

MEMORANDUM OF UNDERSTANDING

Year 2016-17

Memorandum of Understanding between Ministry of Culture (MOC), Shastri Bhawan, New Delhi and National Museum Institute of History of Art, Conservation and Museology (Deemed to be University), New Delhi for the year 2016-17

1. This agreement made on 24th June, 2016 between Ministry of Culture, Govt. of India, represented by Director, Museums Division, as the first party and Registrar, National Museum Institute of History of Art, Conservation and Museology (NMI), New Delhi as the second party, lays down the responsibilities agreed by both parties, with an objective to achieve organization goals by NMI through optimal use of available funds and to ensure proper functioning of NMI.
2. National Museum Institute of History of Art, Conservation and Museology, Janpath, New Delhi, fully funded by the Ministry of Culture, Government of India, was established in the year 1989. The Institute is registered under the Society Registration Act XXI of 1860. The main objective of National Museum Institute are as follows:-
 - i. To provide for various courses of study, training and research in different branches of history of art, museology and conservation of cultural property and the like;
 - ii. To provide and offer facilities for fundamental research in art, museology, conservation of cultural property and like;
 - iii. To establish norms for the advancement and dissemination of knowledge on the aesthetic and scientific aspects of research on the cultural heritage of humankind;
 - iv. To provide and offer facilities for integrated training of teachers, demonstrators and technicians engaged in teaching theoretical and practical courses in ancient, medieval and modern art, both oriental and occidental, crafts epigraphy, numismatics, theoretical and practical museology, archival studies and conservation of antiquarian remains;
 - v. To collaborate with National Museum, Archaeological Survey of India, Anthropological Survey of India, National Gallery of Modern Art & the like in order to have access to cultural property in order to share the material,

curatorial/technical expertise, facilities, teaching staff & facilities of the laboratories, libraries, workshops, buildings & other facilities;

- vi. To interact on a continuing basis at the national level to improve standards of teaching of history of art, conservation and museology and the like; to give academic guidance and provide leadership, as and when required and to ensure that the resources of the National Museum, Archaeological Survey of India, Anthropological Survey of India, National Gallery of Modern Art, National Archives and other such institutions are also made available to NMI;
 - vii. To publish such works of the Institute as may have contributed substantially to the fields of specialization;
 - viii. To visualize, plan and prepare educational kits and software for audio-visual education in art and culture for all levels of teaching; and
 - ix. To do all such other lawful acts and things as may be necessary for or conducive to furthering the objectives of setting up the Institute as a centre of study and research.
3. National Museum Institute of History of Art, Conservation and Museology, Janpath, New Delhi in consultation with the Ministry of Culture, has identified 3 key objectives that it will need to deliver substantially in next couple of years to improve its status to ensure the furtherance of the objectives of the National Museum Institute of History of Art, Conservation and Museology:-
- i. Opening of two new departments;
 - ii. Creation of posts in teaching and non-teaching departments; and
 - iii. Starting the work for construction of its permanent campus at NOIDA.
4. **Purpose of the MOU:** To achieve the organization goals by NMI through optimal use of available funds and to ensure proper functioning of NMI.
5. **Budget/ Account:** Under the annual plan 2016-17, National Museum Institute has been provided a budgetary provision of Rs. 15.20 crore under Plan and Rs. 39.50 lakh under Non-Plan head. The above funds will be used by NMI for achieving measurable improvement in service delivery of this Memorandum of Understanding.
6. **Performance and Monitoring:** National Museum Institute will provide Ministry of Culture, Government of India quarterly reports in respect of the achievements on the targets of this agreement. The progress achieved will be monitored in a joint meeting six months into the financial year and at such other intervals as may be decided by Ministry of Culture. The fund allocation under Plan for

National Museum Institute in future years will be largely dependent on the achievement of the targets as laid down by this agreement.

7. Parliament Matters:

- i. The Annual Reports & Audited Accounts for the year 2015-16 to be submitted to MoC by 31st December 2016 for laying in parliament session;
- ii. Ensuring implementation of the recommendations/ suggestions of the Parliamentary Standing Committee; and
- iii. Timely submission of information for Parliamentary Questions.

8. Legal Matters:

- i. Monitoring of pending Court cases and compliance with directions of the Court

9. Administrative and Academic Matters

- i. Training programme for staff, students and faculty members of the Institute;
- ii. Timely response on Audit paras and action taken on the observations of audit;
- iii. Timely submission of papers, documents, reports etc. to Ministry of Culture;
- iv. NOIDA Project: Starting and monitoring of civil works as per timelines;
- v. Introduction of two new departments;
- vi. The periodicity of meetings of Board of Studies, Board of Management, Academic Council, Society and Finance Committee and compliance of important decisions taken in these meetings;
- vii. Ensuring compliance of Raj Bhasha Policy;
- viii. Preparation of Result Framework Document (RFD) in respect of the activities being undertaken by NMI and its implementation by the targeted dates;
- ix. Compliance of UGC norms;
- x. Recognition by UGC; and
- xi. Creation and filling up of vacant posts.

10. Outreach Measures

- i. Holding of outreach programmes/ workshops/ seminar/ symposia/ conferences / in-service training programme with collaboration of NM and other Institutions; and
- ii. Bring out Journals/ news magazine of NMI.

11. Institute Activities

- i. Offers M.A and Ph.D courses in History of Art, Conservation and Museology;

- ii. In-service training programme (in house and outside) and special lectures of eminent scholars;
- iii. Physical verification of consumable and non-consumable items and maintenance of Accession Register;
- iv. Collaboration with Schools, Colleges and Institutions for popularizing unique/ specialized courses /training programmes of the Institute;
- v. Publications and Research work, thesis, dissertation of students, proceedings of workshop/ seminars by following a buy back policy;
- vi. Memorandum of Understanding with National and International Institutions/ organizations;
- vii. Capacity building programme & Training for Students, Field trip and Excursion for students and research scholars.

12. E-Governance

- i. Create online system for application of various services being provided by the organization;
- ii. Digitization of library books; and
- iii. Identification and creation of e-services.

13. Others

- i. Assess needs for skill development and create tailored training modules;
- ii. Increased presence on social media (Facebook/Twitter/You-tube/website);
- iii. Preparation of annual income and expenditure account by the organization (Profit centre);
- iv. Identification of organization's lands and buildings and maintenance of Asset Register;
- v. Maintenance of reservation roster;
- vi. Compliance of instructions of Cabinet Secretariat, PMO and MoC, especially with respect to Swachh Bharat campaign;
- vii. Timely submission of monthly, quarterly, half-yearly and yearly returns in respect of administrative, financial, plan and non-plan expenditure and other important activities;
- viii. Printing of advance calendar of events;
- ix. Publication of research papers and upgradation of research activities; and
- x. Upgradation of liaison with MoC and regular interaction and briefing with the Ministry.

14. Verification of Appointment

Verification of all the appointments will be conducted as per functional needs within the stipulated time frame.

15. Specific Issues

- a) Timely conduct of monthly activities to achieve monthly targets in the Annexure I enclosed for the year 2016-17 shall be ensured. The cost /expenditure shown in the Annexure I of the MoU has been estimated on the basis of average expenditure incurred in the past years. Actual expenditure on each activity shall however subject to the availability of funds in the allocated budget to the organization and compliance to the GFR provisions besides adherence to the economy measures as issued by Ministry of Finance from time to time. If physical targets are achieved in time, allocation of additional funds could be considered to conduct more activities. Any short fall in target may attract withdrawal / reduction in the budgetary support.

Each activity with its physical and financial targets indicated in the Annexure I of the draft MoU may be linked to the concerned object heads of budget outlay for the year 2016-17 so that the physical and financial progress could be monitored with reference to the budget allocations under each object head.

Signed on behalf of
Ministry of Culture,
Government of India



Deputy Secretary (Museums)

उप सचिव / Deputy Secretary
संस्कृति विभाग / Ministry of Culture
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

Date: 24/6/16

Place: Delhi

Signed on behalf of
National Museum Institute
of History of Art, Conservation
and Museology



Registrar

Registrar
National Museum Institute of History of Art
Conservation & Museology (Deemed University)
Ministry of Culture, Janpath, New Delhi-110011

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17
Justifications

Activity 1: Teaching and Special Lectures Honorarium of Visiting Faculty

In all three departments due to the absence of adequate number of permanent faculty, NMI regularly invites visiting faculty members to teach some of the courses in its M.A programme. Also, faculty from India and abroad are invited to deliver special lectures to impart training in the latest development and their findings in the respective field of specialization. In the present financial year, in the HOA Department, for the two semesters visiting faculty members would be invited to deliver 7 courses (16 lectures per course) apart from special lectures. The Department also organises Special Lectures and Art History and Archaeology Talk Series by eminent national and international scholars and experts to impart scholarly and research oriented approach to the students such as 'Cultural Heritage and Post Earthquake Heritage Recovery in Nepal', 'Buddhist Art of Central Asia' etc. Museology and Cultural heritage conservation are multidisciplinary subjects and require expertise in the respective fields. Special lectures by eminent scholars are organised in order to facilitate interaction of students with national and international experts exposing them to gain wide perspective and latest development in the field. It includes the cost of honorarium/ TA for conducting lectures/special lectures in all three departments:

i)	Honorarium for lectures/ special lectures (Rs. 3000 x 412) =	12,36,000.00
ii)	Average TA for lecture/ special lectures (97.09 per Lecture)=	40,000.00
	Grand Total	12,76,000.00

Activity 2: Research and Documentation

The History of Art Department is currently researching and documenting on 4 publications. These are: *Ragamala Paintings from the Gem Palace Collection of the National Museum, New Delhi*; *Rajasthani Miniature Painting – Tradition and Continuity*; *ICON-NMI Journal of History of Art Vol.III*; and preparation of an international catalogue on *Cham Sculptures from Vietnam and its Interface with the Indian Art* in collaboration with Da Nang Museum of Cham Sculptures, Vietnam. Research on the Ragamala Paintings include 41 folios of the Gem Palace Collection, 32 folios from the Bharat Kala Bhavan collection and 17 individual paintings of the Chawand series from various public and private collections in India and abroad. Some of them are from Freer-Sackler Gallery, Smithsonian Museum of Asian Art, University of Michigan, Metropolitan Museum of Art, Victoria and Albert Museum, British Museum, Museum Reitberg, G.K. Kanoria Collection, Patna, Goenka Collection, Mumbai, Birla Academy of Arts and Culture, Kolkata, Chhatrapati Shivaji Museum, Mumbai, India. The paintings have been identified on the basis of artistic style, iconography, and translation of Sanskrit colophon by creating a correlation between the *chitra* and the *pada*. *Rajasthani Miniature Painting – Tradition and Continuity* (seminar proceeding) discusses recent studies and research undertaken by 17 eminent scholars, academicians and museum professionals in India and abroad. The book is based on the form and function of Rajasthani paintings with regard to style and representation, museum collections, mural tradition, manuscript paintings and *patas*. The research papers by these scholars has been collated and compiled in the form

1

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17

of a book manuscript by the department. The Department has been issuing *ICON-NMI Journal of History of Art*, a reputed research journal for the Research Scholars, M.A. students and Alumni's of the Institute. The journal has also acquired an ISSN number as well. Every year, HOA students contribute research papers, field reports and documentation of heritage sites based on new and innovative research areas in India and abroad. These papers are compiled in the journal by the department. Research on the Cham catalogue of 50 sculptures (30 Hindu and 20 Buddhist from the DaNanag collection), include- identification and description of the characteristic and physical features of each sculpture; investigation of their historical and religious significance within the Cham context; collection and compilation of secondary literature and primary references and sources regarding the legends, myths and iconography, which involves meticulous study of Vedic literature, Hindu *Silpa Shastras*, *Agamas*, *Puranas*, Buddhist scriptures, Tantric texts etc. Furthermore, to outline and trace the artistic interface between India and Cham and their alliance with other Southeast Asian cultures. A comparative study of the sculptural style and iconographic trends has been undertaken and the interpretations are supported by inscriptional records, artistic findings and records of French scholars and archaeologists. Fellowship stipend of research scholars engaged for research and documentation of these publications.

In the Conservation Department, two departmental research projects have been proposed, out of which, one aims to carry out scientific studies and research on museum climate (light, humidity, temperature and gaseous pollution. The other project will focus on the scientific study and documentation of palm leaf manuscripts in India. Both the projects will run throughout the year. The outcome of these research projects would be published in National and International Journal. Stipend of research scholars engaged for research and documentation of these publications. The Museology Department is presently working on different projects in the areas of Documentation of Intangible cultural heritage in Ladakh and Western UP region, Disaster Management, Museum Outreach etc. There are currently 5 research scholars working on the project and receive a fellowship every month. The department will engage 2 more Research fellows from August. The outcome of the research and documentation of data will result in department publications. It includes the cost of fellowships and other expenses which is incurring for collecting data for various projects for all three departments:

i)	09 Fellows X @ 35,000 X 12 months	= 37,80,000.00
ii)	02 Fellows X @ 35,000 X 08 months (Aug to March)	= 5,60,000.00
iii)	03 Fellows X @ 35,000 X 08 months (Aug to March)	= 8,40,000.00
iv)	Documentation Cost (Typing/ Compilation of Primary Data collected from the field survey)	= 4,00,000.00
v)	Travelling expenses during field survey	= 2,50,000.00
vi)	Miscellaneous Expenses	= 2,60,000.00
	Grand Total	= 60,90,000.00

National Museum Institute of History of Art, Conservation and Museology MoU 2016-17

Activity 3: Publications

In the History of Art Department, final writing of the manuscripts viz. a viz. chapterisation of one book, collation of data for one seminar proceeding and research journal and preparation of a research catalogue is being carried out. This is to be published when completed. Expected months of completion are: August 2016 for *Rajasthani Miniature Painting – Tradition and Continuity*, January 2017 for *ICON-NMI Journal of History of Art Vol.III* February for *Ragamala Paintings from the Gem Palace Collection of the National Museum, New Delhi*, March for *Cham Sculptures from Vietnam and it's Interface with the Indian Art*. The Conservation Department proposes to publish an annual journal of Conservation. Students, researchers, alumni of the institute and professionals in the field of Conservation would be encourage to submit their research/ professional work for publication. The journal aims to publish peer reviewed articles. The Museology Department proposes to publish CIDOC 2015 Proceedings, Teachers Manual, collation of papers and departmental publications on Intangible Cultural Heritage. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Printing/editing and publishing Cost	=	25,00,000.00
ii)	Typing Cost	=	1,00,000.00
iii)	Travelling Expenses	=	2,00,000.00
iv)	Expert Opinion	=	<u>2,00,000.00</u>
	Grand Total	=	30,00,000.00

Activity 4: International Collaboration

All the three departments have signed MOU's with foreign universities, institutes and museums to carry out research, organise lectures and seminars for a scholarly dialogue between NMI and the MOU institutions.

The HOA MOU's are with the Da Nang Museum of Cham Sculptures in Vietnam; the Department of Art History and Archaeology, Silpakorn University in Bangkok, Thailand; the Central Academy of Fine Arts, Beijing, China. In this academic session, one faculty member from HOA Department will be travelling to China for signing MOU and securing a membership for Comite Internationale d'Histoire de l'Art (CIHA) - India Chapter during the Annual Body Meeting of the 34th CIHA Conference in Beijing, China in September, 2016. For the final phase of discussion and approval with the Vietnamese side for the Cham catalogue, a field visit by the faculty members will be conducted in Vietnam. As per the MOU with Silpakorn University in Thailand, a delegation of students and faculty from Thailand will come to India for a Summer School Programme conducted by NMI in collaboration with the Silpakorn University. The Conservation Department has signed a Memorandum of Understanding (MoU) between the Federal Chancellery of Austria and Ministry of Culture, Government of India (2016-2021) for collaborations in the field of culture. As part of this collaboration, summer school are planned to be conducted which includes two activities. The first activity is an international summer school in the field of Conservation, including collection care and hands on work on historic artwork at University of Applied Arts Vienna. In the second activity, Conservators from University of Applied Arts

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17

Vienna will visit NMI for International workshops on different aspects of conservation. This year summer school focusses on conservation of historic textiles. The unit cost referred in activity sheet is average cost, as different heads have different expenditure:

i)	Travelling Expenses	=	22,00,000.00
ii)	Accommodation & Food Expenses	=	3,00,000.00
iii)	Legal & Professional Services	=	4,00,000.00
iv)	Seminar/lectures/workshops	=	3,00,000.00
v)	Misc. Expenses	=	<u>4,50,000.00</u>
	Grand Total	=	36,50,000.00

Activity 5: National and International Field trips for Students and Research scholars

To impart technical training to the M.A. students and Ph.D. scholars in all the three Departments field trips in India and abroad are regularly conducted, which include museums, heritage sites and conservation laboratories. The data collected by the students are incorporated in their M.A. dissertations and seminars and Ph.D. theses. In this academic session, the HOA Department is planning to conduct field trip of World Heritage sites in Delhi, Agra and Madhya Pradesh/ Maharashtra and one international trip to study Ancient Art and Architecture of Cambodia. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Travelling Expenses	=	15,40,000.00
ii)	Accommodation & food Expenses	=	11,00,000.00
iii)	Participation/ Registration Fees	=	2,20,000.00
iv)	Stationery	=	44,000.00
v)	Guide/Lecture Fees	=	44,000.00
vi)	Miscellaneous Expenses	=	<u>37,000.00</u>
	Grand Total	=	29,85,000.00

Activity 6: Seminars/Conference/Workshops

All the three Departments in collaboration with various academic institutions in India and abroad, organize seminars, symposiums and workshops with the aim of increasing awareness, facilitating development in the field of art historical studies, museology, and conservation. In this academic session, some of the events by HOA Department are 'Art Marketing and Current Art practices', 'Analytical Approach to Iconography and Iconometry of Sculptures and Architecture', 'Art Historical Writing and Creative Expression', etc.

By Conservation Department, a total of three conservation seminars and workshops are planned. These programmes are designed to inculcate professional interaction dialogue & discussion on focussed themes, which helps students to gain knowledge and understanding of the subject, beyond the set curriculum workshop based learning enables them to learn about making informed decision in conservation. The Department of Museology will conduct workshops and Conferences on Disaster Management, Intangible Cultural Heritage and Museum Education and Outreach. Two workshops have already been conducted on Disaster

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17

Risk Preparedness and Museum Outreach. The unit cost referred in activity sheet is average cost, as different heads have different expenditure:

i)	Stationery	=	2,80,000.00
ii)	Local Travel	=	2,80,000.00
iii)	Accommodation Expenses	=	4,20,000.00
iv)	Venue Fees	=	2,80,000.00
v)	Food Expenses	=	1,40,000.00
vi)	Misc. Expenses	=	<u>1,06,000.00</u>
	Grand Total	=	15,06,000.00

Activity 7: Capacity Building and Faculty Development Programme


In all the three departments, the faculty development programme involves participation of faculty members in short courses, seminars/ conferences/training at national/ international level. This will upgrade the knowledge of the faculty members which will be further beneficial for the students and researches in the institute and will promote academic development. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:


i)	Registration/ Course Fees	=	4,00,000.00
ii)	Travelling Expenses	=	3,00,000.00
iii)	Per-diem Expenses	=	1,00,000.00
iv)	Accommodation	=	<u>1,00,000.00</u>
	Grand Total	=	9,00,000.00

Activity 8: DTH

This is a part of outreach activity, in which general information related to cultural heritage, museums, archaeology and conservation of museum heritage sites will be recorded and uploaded for the general public. It will also include the recording of the public lectures and deliberations of the conferences, seminars and workshops with an aim to spread awareness among general public about the importance of our cultural heritage and its preservation. The Museology Department has proposed to prepare short documentaries on Intangible Cultural Heritage of Ladakh and Western U.P region and Disaster Management. The unit cost referred in activity sheet is average cost, as different heads have different expenditure:

i)	Hiring of Equipments/ Technical Expert	=	3,00,000.00
ii)	Cost of Travel	=	1,00,000.00
iii)	Misc. Expenses (Editing etc.)	=	<u>2,00,000.00</u>
	Grand Total	=	6,00,000.00


Registrar
National Museum Institute of History of Art
Conservation & Museology (Deemed University)
Ministry of Culture, Janpath, New Delhi-110011


Joint Secretary / Deputy Secretary
Ministry of Culture
Govt. of India
New Delhi / New Delhi

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17

Activity 9: Hindi Publication

Preparation of glossary of Key words and the terminologies used in the technical field of conservation, art historical studies and museology to assist students & museum professionals. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Printing Cost	=	3,00,000.00
ii)	Stationery	=	30,000.00
iii)	Resource Person	=	3,15,000.00
iv)	Honorarium	=	1,05,000.00
v)	Misc. Expenses	=	<u>15,000.00</u>
	Grand Total	=	7,65,000.00

Activity 10: Conservation Laboratory

Art and cultural heritage conservation is a science driven discipline and therefore access to a 'state of the arts' laboratory is extremely important. In order to meet this requirement, setting up a conservation and research laboratory is proposed. It includes refurbishment of laboratory space, procurement of materials and equipment necessary for the conservation training and research. The unit cost referred in activity sheet is average cost, as different heads have different expenditure:

i)	Cost of Equipments	=	39,00,000.00
ii)	Laboratory Maintenance	=	<u>1,71,000.00</u>
	Grand Total	=	40,71,000.00

Activity 11: Short-term courses for Public Outreach

By the Department of History of Art, two courses are taught on *Art Appreciation* (English) and *Bhartiya Kalanidhi* (Hindi) by various subject experts, eminent scholars and museum curators to successfully acquaint general public about essentials of Indian and global art history. Total number of 32 lectures and 4 additional field visits to the monuments and museums in Delhi are conducted by the Department. Topics covered include the landmarks of Indian and western art history from antiquity to the present. The Institute runs these courses for public outreach and aims at creating awareness about the cultural heritage among the masses. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Honorarium Fees	=	72,000.00
ii)	Refreshment Expenses	=	<u>18,000.00</u>
	Grand Total	=	90,000.00

आर्य समाज / ARY SAMAJ
राष्ट्रीय संग्रहालय / National Museum
भारत सरकार / Ministry of Culture
नई दिल्ली / New Delhi

Registrar
National Museum Institute of History of Art
Conservation & Museology (Deemed University)
Ministry of Culture, Janpath, New Delhi-110011

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17

Activity 12: North-East Region Programme

A capacity development training in the North-east region is being planned with an aim at imparting information and training in collection care and preventive conservation, primarily focussed on enhancing the preservation status in smaller museums or cultural institutions in North-East region. As a part of this programme, workshops, special lectures and seminars will be conducted to create an awareness about the rich cultural heritage of the Northeast people, their customs and society. This academic session, the Departments propose to organize a seminar on Cultural Heritage of the North-East. The unit cost referred in activity sheet is average cost, as different heads have different expenditure:

i)	Travelling Expenses	=	3,00,000.00
ii)	Accommodation & Food Expenses	=	1,80,000.00
iii)	Honorarium to Experts	=	90,000.00
iv)	Stationery	=	30,000.00
v)	Misc. Expenses	=	<u>60,000.00</u>
	Grand Total	=	6,60,000.00

Activity 13: Outreach to Villages

The Museology Department will conduct field visits to different villages in Ladakh and Western U.P for promotion of Intangible Cultural Heritage with community members. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Travelling Expenses	=	2,73,000.00
ii)	Accommodation & Food Expenses	=	1,39,000.00
iii)	Misc. Expenses	=	<u>1,95,000.00</u>
	Grand Total	=	6,07,000.00

Activity 14: Education Project- Setting up of Museum corner

The Museology Department has proposed to set-up two Museum corners in the villages of Ladakh and Western U.P. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Travelling Expenses	=	1,20,000.00
ii)	Printing (Banner/labels/brochures)	=	2,50,000.00
iii)	Food Expenses	=	40,000.00
iv)	Stationery	=	50,000.00
v)	Misc. Expenses	=	<u>40,000.00</u>
	Grand Total	=	5,00,000.00

Activity 15: Dr. L. P. Sihare Resource Center Upgradation

It includes the procurement of books, journals, subscription of e-journals, e-magazines, print journals, Library automation and IT, renewal of DELNET membership, subscription of J-Store and renewal of Institutional membership of other professional organizations. Since

8

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17

every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Procurement of Books	=	8,00,000.00
ii)	Subscription Fees	=	2,00,000.00
iii)	Library Automation	=	2,00,000.00
iv)	Renewal of Memberships	=	2,00,000.00
v)	Misc. Expenses	=	<u>2,00,000.00</u>
	Grand Total	=	16,00,000.00

Activity 16: Web Application, software's and other IT services

It includes the development of new web application, e.g. ERP, Web and E-mail hosting, online data base, purchase and renewal of software's and hiring of the technical expertise for the same. The unit cost referred in activity sheet is average cost, as different heads have different expenditure:

i)	Development of ERP/Web/Email	=	3,00,000.00
ii)	Procurement of Server	=	9,00,000.00
iii)	Video conferencing system	=	1,00,000.00
iv)	Resource Person/IT Expert Services	=	5,00,000.00
v)	Renewal of AMC	=	<u>2,00,000.00</u>
	Grand Total	=	20,00,000.00

Activity 17: Capital Assets Upgradation

It is under head creation of Capital Assets and includes the purchase of computers, Tables, Chairs, other furniture items for the Institute. It also includes Video conferencing system, procurement of Server, purchase of laptop, computers, printers, scanners and Hitech Podium for class, seminar and conference rooms etc. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Purchase of laptop/computer- Scanners/printers	=	20,00,000.00
ii)	Purchase of Hi-tech podium	=	20,00,000.00
iii)	Purchase of Furniture/Almirah etc.	=	20,00,000.00
iv)	Misc. Expenses	=	<u>14,00,000.00</u>
	Grand Total	=	74,00,000.00

Activity 18: Salary and Wages

It includes the salary, wages and allowances to Institute's employees, casual workers and contractual staff.

Estimated expenditure for 2016-17:

Salary for Official staff/ faculty, casual workers and contractual staff= 1.90 Crore

श्री डी. ए. मिश्रा / श्री डी. ए. मिश्रा
उप-सचिव / Deputy Secretary
सांस्कृतिक विभाग / Ministry of Culture
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

Registrar
National Museum Institute of History of Art
Conservation & Museology (Deemed University)
Ministry of Culture, Janpath, New Delhi-110011

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17

Activity 19: Noida Project

It is under the head creation of capital Assets. It is used for construction work at Noida in 3 acre land through CPWD.

- i) Construction of New Building at Noida (Through CPWD) = 8 Crores

Activity 20: Human Resource Development & Travelling Expenses (Domestic and Foreign)

It includes the Travelling Expenses (Domestic and Foreign) incurred by the faculty, research Scholars and staff members of the Institute. Since every activity have different expenditure, the unit cost, mentioned in the activity list is average cost:

i)	Travelling Expenses	=	20,00,000.00
ii)	Participation/ course fee	=	8,00,000.00
iii)	Accommodation Expenses	=	5,00,000.00
iv)	Per-diem Expenses	=	5,00,000.00
v)	Miscellaneous Expenses	=	2,00,000.00
	Grand Total	=	40,00,000.00

Activity 21: Office Expenses

It includes the office expenses, office consumables, hiring of taxies, repair & maintenance, printing & stationery, membership fee, meeting expenses, subscription, convocation, professional consultancy, TA to experts, foundation day of NMI, Accommodation/ room rent of visiting faculty/ eminent scholars, miscellaneous/ contingency expenses etc. The unit cost referred in activity sheet is average cost, as different heads have different expenditure:

i)	Water and Electricity	=	38,00,000.00
ii)	Repair and maintenance	=	8,00,000.00
iii)	Hiring of taxies	=	5,00,000.00
iv)	Printing and stationery	=	10,00,000.00
v)	Convocation Expenses	=	20,00,000.00
vi)	Foundation Day of NMI	=	1,00,000.00
vii)	Professional consultancy (Legal Opinion etc.)	=	10,00,000.00
viii)	Office Consumables	=	6,00,000.00
ix)	Miscellaneous Expenses	=	5,00,000.00
	Grand Total	=	1,03,00,000.00

2

Mam

National Museum Institute of History of Art, Conservation and Museology
MoU 2016-17

Activity 22: Advertisement

It includes the issue of admission notice and admission process for M.A., Ph.D & Short Term courses, and Selection Committee meetings/ vacancies/ tender notices and etc. The cost involved in this activity is here as under:

i.)	Advertisement of admission notice	=	2,50,000.00
ii.)	Advertisement of vacancy notices	=	5,00,000.00
iii.)	Advertisement of tender notices etc.	=	<u>2,50,000.00</u>
	Grand Total:	=	10,00,000.00

2

Mam

DR. P. K. MISHRA
Joint Secretary
Ministry of Culture
New Delhi

Registrar
National Museum Institute of History of Art
Conservation & Museology (Deemed University)
Ministry of Culture, Janpath, New Delhi-110011

Activity No...01..						Activity No...02					
Activity Name: Teaching and Special Lectures Honorarium of Visiting Faculty						Activity Name: Research and Documentation					
Weight (W) = 15						Weight (W) = 10					
Unit Cost (in Rs) 3,097.09						Unit Cost (in Rs) 15,22,500.00					
Physical			Financial			Physical			Financial		
Month	Target (T)	Achievement (A)	Target (T)	Achievement (A)	Score W*A/T	Month	Target (T)	Achievement (A)	Target (T)	Achievement (A)	Score W*A/T
Apr-16	57		1,76,534.13			Apr-16					
May-16	16		49,553.44			May-16					
Jun-16	1		3,097.09			Jun-16					
Jul-16	29		89,815.61			Jul-16	1		15,22,500.00		
Aug-16	43		1,33,173.79			Aug-16					
Sep-16	45		1,39,369.05			Sep-16	1		15,22,500.00		
Oct-16	35		1,08,398.15			Oct-16					
Nov-16	41		1,26,980.69			Nov-16	1		15,22,500.00		
Dec-16	3		9,291.27			Dec-16					
Jan-17	38		1,17,689.42			Jan-17	1		15,22,500.00		
Feb-17	50		1,54,854.50			Feb-17					
Mar-17	54		1,67,242.86			Mar-17					
Total	412		12,76,000.00			Total	4		60,90,000.00		

Riddhi

Mans

Dr. / RIDDHI MISHRA
 Joint Secretary / Deputy Secretary,
 Ministry of Culture / Ministry of India
 New Delhi

Registrar
 National Museum Institute of History of Art
 Conservation & Museology (Deemed University)
 Ministry of Culture, Janpath, New Delhi-110011

		Activity No...03..			Activity No...04..				
Activity Name: Publications		Activity Name: International Collaboration							
Weight (W) = 06		Weight (W) = 03							
Unit Cost (in Rs) 3,00,000.00		Unit Cost (in Rs) 3,04,166.67							
Physical		Financial		Physical		Financial			
Month	Target (T)	Achievement (A)	Target (T)	Achievement (A)	Score W*A/T	Month	Target (T)	Achievement (A)	Score W*A/T
Apr-16	0		-			Apr-16	0		-
May-16	0		-			May-16	0		-
Jun-16	0		-			Jun-16	0		-
Jul-16	0		-			Jul-16	2	6,08,333.34	
Aug-16	1		3,00,000.00			Aug-16	0		
Sep-16	0		-			Sep-16	1	3,04,166.66	
Oct-16	0		-			Oct-16	1	3,04,166.66	
Nov-16	1		3,00,000.00			Nov-16	0		
Dec-16	1		3,00,000.00			Dec-16	1	3,04,166.66	
Jan-17	2		6,00,000.00			Jan-17	1	3,04,166.66	
Feb-17	3		9,00,000.00			Feb-17	3	9,12,500.01	
Mar-17	2		6,00,000.00			Mar-17	3	9,12,500.01	
Total	10		30,00,000.00			Total	12	36,50,000.00	

As
 JISHRA
 Joint Secretary
 Ministry of Culture
 Government of India
 New Delhi

Mam

Registrar
 National Museum Institute of History of Art
 Conservation & Museology (Deemed University)
 Ministry of Culture, Janpath, New Delhi-110011

Activity No...05..				Activity No...06..			
Activity Name: National and International Field trips for Students and Research scholars				Activity Name: Seminars/ Conferences/ Workshops			
Weight (W) = 05				Weight (W) = 03			
Unit Cost (in Rs) 1,35,681.82				Unit Cost (in Rs) 1,07,571.43			
Physical		Financial		Physical		Financial	
Month	Target (T)	Achievement (A)	Target (T)	Achievement (A)	Target (T)	Achievement (A)	Score W*A/T
Apr-16	0		-	Apr-16	3	3,22,714.27	
May-16	0		-	May-16	0	-	
Jun-16	0		-	Jun-16	0	-	
Jul-16	1		1,35,681.82	Jul-16	0	-	
Aug-16	5		6,78,409.10	Aug-16	2	2,15,142.86	
Sep-16	4		5,42,727.27	Sep-16	1	1,07,571.43	
Oct-16	4		5,42,727.27	Oct-16	2	2,15,142.86	
Nov-16	2		2,71,363.62	Nov-16	2	2,15,142.86	
Dec-16	1		1,35,681.82	Dec-16	1	1,07,571.43	
Jan-17	1		1,35,681.82	Jan-17	1	1,07,571.43	
Feb-17	1		1,35,681.82	Feb-17	1	1,07,571.43	
Mar-17	3		4,07,045.46	Mar-17	1	1,07,571.43	
Total	22		29,85,000.00	Total	14	15,06,000.00	

डा. विमल मिश्रा / RIDDHI MISHRA
 सहायक निदेशक / Deputy Secretary
 संस्कृति विभाग / Ministry of Culture
 भारत सरकार / Govt. of India
 नई दिल्ली / New Delhi

Registrar
 National Museum Institute of History of Art
 Conservation & Museology (Deemed University)
 Ministry of Culture, Janpath New Delhi-110011

National Museum Institute, Janpath, New Delhi

MoU 2016-17

Activity No...07..					Activity No...08..				
Activity Name: Capacity Building and Faculty Development Programme					Activity Name: DTH content (each have about 10 - 15 minutes)				
Weight (W) = 3.5					Weight (W) = 01				
Unit Cost (in Rs) 1,80,000.00					Unit Cost (in Rs) 60,000.00				
Physical		Financial		Score	Physical		Financial		Score
Target (T)	Achievement (A)	Target (T)	Achievement (A)	W*A/T	Target (T)	Achievement (A)	Target (T)	Achievement (A)	W*A/T
Month					Month				
Apr-16	0				Apr-16	0			
May-16	0				May-16	0			
Jun-16	0				Jun-16	0			
Jul-16	0				Jul-16	1			
Aug-16	0				Aug-16	1			
Sep-16	1	180,000.00			Sep-16	0			
Oct-16	1	180,000.00			Oct-16	1	60,000.00		
Nov-16	0				Nov-16	1	60,000.00		
Dec-16	0				Dec-16	1	60,000.00		
Jan-17	3	540,000.00			Jan-17	0			
Feb-17	0				Feb-17	1	60,000.00		
Mar-17	0				Mar-17	4	240,000.00		
Total	5	900,000.00			Total	10	600,000.00		

श्री प्रम / RIDDHI NISHITA
 श्री प्रम / Deputy Secretary
 श्री प्रम / Ministry of Culture
 श्री प्रम / Govt. of India
 श्री प्रम / New Delhi

As

Mani

Registrar
 National Museum Institute of History of Art
 Conservation & Museology (Deemed University)
 Ministry of Culture, Janpath, New Delhi-110011

Activity No...11..				Activity No...12..			
Activity Name: Short-term course for Public Outreach				Activity Name: North-East Region Programme			
Weight (W) = 3				Weight (W) = 3			
Unit Cost (in Rs) 2,500.00				Unit Cost (in Rs) 1,10,000.00			
Physical		Financial		Physical		Financial	
Month	Target (T)	Achievement (A)	Target (T)	Month	Target (T)	Achievement (A)	Score W*A/T
Apr-16	0		-	Apr-16	0		
May-16	0		-	May-16	0		
Jun-16	0		-	Jun-16	0		
Jul-16	0		-	Jul-16	0		
Aug-16	8		20,000.00	Aug-16	1		1,10,000.00
Sep-16	8		20,000.00	Sep-16	0		-
Oct-16	8		20,000.00	Oct-16	0		-
Nov-16	8		20,000.00	Nov-16	1		1,10,000.00
Dec-16	4		10,000.00	Dec-16	0		-
Jan-17	0		-	Jan-17	0		-
Feb-17	0		-	Feb-17	0		-
Mar-17	0		-	Mar-17	4		4,40,000.00
Total	36		90,000.00	Total	6		6,60,000.00

Sd/- Pm / RIDDAH MISHRA
 Sd/- Pm / Deputy Secretary
 Sd/- Pm / Ministry of Culture
 Sd/- Pm / Govt. of India
 Sd/- Pm / New Delhi

Registrar
 National Museum Institute of History of Art
 Conservation & Museology (Deemed University)
 Ministry of Culture, Janpath, New Delhi-110011

Activity No...13..				Activity No...14..			
Activity Name: Outreach to Villages				Activity Name: Education Project- Setting up of Museum Corner			
Weight (W) = 02				Weight (W) = 02			
Unit Cost (in Rs) 15,564.10				Unit Cost (in Rs) 2,50,000.00			
Physical		Financial		Physical		Financial	
Month	Target (T)	Achievement (A)	Target (T)	Month	Target (T)	Achievement (A)	Score W*A/T
Apr-16	2		31,128.20	Apr-16	0	-	
May-16	2		31,128.20	May-16	0	-	
Jun-16	1		15,564.10	Jun-16	0	-	
Jul-16	2		31,128.20	Jul-16	0	-	
Aug-16	4		62,256.40	Aug-16	1	2,50,000.00	
Sep-16	4		62,256.40	Sep-16	0	-	
Oct-16	5		77,820.60	Oct-16	0	-	
Nov-16	4		62,256.40	Nov-16	0	-	
Dec-16	4		62,256.40	Dec-16	0	-	
Jan-17	5		77,820.50	Jan-17	0	-	
Feb-17	4		62,256.40	Feb-17	1	2,50,000.00	
Mar-17	2		31,128.20	Mar-17	0	-	
Total	39		6,07,000.00	Total	2	5,00,000.00	

Dr. P. N. / (MOU) (MOU)
 Dr. P. N. / (MOU) (MOU)
 Dr. P. N. / (MOU) (MOU)
 Dr. P. N. / (MOU) (MOU)
 Dr. P. N. / (MOU) (MOU)
 Dr. P. N. / (MOU) (MOU)

Registrar
 National Museum Institute of History of Art
 Conservation & Museology (Deemed University)
 Ministry of Culture, Janpath, New Delhi-110011

MoU 2016-17

		Activity No...15			Activity No...16						
		Activity Name: Dr. L. P Sihare Resource Center Upgradation			Activity Name: Web Application, softwares and other IT services						
		Weight (W) = 06			Weight (W) = 04						
		Unit Cost (in Rs) 4,00,000.00			Unit Cost (in Rs) 5,00,000.00						
		Physical		Financial				Physical		Financial	
Month	Target (T)	Achievement (A)	Target (T)	Achievement (A)	Score W*A/T	Month	Target (T)	Achievement (A)	Target (T)	Achievement (A)	Score W*A/T
Apr-16						Apr-16					
May-16						May-16					
Jun-16						Jun-16					
Jul-16	1		4,00,000.00			Jul-16	1		5,00,000.00		
Aug-16						Aug-16					
Sep-16	1		4,00,000.00			Sep-16	1		5,00,000.00		
Oct-16						Oct-16					
Nov-16	1		4,00,000.00			Nov-16	1		5,00,000.00		
Dec-16						Dec-16					
Jan-17	1		4,00,000.00			Jan-17	1		5,00,000.00		
Feb-17						Feb-17					
Mar-17						Mar-17					
Total	4		16,00,000.00			Total	4		20,00,000.00		

Dr. L. P. Sihare Resource Center Upgradation
 Activity Name: Dr. L. P Sihare Resource Center Upgradation
 Weight (W) = 06
 Unit Cost (in Rs) 4,00,000.00

Dr. L. P. Sihare Resource Center Upgradation
 Activity Name: Dr. L. P Sihare Resource Center Upgradation
 Weight (W) = 06
 Unit Cost (in Rs) 4,00,000.00

Registrar
 National Museum Institute of History of Art
 Conservation & Museology (Deemed University)
 Ministry of Culture, Janpath, New Delhi-110011

		Activity No...17				Activity No...18	
Activity Name: Capital Assets upgradation						Activity Name: Salaries and Wages	
		Weight (W) = 04				Weight (W) = 09	
		Unit Cost (in Rs) 18,50,000.00				Unit Cost (in Rs) :15,83,333.33	
	Physical		Financial				
	Target	Achievement	Target	Achievement			
Month	(T)	(A)	(T)	(A)	Score		
					W*A/T		
Apr-16							
May-16							
Jun-16							
Jul-16	1		18,50,000.00				
Aug-16							
Sep-16	1		18,50,000.00				
Oct-16							
Nov-16	1		18,50,000.00				
Dec-16							
Jan-17	1		18,50,000.00				
Feb-17							
Mar-17							
Total	4		74,00,000.00			Total	12

National Museum Institute, Janpath, New Delhi

MoU 2016-17

Consolidated Sheet

Month	Sum of Physical Target	Sum of Physical Achievement	Sum of Financial Target	Sum of Financial Achievement	Non Plan Budget	Internal Revenue Generation	Actual Financial Assistance Needed
			(A)	(B)			
Apr. 16	63.00		21,13,709.93		3,29,167.00	25,500.00	E= (A+C-D) 24,17,376.93
May. 16	19.00		16,64,015.01		3,29,167.00		19,93,182.01
Jun. 16	5.00		26,51,994.52		3,29,167.00	10,200.00	29,70,961.52
Jul. 16	44.00		3,11,73,542.30		3,29,167.00	2,22,650.00	3,12,80,059.30
Aug. 16	68.00		36,67,315.48		3,29,167.00	6,34,250.00	33,62,232.48
Sep. 16	74.00		3,18,54,674.14		3,29,167.00		3,21,83,841.14
Oct. 16	59.00		33,46,588.87		3,29,167.00		36,75,755.87
Nov. 16	70.00		3,16,64,326.90		3,29,167.00		3,19,93,493.90
Dec. 16	17.00		25,72,300.91		3,29,166.00		29,01,466.91
Jan. 17	62.00		3,26,36,513.16		3,29,166.00	3,38,900.00	3,26,26,779.16
Feb. 17	65.00		41,66,197.49		3,29,166.00		44,95,363.49
Mar. 17	74.00		44,88,821.29		3,29,166.00	30,600.00	47,87,387.29
	620.00	0	15,20,00,000.00	0.00	39,50,000.00	12,62,100.00	15,46,87,900.00

Ministry of Culture
New Delhi
Ministry of Culture, Janpath, New Delhi-110011


Registrar
National Museum Institute of History of Art
& Museology (Deemed University)
Ministry of Culture, Janpath, New Delhi-110011

National Museum Institute

MOU 2016-17

ABSTRACT OF ACTIVITIES, OBJECT HEAD

S. No.	Activities involved	Corresponding Object Head
1	Activity 1: Teaching and Special Lectures Honorarium of Visiting Faculty	Grant-in-Aid (General)
2	Activity 2: Research and Documentation	Grant-in-Aid (General)
3	Activity 3: Publications	Grant-in-Aid (General)
4	Activity 4: International Collaboration	Grant-in-Aid (General)
5	Activity 5: National and International Field trips for Students and Research scholars	Grant-in-Aid (General)
6	Activity 6: Seminars/Conference/Workshops	Grant-in-Aid (General)
7	Activity 7: Capacity Building and Faculty Development Programme	Grant-in-Aid (General)
8	Activity 8: DTH	Grant-in-Aid (General)
9	Activity 9: Hindi Publication	Grant-in-Aid (General)
10	Activity 10: Conservation Laboratory	Grant-in-Aid (CCA)
11	Activity 11: Short-term courses for Public Outreach	Grant-in-Aid (General)
12	Activity 12: North-East Region Programme	Grant-in-Aid (NE Activity)
13	Activity 13: Outreach to Villages	Grant-in-Aid (General)
14	Activity 14: Education Project- Setting up of Museum corner	Grant-in-Aid (General)
15	Activity 15: Dr. L. P. Sihare Resource Center Upgradation	Grant-in-Aid (CCA)
16	Activity 16: Web Application, softwares and other IT services	Grant-in-Aid (CCA)
17	Activity 17: Capital Assets Upgradation	Grant-in-Aid (CCA)
18	Activity 18: Salary and Wages	Grant-in-Aid (Salaries)
19	Activity 19: Noida Project	Grant-in-Aid (CCA)
20	Activity 20: Human Resource Development & Travelling Expenses (Domestic and Foreign)	Grant-in-Aid (General)
21	Activity 21: Office Expenses	Grant-in-Aid (General)
22	Activity 22: Advertisement	Grant-in-Aid (General)


 ज.नि.प. / JNMNH
 उप सचिव / Deputy Secretary
 संस्कृति विभाग / Ministry of Culture
 भारत सरकार / Govt. of India
 नई दिल्ली / New Delhi


 Registrar
 National Museum Institute of History of Art
 Conservation & Museology (Deemed University)
 Ministry of Culture, Janpath, New Delhi-110011