.50	4	4.00	5	5.00	9	9	7	18.25	13	24.25	5	5	1	6.25

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCC & NCZCC other ZCCs can utilize the fund for Visual Art/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
			Amount
1	Folk Performing Arts	23	27.50
2	Folk Visual Arts/ Crafts	15	15.00
3	Tribal Performing Arts	3	3.75
4	Tribal Visual Arts/ Crafts	2	2.50
5	Vanishing Arts Forms	6	6.25
6	Schemes of ZCCs	3	2.50
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	3	11.25
9	Classical	2	8.75
10	Swachch Bharat Abhiyan	1	0.25
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)		
13	Shilpgram/ Kalagram activities	3	18.75
14	Misc./ Local Requirements		
	Total	61	96.50

Note: Strictly as per Annexure-I.

Annexure-III**Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20****For the month of April, 2019**

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019				
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019				
06.04.2019				
07.04.2019				
08.04.2019				
09.04.2019				
10.04.2019				
11.04.2019				
12.04.2019				
13.04.2019				
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019				
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019				
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
Total				-

1. Art Forms/ Programme/Schemes to be chosen from **Annexure-I**. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

Andaman & Nicobar Islands

Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	Financial Target (Yearly)	April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
				Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
Kalagram/ Sangram/ KalaGram activities	15%	6	15.00																								
Misc / Local Requirements	10%	0	0.00																								
Total	100%	28	77.20	2	9.2	1	2.00	1	5.00	1	2.50	1	4.00	6	5.00	1	2.00	9	32.5	0	0	3	7.50	3	7.50		

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCCC & NCZCCC other ZCCs can utilize the fund for Visual Art/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	Amount (Rs. in lakh)
1	Folk Performing Arts	5	22.00
2	Folk Visual Arts/ Crafts	4	12.00
3	Tribal Performing Arts	3	3.00
4	Tribal Visual Arts/ Crafts	3	2.00
5	Vanishing Arts Forms	2	5.00
6	Schemes of ZCCs	1	2.00
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	1	9.00
9	Classical	2	7.00
10	Swachch Bharat Abhiyan	1	0.20
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)		
13	Shilpgram/ Kalagram activities	6	15.00
14	Misc./ Local Requirements		
	Total	28	77.20

Note: Strictly as per Annexure-I.

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

For the month of April, 2019

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019				
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019		Swach Bharat		0.20
06.04.2019				
07.04.2019				
08.04.2019				
09.04.2019				
10.04.2019				
11.04.2019				
12.04.2019				
13.04.2019				
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019		Island Tourism Festival		9.00
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019				
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
Total				9.20

1. Art Forms/ Programme/Schemes to be chosen from **Annexure-I**. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20

Jharkhand

Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	Financial Target (Yearly)	April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
				Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
S1:-1jam/ Kaleg. , activities	15%	2	18.75							1	6.00																
Misc. / Local Requirements	10%																										
Total	100%	18	96.5	2	5.25	0	-	1	0.50	4	19.25	3	15.00	1	3.00	2	17.00	1	11.25	1	2.5	2	10.00	1	12.75	0	-

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCC & NCZCC other ZCCs can utilize the fund for Visual Art/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
1	Folk Performing Arts	6	27.50
2	Folk Visual Arts/ Crafts	3	15.00
3	Tribal Performing Arts	1	3.75
4	Tribal Visual Arts/ Crafts	1	2.50
5	Vanishing Arts Forms	1	2.50
6	Schemes of ZCCs	1	6.25
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	1	11.25
9	Classical	1	8.75
10	Swachch Bharat Abhiyan	1	0.25
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)		
13	Shilpgram/ Kalagram activities	2	18.75
14	Misc./ Local Requirements		
	Total	18	96.50

Note: Strictly as per Annexure-I.

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20**For the month of April, 2019**

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019				
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019				
06.04.2019				
07.04.2019				
08.04.2019				
09.04.2019				
10.04.2019				
11.04.2019				
12.04.2019				
13.04.2019				
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019		Workshop on craft of Jharkhand - Dokra		5.00
		Swachch Bharat		0.25
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019				
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
Total				5.25

1. Art Forms/ Programme/Schemes to be chosen from **Annexure-I**. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.

Memorandum of Understanding (MoU) for the year 2019-20

Monthly Expenditure Plan (MEP) in r/o ZCCCs for 2019-20

Manipur

Items (activities)	Ceiling of Budget in terms of %	Physical Targets (Yearly)	Financial Target (Yearly)		April, 2019		May, 2019		June, 2019		July, 2019		Aug, 2019		Sept, 2019		Oct, 2019		Nov, 2019		Dec, 2019		Jan, 2020		Feb, 2020		Mar, 2020	
			Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin	Phy	Fin		
Chilogram/ Kalagram activities	15%	2	15.00																							1	8.00	
Misc./ Local Requirements	10%																											
Total	100%	14	77.20	2	7.00	2	3.20	1	2.00	1	2.00	0	-	2	11.00	2	14.00	1	9.00	1	7.00	1	6.00	2	16.00	0	-	

1. Expenditure to be limited to budget ceiling indicated. ZCCs are not allowed to go beyond the ceiling limit without prior approval of Ministry of Culture.
2. Wherever, Tagore Fellows/ Scholars are or enrolled in a ZCC, 2% budget will be utilized for Vanishing Art Forms.
3. Misc & local requirements are kept for any exigencies or events of important nature which are proposed either by Central or State Governments.
4. Expenditure on schemes are meant for SCZCC & NCZCC other ZCCs can utilize the fund for Visual Art/crafts under Folk head.
5. Quarterly fund will be released to ZCCs based on MoU and ceiling of budget adhered to.
6. ZCCs are directed to place the MoU in their respective Programme Committees.

Annexure-II**Proposed Programmes & Budget, 2019-20**

Sl. No.	Programmes/ Schemes	No. of Programmes	(Rs. in lakh)
1	Folk Performing Arts	3	22.00
2	Folk Visual Arts/ Crafts	2	12.00
3	Tribal Performing Arts	1	3.00
4	Tribal Visual Arts/ Crafts	1	2.00
5	Vanishing Arts Forms	1	5.00
6	Schemes of ZCCs	1	2.00
7	NE Activities including OCTAVE		
8	Important Domestic Festivals of Member States	1	9.00
9	Classical	1	7.00
10	Swachch Bharat Abhiyan	1	0.20
11	Schemes of MoC Pension (SCZCC), CFPGS (NCZCC)		
12	Tagore fellow/ Scholarships (ZCC with scholars/ fellow)		
13	Shilpgram/ Kalagram activities	2	15.00
14	Misc./ Local Requirements		
	Total	14	77.20

Note: Strictly as per Annexure-I.

Monthly Expenditure Plan (MEP) in r/o ZCCs for 2019-20**For the month of April, 2019**

Dates	Name of Art Forms	Name of Programme	Name of Troupes/ Artists	Expenditure
01.04.2019				
02.04.2019				
03.04.2019				
04.04.2019				
05.04.2019				
06.04.2019				
07.04.2019				
08.04.2019				
09.04.2019				
10.04.2019				
11.04.2019				
12.04.2019				
13.04.2019				
14.04.2019				
15.04.2019				
16.04.2019				
17.04.2019				
18.04.2019				
19.04.2019				
20.04.2019				
21.04.2019				
22.04.2019				
23.04.2019				
24.04.2019	Folk dances of West Bengal, Odisha, Bihar, Assam, Tripura	Shirui Lili Festival	Required from Art & Culture, Gov. of Manipur	7.00
25.04.2019				
26.04.2019				
27.04.2019				
28.04.2019				
29.04.2019				
30.04.2019				
Total				

1. Art Forms/ Programme/Schemes to be chosen from Annexure-I. However, expected expenditures to be provided in details, month-wise as per above format.
2. Above format is for the Month of April, 2019. Same format will be used for the remaining 11 months.
3. ZCCs to indicate the name of Group Leader in case of group performances and individual names in cases of solo performances.
4. ZCCs must ensure rotation of artists/ group of artists/ troupes to avoid repetitions.