

Government of India  
Ministry of Culture  
MEMORANDUM OF UNDERSTANDING  
FOR THE FINANCIAL YEAR 2014-15

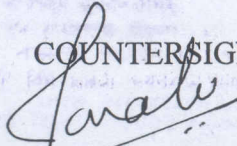
S. no.	Subject	Target	Rating			
			Excellent	Very Good	Good	Poor
<b>1</b>	<b>Budget/Accounts</b>					
	Budgetary Outlay	₹ 11.00 Crore (upto 31-03-2015). The expenditure is to be incurred quarterly i.e. ₹ 2.75 crore per quarter.	100	90	80	70
	Annual Report	This will be published before February, 2015.	90	80	70	60
	CAG Audit	The accounts of NMM are merged with the A/cs of IGNSA whose audit is conducted by CAG annually. (i) Certification – Aug, 2014 (ii) Transaction – Nov, 2014.	By CAG Audit			
	Pending Ucs	No. U. C. is pending.	100	90	80	70
	Disposal of CAG Paras	No Para is pending for settlement.	By CAG Audit			
<b>2</b>	<b>Human Resource</b>					
	Human Resource Policy	Staff is engaged on Contractual basis.	NIL			
	Recruitment Rules	Since entire staff is on contractual basis, no recruitment rules are framed. However essential qualification for each post has been prescribed.	NIL			

	Vacancy Position	51 contractual posts have been sanctioned for NMM, out of which 21 are lying vacant. Advertisement has been given for 16 posts. The vacancies shall be filled by August, 2014.	100	90	80	70
	DPCs	Not applicable as entire staff is contractual.	NIL			
	Vigilance Matters	No vigilance matter is pending.	NIL			
	Training of Staff	Trained staff imparts training in conservation and Manuscriptology.	NA			
<b>3</b>	<b>Legal Matters</b>					
	Amendments to the MOA	The project was launched through Gazette notification and is governed by Project Document. At present no amendment to project Document is under consideration.	NA			
	Bye Laws of the Organization	The project is governed by Project Document.	NA			
	Monitoring of Court Cases	Only one court case is pending, which is being perused regularly.	NA			
	Training of Staff	Contractual staff no training is given.	NA			
<b>4</b>	<b>Parliament Matters</b>					
	Audited Accounts to be placed before Parliament	Mission mode project	NA			
	Fulfillment of Pending Parliamentary Assurances	No assurances are pending	NA			
	Legislative Matters	No legislative matters are pending.	NA			

5	General					
	Mandatory Meetings of All Committees/Sub Committees conducted on time	<p>As per Project Document -</p> <ul style="list-style-type: none"> <li>• <b>Empowered Committee</b> – the meeting is required to be held twice a year.</li> <li>• <b>Executive Committee</b> - the meeting is required to be held every quarter.</li> <li>• <b>Finance Committee</b> - the meeting is required to be held every quarter.</li> <li>• <b>Project Monitoring Cell</b> - the meeting is required to be held once in a month.</li> </ul>	100	90	80	70
	Performance Audit of the Organization by External Evaluator	Evaluation of NMM was conducted by the EDCIL and found satisfactory. Propriety audit is conducted by CAG every year.	CAG/HRD/Audit			
	Mandatory Returns and Reports	As per requirements of the committee.	NA			
	Disposal of RTI Applications	All RTI application will be disposed on time (30 days).	100	90	80	70
	Disposal of Public Grievances	Public grievance will be disposed of promptly (10 days).	100	90	80	70
	Website Up gradation	Website is being updated regularly	NA			

  
(DIRECTOR, NMM)

COUNTERSIGNED

  
(DIRECTOR OF LIBRAIES)  
MINISTRY OF CULTURE