

## RAMPUR RAZA LIBRARY- RAMPUR

**Memorandum of understanding between Ministry of Culture, Shastri Bhawan, New Delhi and the Rampur Raza Library (RRL), Hamid Manzil, Qila Rampur-244901 for the Financial Year 2019-2020.**

The Rampur Raza Library is an Autonomous Body fully funded by the Ministry of Culture. The Rampur Raza Library is declared as an institution of national importance under the Rampur Raza Library Act, 1975, No. 22 of 1975.

The agreement made on this <sup>06</sup><sup>th</sup> day of September month 2019 between the Ministry of Culture, as the first party and Director, Rampur Raza Library organization under the Ministry of Culture, hereinafter called the second party.

Whereas the Ministry of Culture have the mandate to preserve, promote and disseminate all forms of art and culture by undertaking a) Maintenance and conservation of heritage and historic sites and ancient monuments; b) Administration of Libraries; c) Promotion of literary, visual and performing arts; d) Observation of centenaries and anniversaries of important national personalities and events; e) Promotion of institutions and organizations of Buddhist and Tibetan Studies; f) Promotion of institutional and individual non-official initiatives in the fields of art and culture; and g) Entering into cultural agreement with foreign countries; The Rampur Raza Library shall aim to achieve:

- I. To digitize its rare manuscripts and upload on the RRL's website and NVLI Portal to facilitate their availability in public domain.
- II. To encourage research based on its rare books and manuscripts and make it available on RRL's website and NVLI Portal to make them available to general public and researchers.
- III. To exhibit the Library's rare collection of manuscripts, rare books.
- IV. To preserve and conserve rare books, documents, photographs, audio & video cassettes
- V. To create awareness about the rich repositories of RRL through lectures, seminars, workshops, exhibitions and place reports on the RRL's website.

### Purpose of the MOU

To achieve the organizational targets (Annexure I & III) by optimum use of the funds available and to ensure proper functioning of the organization in order to complete the output targets indicated below:

#### 1. Budget/Accounts

*Ashish Kumar  
Shastri Bhawan / Under Secretary  
Ministry of Culture  
Government of India  
New Delhi / New Delhi*

Budgetary outlay for the year 2019-20 amounting to Rs.650.97 lakhs allocated under Revenue to Rampur Raza Library (RRL) for carrying out organizational work under the following heads/schemes:

*Abbas  
Director  
Rampur Raza Library*

GIA- General : 300 Lakhs  
 GIA – CCA : 81 Lakhs  
 GIA - Salaries : 267.97 Lakhs  
 GIA - SAP : 2 Lakhs

\* Activity-wise physical and financial targets have been shown in Annexure-IV to this Memorandum of Understanding. Monthly Expenditure Plan (MEP) and Quarterly Expenditure Plan (QEP) on the basis of activities to be carried out have been prepared and is defined at Annexure-II. RRL should adhere to the MEP and QEP while incurring expenditure during 2019-20.

The Financial targets/achievements will be reviewed quarterly with the following expenditure plan:

| Head                | Budget Estimate | Expenditure up to end of 1 <sup>st</sup> quarter | Expenditure up to end of 2 <sup>nd</sup> quarter | Expenditure up to end of 3 <sup>rd</sup> quarter | Expenditure up to end of 4 <sup>th</sup> quarter |
|---------------------|-----------------|--|--|--|--|
| Revenue (Gen + Sal) | 567.97          | 35%  | 40%  | 67%  | 100%   |
| Capital             | 81.00           | 20%  | 55%  | 67%  | 100%   |
| SAP                 | 2.00            | -  | 50%  | 75%  | 100%   |

- ii. The Annual Accounts for the year 2019-20 shall be prepared on time and sent to the CAG by 30<sup>th</sup> June, 2020.
- iii. All the pending CAG audit paras shall be disposed of within time specified by CAG.
- iv. The Annual Report and Audited Annual Accounts for the years 2018-19 shall be prepared and send to the Ministry by 30<sup>th</sup> November, 2019.
- v. Efforts shall be made to develop online system for submitting applications and Utilization Certificates on time.
- vi. Efforts shall be made to develop online system of accounting.

\* RRL shall provide gist of the physical and financial progress to this Ministry in the prescribed format and status report of all pending CAG audit paras/parliamentary assurances on monthly basis and if above report is not received within the stipulated time, monthly grant released by the Ministry to RRL will not be processed.

*[Signature]*  
 Anil Kumar  
 Secretary  
 Ministry of Culture  
 New Delhi

*[Signature]*  
 Director  
 Rampur Raza Library

## 2. Human Resource

- i. Training of the staff of the organization shall be conducted during the year 2019-20.
- ii. Vacancies in different ranks in the Organization to be filled up on time, after having Recruitment Rules of all the posts revised by the Ministry of Culture, Govt. of India.
- iii. All DPC's for the year and any pending DPC's shall be conducted on time.
- iv. All pending vigilance cases, if any, shall be disposed of on time and as per rules.
- v. New Pension Scheme and related contribution will be done on time.

## 3. Legal Matters

- (i) Amendments to the Acts/ Regulations/ By-laws of the Library shall be done, as and when required, with the approval of the Library Board.
- (ii) Online court cases monitoring shall be ensured through LIMBS reported to the Ministry.

## 4. Parliament Matters

- (i) The Audited Accounts and Annual Report for the year 2018-19 to be placed before the Parliament by 30<sup>th</sup> November, 2019.
- (ii) Fulfilment of all pending Parliamentary Assurances shall be ensured as per schedule.
- (iii) Legislative matters, if any, shall be taken up for approval of Parliament with the approval of the competent authority.
- (iv) Implementation of recommendations made by the Parliamentary Committee in its various reports shall be ensured in a time bound manner and reported to the Ministry.

## 5. General

- (i) Under "Swachh Bharat Campaign" steps shall be taken to keep the premises under Library campus clean. Swachh Bharat Campaign shall be carried out by promoting awareness programmes, distribution of pamphlets, hosting signage/ hoardings at important locations.
- (ii) Mandatory meeting of various Committees/Sub-Committees shall be organized as per schedule given below:-

| Name of Committee                        | Periodicity of the Meeting | Month in which meeting to be held (tentative) |
|--|----------------------------|---|
| Rampur Raza Library Board                | Twice in the year          | Aug-Sept, 2019 and Nov-Dec, 2019              |
| Academic Affairs & Publication committee | As and when required       | -   |
| Conservation sub-                        | As and when required       | -   |

अर्जीश यूमार / ASHISH YUMAR  
लालर राजा / Lalbar Raja  
चंद्रकुमार भंजारा / Chandrakumar Bhanjara  
भारत संग्रहालय / National Library  
नई दिल्ली / New Delhi

Abbas

Director  
Rampur Raza Library

|  |                      |   |
|--|----------------------|---|
| committee  |                      |   |
| Administrative & Financial Affairs committee                         | As and when required | -   |
| Committee to advice to purchase of rare mss & other art objects etc. | As and when required | -   |
| Rajbhasha Samiti   | Quarterly            | June, September, December, 2019 and March, 2020 |

- (iii) Performance audit of the Library shall be ensured by 31<sup>st</sup> March, 2020.
- (iv) Timely disposal of all the applications and appeals received under RTI Act, 2005 shall be ensured.
- (v) Timely disposal of public grievances shall be ensured.
- (vi) Revamping of the Website of the Library shall be completed by 30<sup>th</sup> September, 2019 as per GIGW Norms.
- (vii) Submission of Monthly Reports of expenditure and activities to the Ministry for inclusion in the Monthly D. O. letter to Cabinet Secretariat by 10<sup>th</sup> of each month shall be ensured.
- (viii) Compliance to Raj Bhasha Policy shall be ensured.
- (ix) Timely submission of inputs for Cabinet Memos shall be ensured.
- (x) Mandatory Returns and Reports for the year shall be completed as per schedule given below:-

| Mandatory Returns & Reports                               | Periodicity        |                           |          |
|---|--------------------|---------------------------|----------|
|   | Monthly            | Quarterly/<br>Half yearly | Annually |
| Progress Report   | Monthly            |                           |          |
| Monitoring of DPC cases in the Library                    | As & when required |                           |          |
| Expenditure Report  | Monthly            |                           |          |
| RTI Return  |                    | Quarterly                 | Annually |
| Statistical Report regarding complaints & vigilance cases |                    | Quarterly                 |          |
| Progress report on Redressal of Public Grievances         |                    | Quarterly                 |          |

*Ansark* 6. Specific Deliverables on which monthly status is to be furnished and are to be linked with MEP and QEP (As per Annexure – III):-

- (i) Preventive / Curative conservation efforts taken up with Manuscripts and Rare Printed Books (Table 1)
- (ii) Updation of bibliographic data on RRL's website/ NVLI website (Table 2)
- (iii) Digitization efforts in RRL with respect to Books (out of copyright), Government Reports, Gazetteers, Research Publication, Rare books,

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Manuscripts, Audio, Video, Photographs, Paintings, 3D objects including Sculptures, Artefacts/ Antiquities (Table 3)

- (iv) Research project in the area of Developement of Library Movement (Table 4)
- (v) Procurement of books (Table 5)
- (vi) Status of RTI/ Appeal (Table 6)
- (vii) Status of Public Grievance (Table 7)
- (viii) Status of Swachhta Abhiyan (Table 8)
- (ix) Details of Seminars / Symposiums / Workshop etc. Organized by RRL (Table 9)
  
- (x) Details of awarding Tagore National Fellowship / Scholarship / Other Scholarships (Table 10)
- (xi) Details of Publication of Books/ Journals/ Catalogues / Research papers etc (Table 11)

Signature on behalf of MOC

अरुण कुमार / Arun Kumar  
अपर सचिव / Union Secretary  
संकालि ग्रन्थालय / Manuscript Library of India  
भारत सरकार / Govt. of India  
भृत्य विद्यालय, New Delhi

Signature on behalf of the Raza Library

(S. Hasan Abbas)

Director

 Director

Rampur Raza Library

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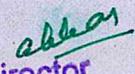
Annexure-I**RAMPUR RAZA LIBRARY- RAMPUR**

(Ministry of Culture, Government of India)

**MEMORANDUM OF UNDERSTANDING FOR THE FINANCIAL YEAR 2019-20  
WITH THE MINISTRY OF CULTURE**

| S.No. | Subject  | Targets  |
|-------|--|--|
| 1.    | <b>Budgets and Accounts</b>  |  |
| 1.1.  | Budgetary Outlay   | Rs. 650.97 lakhs Expenditure of budget is to be ensured  |
| 1.2   | Annual Report  | Annual Report 2018-19 to be submitted on time.   |
| 1.3   | CAG Audit  | CAG audit for the year 2019-20 is ensured.   |
| 1.4   | Pending UCs  | All pending UCs to be submitted within prescribed time.  |
| 1.5   | Disposal of CAG Paras  | CAG paras to be disposed off.  |
| 2.    | <b>Human Resources</b>   |  |
| 2.1   | Human Resource Policy  | Human Resource Policy is to be framed by December, 2019.                                       |
| 2.2   | Vacancy position   | Vacant posts will be filled up in the year.  |
| 2.3   | DPC  | DPC to be conducted on time.   |
| 2.4   | Training of staff  | Training of staff is ensured whenever required.  |
| 2.5   | New Pension Scheme   | New Pension Scheme is already in operation. New recruits to be covered under the scheme.       |
| 3.    | <b>Legal Matters</b>   |  |
| 3.1   | By-Laws of the Organization  | By Laws of the organization is ensured.  |
| 3.2   | Monitoring of Court cases  | Monitoring all Court Cases through LIMBS.  |
| 4.    | <b>Parliament Matters</b>  |  |
| 4.1   | Audited Accounts to be placed before Parliament                        | Audited Accounts will be placed before Parliament on time after receipt of CAG Audit Report    |
| 4.2   | Fulfillment of pending parliamentary assurances                        | Pending parliamentary assurances to be implemented promptly.                                   |
| 4.3   | Legislative Matters  | Legislative matters if any to be taken up for approval of Parliament.                          |
| 5.    | <b>General</b>   |  |
| 5.1   | Mandatory meetings of all committees/ Sub-committees conducted on time | Mandatory meetings of all committees will be conducted on time.                                |
| 5.2   | Performance Audit of the organization by External Evaluator            | Performance audit is included in CAG's audit.  |
| 5.3   | Mandatory Returns and Reports  | Mandatory Returns and Reports to be filled on time.  |
| 5.4   | Disposal of RTI applications   | RTI applications will be disposed off in time.   |
| 5.5   | Disposal of Public Grievances  | Disposal of Public Grievances is ensured.  |
| 5.6   | Website Up-gradation   | Website to be upgraded and revamped time to time.  |
| 5.7   | Swachh Bharat Campaign   | Swachh Bharat Campaign will be carried out regularly. Instructions will be implemented.        |
| 5.8   | Social Media   | The Library to be linked with social media for promotion of the institution by September, 2019 |

रामपुर राजा लाइब्रेरी / Under Ministry of Culture  
 संस्कृति मंत्रालय / Ministry of Culture  
 भारत सरकार / Govt. of India  
 नई दिल्ली / New Delhi

  
 Director  
 Rampur Raza Library

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Annexure-II

| Rampur Raza Library (RRL), Rampur (U.P)                               |                 |                       |                       |
|---|-----------------|-----------------------|-----------------------|
| FINANCIAL YEAR 2019-20 (Monthly/Quarterly Expenditure Plan - MEP/QEP) |                 |                       |                       |
|   | Month           | MEP<br>(Rs. in lakhs) | QEP<br>(Rs. in lakhs) |
| Quarter-I   | Apr-19          | 43.45                 | 140.47                |
|   | May-19          | 46.58                 |                       |
|   | Jun-19          | 50.44                 |                       |
| Quarter-II  | Jul-19          | 48.77                 | 164.49                |
|   | Aug-19          | 60.15                 |                       |
|   | Sep-19          | 55.57                 |                       |
| Quarter-III   | Oct-19          | 54.20                 | 172.77                |
|   | Nov-19          | 58.86                 |                       |
|   | Dec-19          | 59.71                 |                       |
| Quarter-IV  | Jan-20          | 58.67                 | 173.24                |
|   | Feb-20          | 60.30                 |                       |
|   | Mar-20          | 54.27                 |                       |
|   | Total (2019-20) | 650.97                | 650.97                |

  
 अचार्य अच्छ कुमार / Achch Kumar  
 अवर सचिव / Under Secretary  
 संस्कृत मंत्रालय / Ministry of Culture  
 भारत सरकार / Govt of India  
 पर्याय दिल्ली / New Delhi

  
 Director  
 Rampur Raza Library

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**ANNEXURE- III**

**Table 1 – Monthly status of Preservation/Curative Conservation taken up w.r.t manuscripts and Rare Printed Books and Art objects**

**a. Rare Printed Books**

**a (i) Preventive Conservation**

| Total No. of<br>Rare Printed<br>Books | Total Number of<br>Printed book<br>conserved upto<br>last month | Total Number of<br>printed book (S)<br>conserved during<br>current month | Balance Printed<br>books to be<br>conserved during<br>current year | Remarks |
|---------------------------------------|---|--|--|---------|
|                                       |   |  |  |         |

**a (ii) Curative Conservation**

| Total No. of<br>Rare Printed<br>Books | Total Number of<br>Printed book<br>conserved upto<br>last month | Total Number of<br>printed book (S)<br>conserved during<br>current month | Balance Printed<br>books to be<br>conserved during<br>current year | Remarks |
|---------------------------------------|---|--|--|---------|
|                                       |   |  |  |         |

**a (iii) Fumigation**

| Total No. of<br>Rare Printed<br>Books | Total Number of<br>Printed book<br>fumigated upto<br>last month | Total Number of<br>printed book (S)<br>fumigated during<br>current month | Balance Printed<br>books to be<br>fumigated during<br>current year | Remarks |
|---------------------------------------|---|--|--|---------|
|                                       |   |  |  |         |

**(b) Manuscripts**

**b (i) Preventive Conservation**

| Total No. of<br>manuscripts | Total Number of<br>manuscripts<br>conserved upto<br>last month | Total Number of<br>manuscripts<br>conserved during<br>current month | Balance<br>manuscripts to be<br>conserved during<br>current year | Remarks |
|-----------------------------|--|---|--|---------|
|                             |  |   |  |         |

**b (ii) Curative Conservation**

| Total No. of<br>manuscripts | Total Number of<br>manuscripts<br>conserved upto<br>last month | Total Number of<br>manuscripts<br>conserved during<br>current month | Balance<br>manuscripts to be<br>conserved during<br>current year | Remarks |
|-----------------------------|--|---|--|---------|
|                             |  |   |  |         |

**b (iii) Fumigation**

| Total No. of<br>manuscripts | Total Number of<br>manuscripts<br>conserved upto<br>last month | Total Number of<br>manuscripts<br>conserved during<br>current month | Balance<br>manuscripts to be<br>conserved during<br>current year | Remarks |
|-----------------------------|--|---|--|---------|
|                             |  |   |  |         |

रामपुरा राजस्थान संग्रहालय  
 राजस्थान सरकारी मंत्रालय / विभाग / कार्यालय  
 अमृतनगर / गोदावरी नगर / नव दिल्ली  
 रामपुरा राजस्थान संग्रहालय  
 नव दिल्ली / नव दिल्ली

*akhlaq*  
 Director  
 Rampur Raza Library

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## (c) Art Objects

## c (i) Preventive Conservation

| Total No. of Art objects | Total Number of Art objects conserved upto last month | Total Number of Art objects conserved during current month | Balance Art objects to be conserved during current year | Remarks |
|--------------------------|---|--|---|---------|
|                          |   |  |   |         |

## c (ii) Curative Conservation

| Total No. Art objects | Total Number of Art objects conserved upto last month | Total Number of Art objects conserved during current month | Balance Art objects to be conserved during current year | Remarks |
|-----------------------|---|--|---|---------|
|                       |   |  |   |         |

Table 2 – Monthly status of updation of bibliographic data on website of RRL and NVLI Portal

## (a.) Rare books

| Total No. of Rare books | Meta data uploaded upto last month | Meta data updated during current month | Balance books for which updation is to be done | Remarks |
|-------------------------|------------------------------------|--|--|---------|
|                         |                                    |  |  |         |

## (b.) Manuscripts

| Total number of Manuscripts | Meta data uploaded upto last month | Meta data uploaded during current month | Balance Manuscripts for which updating is to be done | Remarks |
|-----------------------------|------------------------------------|---|--|---------|
|                             |                                    |   |  |         |

## (c.) Printed books

| Total number of printed books | Metadata uploaded upto last month | Metadata uploaded during current month | Balance printed books for which updation is to be done | Remarks |
|-------------------------------|-----------------------------------|--|--|---------|
|                               |                                   |  |  |         |



अशीष कुमार / ASHISH KUMAR  
 अर्क संस्था / ARK SOCIETY  
 रामपुर रेत्रालीबाबा कालांगड़ा  
 अर्क संस्था / ARK SOCIETY  
 नई दिल्ली / New Delhi

*Alleah*  
 Director  
 Rampur Reza Library

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**Table 3 – Monthly status of the digitization in RRL**

| S.No. | Type of the content      | Number of items available | No of items digitized. (out of column 'A') upto last month | No of items digitized during current month | Balance items to be digitized | Items uploaded on KBOPL's website and NVLI website upto last month |      | Items uploaded during current month |      | Remarks |
|-------|--------------------------|---------------------------|--|--|-------------------------------|--|------|-------------------------------------|------|---------|
|       |                          |                           |  |  |                               | RRL  | NVLI | RRL                                 | NVLI |         |
| 1.    | Books (Out of Copyright) |                           |  |  |                               |  |      |                                     |      |         |
| 2.    | Government Reports       |                           |  |  |                               |  |      |                                     |      |         |
| 3.    | Gazetteers               |                           |  |  |                               |  |      |                                     |      |         |
| 4.    | Research publication     |                           |  |  |                               |  |      |                                     |      |         |
| 5.    | Rare books               |                           |  |  |                               |  |      |                                     |      |         |
| 6.    | Manuscript               |                           |  |  |                               |  |      |                                     |      |         |
| 7.    | Audio                    |                           |  |  |                               |  |      |                                     |      |         |
| 8.    | Video                    |                           |  |  |                               |  |      |                                     |      |         |
| 9.    | Photographs              |                           |  |  |                               |  |      |                                     |      |         |
| 10.   | Paintings                |                           |  |  |                               |  |      |                                     |      |         |
| 11.   | 3D objects               |                           |  |  |                               |  |      |                                     |      |         |
| 11.1  | Sculpture                |                           |  |  |                               |  |      |                                     |      |         |
| 11.2  | Artifacts/Antiquities    |                           |  |  |                               |  |      |                                     |      |         |
| 12.   | Other : please specify   |                           |  |  |                               |  |      |                                     |      |         |

**Table 4 – Research Project in the area of development of Library movement**

| Sl. No. | Budget | No. of Fellows /Research Associates | Research project undertaken /Area of research | Participating institutions, if any | Outcome of research project | Remarks |
|---------|--------|-------------------------------------|---|------------------------------------|-----------------------------|---------|
|         |        |                                     |   |                                    |                             |         |

**Table 5 – Monthly status – Procurement of books**

| Sl. No. | No. of books procured during the month | Whether bibliographic detail available on RRL's website/NVLI portal? | Whether digital copy available on RRL's website/NVLI portal | Remarks |
|---------|--|--|---|---------|
|         |  |  |   |         |

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रामपुर राजा लाली विद्यालय  
गोरखपाटा/उत्तर प्रदेश  
कल्पना संसाधन/विद्यालय  
रामपुर राजा लाली विद्यालय  
गोरखपाटा/उत्तर प्रदेश

alibas  
Director  
Rampur Raza Library

**Table 6 – Status of RTI**

| S.No. | No of RTI received | No of RTI pending from last month | No of RTI disposed during the month | Pending RTI | Remarks if any |
|-------|--------------------|-----------------------------------|-------------------------------------|-------------|----------------|
|       |                    |                                   |                                     |             |                |

**Table 7 - Status of Public Grievances**

| S. No. | No of Public Grievances received | No of Public Grievances pending from last month | No of Public Grievances disposed during the month | Pending Public Grievances | Remarks if any |
|--------|----------------------------------|---|---|---------------------------|----------------|
|        |                                  |   |   |                           |                |

**Table 8 - Status of Swachhta Abhiyan**

| S.No. | Name of the activity conducted for Swachhta Abhiyan | No. of participants expected | No. of actual participants | Name of the partnering organization if any | Remarks if any |
|-------|---|------------------------------|----------------------------|--|----------------|
|       |   |                              |                            |  |                |

**Table 9 - Seminars/Symposiums/Workshops etc.**

| S. No. | Activities | Budget | Topic/ theme | No. of Participants | Guest Speakers/ Chief Guest | Place of programme | Is the Report made available on RRL's website | Remarks |
|--------|------------|--------|--------------|---------------------|-----------------------------|--------------------|---|---------|
|        |            |        |              |                     |                             |                    |   |         |

**Table 10 - Tagore National Fellowship/Scholarship/Other Scholarships**

| S.No. | Budget | No. of Fellows/ Research Associates | Research project undertaken/Area of research | Participating institutions if any | Outcome of research project | Report published on | Remarks |
|-------|--------|-------------------------------------|--|-----------------------------------|-----------------------------|---------------------|---------|
|       |        |                                     |  |                                   |                             |                     |         |

**Table 11 - Publications of Books/Journals/Catalogues/Research Papers**

| S. No. | Title | Grant released or not, details thereof | Name of Author | Whether published or not | If not, reasons therefore | Whether paid publication or not? | Is it available online on RRL's website | Whether Payment gateway for purchasing the published books etc is available on RRL's website? |
|--------|-------|--|----------------|--------------------------|---------------------------|----------------------------------|---|---|
|        |       |  |                |                          |                           |                                  |   |   |

अशीष कुमार / ASHISH KUMAR  
 अवर संस्था / Under Govt.  
 संस्कृति मंजलय / Ministry of Culture  
 भारत सरकार / Govt. of India  
 नई दिल्ली / New Delhi

Director  
 Rampur Raza Library

ANNEXURE - IV

RAMPUR RAZA LIBRARY-RAMPUR

| Activity 1                         |  |  | Activity 2   |  |  |
|------------------------------------|--|--|--|--|--|
| Digitization of manuscripts        |  |  | Deployment of CISF Personal  |  |  |
| Object Head : 2205.00.105.12.01.31 |  |  | Object Head : 2205.00.105.12.01.31                                   |  |  |
| Weight (W)=10                      |  |  | Weight (W)=5   |  |  |
| Unit Cost (In Rs.)= Rs. 11.50      |  |  | Unit Cost (In Rs.)= previous year Rs. 65,772.00/this year Rs. 50,000 |  |  |

| Month        | Target (T)<br>Pages | Achievement<br>(A) | Financial          |                     | Physical | Score *<br>(A) | Target (T)<br>Personal | Achievement<br>(A) | Target<br>lakhs | Rs. In Achievement | Financial | Score *<br>W* A/T |
|--------------|---------------------|--------------------|--------------------|---------------------|----------|----------------|------------------------|--------------------|-----------------|--------------------|-----------|-------------------|
|              |                     |                    | Target<br>In lakhs | Rs. Achievem<br>ent |          |                |                        |                    |                 |                    |           |                   |
| Apr-19       | 20000               | 98783              | 230000             | 0                   |          | 25             | 0                      | 0                  | 1250000         |                    |           | 0                 |
| May-19       | 15000               | 105303             | 172500             | 0                   |          | 25             | 0                      | 0                  | 1250000         |                    |           | 0                 |
| Jun-19       | 15000               | 20000              | 172500             | 0                   |          | 25             | 47                     | 1250000            | 3028409         |                    |           |                   |
| Jul-19       | 20000               |                    | 230000             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| Aug-19       | 10000               |                    | 115000             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| Sep-19       | 30000               |                    | 345000             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| Oct-19       | 15000               |                    | 172500             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| Nov-19       | 20000               |                    | 230000             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| Dec-19       | 20000               |                    | 230000             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| Jan-20       | 20000               |                    | 230000             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| Feb-20       | 30000               |                    | 345000             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| Mar-20       | 20000               |                    | 225133             |                     |          | 25             |                        |                    | 1250000         |                    |           |                   |
| <b>Total</b> | <b>235000</b>       | <b>224086</b>      | <b>2697633</b>     | <b>0</b>            |          | <b>300</b>     | <b>47</b>              | <b>15000000</b>    | <b>3028409</b>  |                    |           |                   |

No. of pages digitized in 2018-19: 232755  
 Amount spent on digitization : 2676674  
 Unit cost : 2676674/232755=11.50  
Justification: For increasing the unit cost i.r.o previous year Rs. 5.00 + 7.50 = 12.50 to Rs. 11.50 because the activity of Pdf file with metadata uploading to sever has been clubbed in digitization of manuscripts.

No. of CISF personal 2018-19 : 300  
 Amount paid to CISF : 19731556  
 Unit cost : 19731556/300=65772  
Justification: As per MoU of the Library with CISF, RRL will pay their all DA/TA and other expenses as per Govt. Norms.

*Aman*  
*Director*  
*Rampur Raza Library*

*Aman*  
*Director*  
*Rampur Raza Library*

| Activity 3  |  |                   | Activity 4                                   |                        |  |
|---|--|-------------------|--|------------------------|--|
| Preservation & Conservation of Collection                   |  |                   | Purchase of books, MSS & rare art objects    |                        |  |
| Object Head : 2205.00.105.12.01.31                          |  |                   | Object Head : 2205.00.105.12.01.31           |                        |  |
| Weight (W)=8  |  |                   | Weight (W)=5                                 |                        |  |
| Unit Cost (In Rs.)= previous year Rs. 295/this year Rs. 295 |  |                   | Unit Cost (In Rs.)= 214                      |                        |  |
| Month   | Target (T)<br>Folios,<br>paintings<br>etc. | Achievemen<br>(A) | Financial<br>Rs. Achieveme<br>nt<br>In lakhs | Score *<br>W* A/T      | Physical<br>Target<br>(T)                    |
|   |  |                   |  | Achievem<br>ent<br>(A) | Financial<br>Rs. Achievem<br>ent<br>In lakhs |
|   |  |                   |  | W* A/T                 | Score *<br>W* A/T                            |
| Apr-19  | 0  | 0                 | 0  | 0                      | 130  |
| May-19  | 200  | 195               | 59000  | 0                      | 0  |
| Jun-19  | 0  | 75                | 0  | 0                      | 0  |
| Jul-19  | 200  | 200               | 59000  | 0                      | 0  |
| Aug-19  | 150  | 150               | 44250  | 120                    | 25680  |
| Sep-19  | 100  | 100               | 29500  | 76                     | 16264  |
| Oct-19  | 205  | 205               | 60475  | 80                     | 17120  |
| Nov-19  | 150  | 150               | 44250  | 50                     | 10700  |
| Dec-19  | 201  | 201               | 59295  | 110                    | 23540  |
| Jan-20  | 100  | 100               | 29500  | 95                     | 20330  |
| Feb-20  | 200  | 200               | 59000  | 85                     | 18190  |
| Mar-20  | 150  | 150               | 44250  | 70                     | 14980  |
| <b>Total</b>  | <b>1656</b>                                | <b>270</b>        | <b>488,520</b>                               | <b>0</b>               | <b>901</b>                                   |
|   |  |                   |  |                        | <b>192814</b>                                |
|   |  |                   |  |                        | <b>2050</b>                                  |

No. of folios, painting etc. preserved 2018-19 : 1760

Amount spent on preservation : 517886

Unit Cost :

190048/89  
*RKRS*

No. of books purchased in 2018-19 : 890

Amount spent

190048/89  
*RKRS*

Unit cost

190048/89  
*RKRS*

*alien*

Director  
Rampur Reza Library  
ग्रन्थालय रामपुर रेशा दली

अधिकारी प्रभारी / ASST. LIBRARIAN

ग्रन्थालय / Library

प्रशासनीक संस्थान / Admin. Inst.

ग्रन्थालय संस्थान / Library Inst.

ग्रन्थालय दली / Library Dept.

| Activity 5                                 |             |                    | Activity 6                         |                   |                        |
|--|-------------|--------------------|------------------------------------|-------------------|------------------------|
| Publication of book & MSS, news letter etc |             |                    | Exhibitions & Book Fairs           |                   |                        |
| Object Head : 2205.00.105.12.01.31         |             |                    | Object Head : 2205.00.105.12.01.31 |                   |                        |
| Weight (W)=5                               |             |                    | Weight (W)=5                       |                   |                        |
| Unit Cost (In Rs.)= 296                    |             |                    | Unit Cost (In Rs.)= 9513           |                   |                        |
| Month                                      | Physical    | Financial          | Physical                           | Achievement       | Financial              |
|  | Target (T)  | Achievement<br>(A) | Target Rs in Achievement<br>lakhs  | Score *<br>W* A/T | Target (T)<br>15 poets |
| Apr-19                                     | 300         | 0                  | 88800                              | 0                 | 2                      |
| May-19                                     | 400         | 0                  | 118400                             | 0                 | 0                      |
| Jun-19                                     | 400         | 0                  | 118400                             | 0                 | 0                      |
| Jul-19                                     | 400         |                    | 118400                             |                   | 0                      |
| Aug-19                                     | 500         |                    | 148000                             |                   | 4                      |
| Sep-19                                     | 500         |                    | 148000                             |                   | 0                      |
| Oct-19                                     | 368         |                    | 108928                             |                   | 4                      |
| Nov-19                                     | 500         |                    | 148000                             |                   | 0                      |
| Dec-19                                     | 300         |                    | 88800                              |                   | 2                      |
| Jan-20                                     | 500         |                    | 148000                             |                   | 1                      |
| Feb-20                                     | 400         |                    | 118400                             |                   | 0                      |
| Mar-20                                     | 500         |                    | 148000                             |                   | 2                      |
| <b>Total</b>                               | <b>5068</b> | <b>0</b>           | <b>1500128</b>                     | <b>0</b>          | <b>15</b>              |
|  |             |                    |                                    |                   | <b>142695</b>          |
|  |             |                    |                                    |                   | <b>0</b>               |

No. of published copies in 2018-19: 7620  
 Amount spent on publication : 2255324  
 Unit cost : 2255324/7620=296

No. of exhibition 2018-19 : 15  
 Amount spent on : 142695.00  
 Unit cost : 142695/15=9513

**Justification :** The exhibition to place in RRL on the occasion of during the month of Holy Ramzan, Hindi pakhwada, Valmiki Jayanti, Mahatama Ghandhi Jayanti.

The RRL has participated in the book fair organized by Urdu Academy, Rekhta foundation, National book turst,



Director  
Rampur Raza Library

| Activity 7                         |                   |                                  | Activity 8                         |                        |                         |
|------------------------------------|-------------------|----------------------------------|------------------------------------|------------------------|-------------------------|
| Seminar                            |                   |                                  | Lecture                            |                        |                         |
| Object Head : 2205.00.105.12.01.31 |                   |                                  | Object Head : 2205.00.105.12.01.31 |                        |                         |
| Weight (W)=5                       |                   |                                  | Weight (W)=5                       |                        |                         |
| Unit Cost (In Rs.)= 400000         |                   |                                  | Unit Cost (In Rs.)= 52941          |                        |                         |
| Month                              | Target (T)<br>(A) | Physical Achievement<br>in Lakhs | Financial<br>Rs. In Achievemnt     | Score *                | Financial               |
|                                    |                   |                                  | W* A/T                             | Target (T)<br>20 poets | Achievement<br>in lakhs |
|                                    |                   |                                  |                                    | (A)                    | Rs. Achievemen<br>t     |
| Apr-19                             | 0                 | 0                                | 0                                  | 0                      | 0                       |
| May-19                             | 0                 | 0                                | 0                                  | 0                      | 1                       |
| Jun-19                             | 0                 | 0                                | 0                                  | 0                      | 0                       |
| Jul-19                             | 0                 | 0                                | 0                                  | 1                      | 0                       |
| Aug-19                             | 1                 | 400000                           | 0                                  | 0                      | 52941                   |
| Sep-19                             | 0                 | 0                                | 0                                  | 0                      | 0                       |
| Oct-19                             | 0                 | 0                                | 0                                  | 0                      | 0                       |
| Nov-19                             | 0                 | 0                                | 0                                  | 1                      | 52941                   |
| Dec-19                             | 0                 | 0                                | 0                                  | 0                      | 0                       |
| Jan-20                             | 1                 | 400000                           | 0                                  | 1                      | 52941                   |
| Feb-20                             | 0                 | 0                                | 0                                  | 0                      | 0                       |
| Mar-20                             | 0                 | 0                                | 0                                  | 1                      | 52941                   |
| Total                              | 2                 | 0                                | 800000                             | 0                      | 4                       |
|                                    |                   |                                  |                                    |                        | 211764 39797            |

No. of seminar 2018-19 : 3  
 Amount spent on Seminar : 1009527  
 Unit cost : 1009527/3=336509  
Justification:  
 An amount of Rs. 4.00 lakhs as estimated unit cost which includes honourarium, accommodation, TA in respect of approx. 40 participants and also lunch/refreshment to audience, banner invitation cards, postage, vehicle hiring, advertisement etc.

No. of Lecture 2018-19 : 7  
 Amount spent : 370587.00  
 Unit cost : 370587/7=52941

Justification:  
 Rampur Raza Library will organize extension lectures on history, culture and Literature.

*Ramzan*

*Director*  
*Rampur Raza Library*

रामपुर राजा लाइब्रेरी  
 अधिकारी कार्यालय / विभागीय कार्यालय  
 और संग्रहालय / विभागीय संग्रहालय  
 रामपुर शहर, उत्तर प्रदेश, भारत  
 फ़ोन: 0522-2222222, 0522-2222223

| Activity 9                         |                    |           | Activity 10                        |                       |                    |
|------------------------------------|--------------------|-----------|------------------------------------|-----------------------|--------------------|
| Awards                             |                    |           | Scholarship                        |                       |                    |
| Object Head : 2205.00.105.12.01.31 |                    |           | Object Head : 2205.00.105.12.01.31 |                       |                    |
| Weight (W)=5                       |                    |           | Weight (W)=5                       |                       |                    |
| Unit Cost (In Rs.)= 1,48,000       |                    |           | Unit Cost (In Rs.)= 18000          |                       |                    |
| Physical                           |                    | Financial |                                    | Physical              |                    |
| Month                              | Achievement<br>(T) | (A)       | Target Rs. Ir Achievem<br>W* A/T   | Score *<br>Target (T) | Achievement<br>(A) |
|                                    |                    |           |                                    |                       |                    |
| Apr-19                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| May-19                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| Jun-19                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| Jul-19                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| Aug-19                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| Sep-19                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| Oct-19                             | 5                  | 740000    | 5                                  | 4                     | 3                  |
| Nov-19                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| Dec-19                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| Jan-20                             | 0                  | 0         | 0                                  | 4                     | 3                  |
| Feb-20                             | 0                  | 0         | 0                                  | 1                     | 1                  |
| Mar-20                             | 0                  | 0         | 0                                  | 1                     | 1                  |
| Total                              | 5                  | 740000    | 0                                  | 42                    | 9                  |

No. of Awards in 2018-19 : 6  
 Amount spent on Awards : 888458  
 Unit cost : 888458/6=148077

- Justification : This activity has already been approved by the RRLB. The details are given as under :-  
 1- Nawab Faizullah Khan Award - Rs. 11100/-  
 2- Nawab Raza Ali Khan Award - Rs. 11100/-  
 3- Munshi Naval Kishor Award - Rs. 10000/-  
 4- Mau. Mod. Ali Jauhar Award (Sr.) - Rs. 10000/-  
 5- Mau. Mod. Ali Jauhar Award (Jr.) - Rs. 5000/-  
 The Award Ceremony function will organize at Rajbhawan Lucknow so TA/DA and other expenditure will meet out.

No. of Scholarship in 2018-19 : 06  
 Amount spent : 108000  
 Unit cost : 108000/6=18000  
Justification : This scheme has already been approved by the RRLB. The details are given as under :-  
 1- Persian Scholarship - Rs. 18000/- per month  
 2- Arabic Scholarship - Rs. 18000/- per month  
 3- Sanskrit Scholarship - Rs. 18000/- per month  
 4- Urdu Scholarship - Rs. 18000/- per month

*abheal*  
 Director  
**Rampur Reza Library**

*Abheal S*

arifur raza / kanch Kumar  
 arif raza / unit Secretary  
 kanch Kumar / unit Secretary  
 Rampur Reza Library  
 Rampur, UP, India

| Activity 11                        |  |  | Activity 12                        |  |  |
|------------------------------------|--|--|------------------------------------|--|--|
| Purchase of Furniture & Fixture    |  |  | Purchase of Machinery & equipments |  |  |
| Object Head : 2205.00.105.12.01.31 |  |  | Object Head : 2205.00.105.12.01.31 |  |  |
| Weight (W)=2                       |  |  | Weight (W)=3                       |  |  |
| Unit Cost (In Rs.)=10589           |  |  | Unit Cost (In Rs.)= 41442          |  |  |

| Month  | Target (T)<br>Achievement<br>(A) | Financial<br>Rs. Achievement<br>In lakhs | Physical   |                    | Score *<br>W* A/T | Score * |
|--------|----------------------------------|--|------------|--------------------|-------------------|---------|
|        |                                  |  | Target (T) | Achievement<br>(A) |                   |         |
| Apr-19 | 0                                | 0  | 0          | 0                  | 0                 | 0       |
| May-19 | 0                                | 0  | 0          | 0                  | 0                 | 0       |
| Jun-19 | 0                                | 0  | 0          | 0                  | 0                 | 0       |
| Jul-19 | 0                                | 0  | 0          | 4                  | 0                 | 165768  |
| Aug-19 | 7 Table for<br>Scholar           | 74123                                    |            | 0                  | 0                 | 0       |
| Sep-19 | 0                                | 0  |            | 0                  | 0                 | 0       |
| Oct-19 | 0                                | 0  |            | 0                  | 0                 | 0       |
| Nov-19 | 0                                | 0  |            | 0                  | 0                 | 0       |
| Dec-19 | 7 Chair for<br>Scholar           | 74123                                    |            | 5                  | 207210            |         |
| Jan-20 | 0                                | 0  |            | 0                  | 0                 | 0       |
| Feb-20 | 0                                | 0  |            | 0                  | 0                 | 0       |
| Mar-20 | 6 Racks                          | 63534                                    |            | 0                  | 0                 | 0       |
| Total  | 20                               | 0  | 211780     | 0                  | 9                 | 372978  |
|        |                                  |  |            |                    |                   | 0       |

No. of furniture in 2018-19

: 27

Amount spent

: 285900

Unit cost

: 285900/27=10589

Justification :- Expanditure will be incurred as per GFR 2017.

No. of machinery & Equipment in 2018-19 : 16  
 Amount spent : 663061  
 Unit cost : 663061/16=41442  
Justification :- Expanditure will be incurred as per GFR 2017.

*Abhishek*  
Sr. Officer / Assistant Engineer  
Fitter Works / Under Construction  
Fitter Works / Works of Fitter  
Fitter Works / Civil Works  
Fitter Works / New Work

Shri. T. S. / Assistant Engineer  
Fitter Works / Under Construction  
Fitter Works / Works of Fitter  
Fitter Works / Civil Works  
Fitter Works / New Work

*Abbas*  
Director  
Rampur Raza Library

| Activity 13                        |                 |                 | Activity 14                         |           |                            |
|------------------------------------|-----------------|-----------------|-------------------------------------|-----------|----------------------------|
| Maintenance of Garden & Lawns      |                 |                 | Modernization of Darbar Hall Museum |           |                            |
| Object Head : 2205.00.105.12.01.31 |                 |                 | Object Head : 2205.00.105.12.01.35  |           |                            |
| Weight (W)=4                       |                 |                 | Weight (W)=4                        |           |                            |
| Unit Cost (In Rs.)=12064           |                 |                 | Unit Cost (In Rs.)=125000           |           |                            |
| Physical                           | Financial       | Physical        | Achievement                         | Financial | Score *                    |
| Target (T)                         | Achievement (A) | Target in lakhs | Rs Achievemt                        | Score *   | Target (T) Achievement (A) |
|                                    |                 |                 | W* A/T                              |           |                            |
| Apr-19                             | 8               | 8               | 96512                               | 87104     | 0                          |
| May-19                             | 8               | 8               | 96512                               | 93600     | 0                          |
| Jun-19                             | 8               | 0               | 96512                               | 0         | 0                          |
| Jul-19                             | 8               |                 | 96512                               | 0         | 0                          |
| Aug-19                             | 8               |                 | 96512                               | 0         | 0                          |
| Sep-19                             | 8               |                 | 96512                               | 0         | 0                          |
| Oct-19                             | 8               |                 | 96512                               | 0         | 0                          |
| Nov-19                             | 8               |                 | 96512                               | 0         | 0                          |
| Dec-19                             | 8               |                 | 96512                               | 0         | 0                          |
| Jan-20                             | 9               |                 | 108576                              | 0         | 0                          |
| Feb-20                             | 9               |                 | 108576                              | 1         | 125000                     |
| Mar-20                             | 9               |                 | 108576                              | 0         | 0                          |
| Total                              | 99              | 16              | 1194336                             | 180704    | 4                          |
|                                    |                 |                 |                                     | 0         | 500000                     |
|                                    |                 |                 |                                     |           | 0                          |

No. of labour 2017-18 : 96  
 Amount spent : 1158106  
 Unit cost : 1158106/96=12064

Justification:

This is a scheme approved by the Library Board. Special Showcases for antiquities will be purchased. An amount of Rs. 1.25 lakh as estimated unit cost is based on estimate received from National Museum as per GFR 2017.

Justification: Due to increase rate of labour.

  
 अशीष कुमार ASHISH KUMAR  
 दरबार मंडप / Undersecretary  
 वित्तीय संकाय / बज़ार विभाग  
 रामपुर राजालय / राजालय कालानी

  
 Director  
 Rampur Raza Library

| Activity 15                        |   |                                  | Activity 16                        |                                  |                             |
|------------------------------------|---|----------------------------------|------------------------------------|----------------------------------|-----------------------------|
| Annual Repair of both buildings    |   |                                  | Special Repair of both buildings   |                                  |                             |
| Object Head : 2205.00.105.12.01.35 |   |                                  | Object Head : 2205.00.105.12.01.35 |                                  |                             |
| Weight (W)=2                       |   |                                  | Weight (W)=2                       |                                  |                             |
| Unit Cost (In Rs.)= 73500          |   |                                  | Unit Cost (In Rs.)= 314000         |                                  |                             |
| Month                              | Physical Target (T)<br>Achievement<br>(A) | Financial Target<br>Rs. in lakhs | Physical Score *<br>W* A/T         | Target (T)<br>Achievement<br>(A) | Financial Score *<br>W* A/T |
| Apr-19                             | 0   | 0                                | 0                                  | 0                                | 0                           |
| May-19                             | 4   | 0                                | 294000                             | 0                                | 0                           |
| Jun-19                             | 0   | 0                                | 0                                  | 2                                | 0                           |
| Jul-19                             | 4   | 294000                           | 0                                  | 0                                | 0                           |
| Aug-19                             | 2   | 147000                           |                                    | 3                                | 942000                      |
| Sep-19                             | 0   | 0                                |                                    | 0                                | 0                           |
| Oct-19                             | 0   | 0                                |                                    | 0                                | 0                           |
| Nov-19                             | 2   | 147000                           |                                    | 3                                | 942000                      |
| Dec-19                             | 3   | 220500                           |                                    | 3                                | 942000                      |
| Jan-20                             | 0   | 0                                |                                    | 3                                | 942000                      |
| Feb-20                             | 3   | 220500                           |                                    | 4                                | 1256000                     |
| Mar-20                             | 0   | 0                                |                                    | 2                                | 628000                      |
| <b>Total</b>                       | <b>18</b>                                 | <b>0</b>                         | <b>1323000</b>                     | <b>0</b>                         | <b>6280000</b>              |
|                                    |   |                                  |                                    | <b>20</b>                        | <b>0</b>                    |
|                                    |   |                                  |                                    |                                  | <b>0</b>                    |

14

No. of repairs in 2018-19 :

Amount spent on repairs : 1030238

Unit cost : 1030238/14=73589

Justification:-

Library is housed in old heritage building which requires repairs.

No. of Special repairs in 2018-19 : 20

Amount spent on repairs : 6280014

Unit cost : 6280014/20=314001

Justification

Two historical palaces of Raza Library namely Hamid Manzil and Rang Mahal are heritage buildings of importance. There is need special work and it is approved by the RRLB, as under :

- 1- Rain water harvesting system in Hamid Manzil.
- 2- Repair and color wash of both buildings.
- 3- Restoration of main buri of Hamid Manzil.

STATE LIBRARY  
RANG MAHAL  
HAMID MANZIL  
RAZA LIBRARY  
NARAYANA DAS

*Abbas*  
Director  
Rampur Raza Library

| Activity 17                        |                                  |                        | Activity 18                              |                                     |                         |
|------------------------------------|----------------------------------|------------------------|--|-------------------------------------|-------------------------|
| Publicity & advt.                  |                                  |                        | Maintenance of Staff Car/generators etc. |                                     |                         |
| Object Head : 2205.00.105.12.01.31 |                                  |                        | Object Head : 2205.00.105.12.01.31       |                                     |                         |
| Weight (W)=4                       |                                  |                        | Weight (W)=2                             |                                     |                         |
| Unit Cost (In Rs.)= 3125           |                                  |                        | Unit Cost (In Rs.)=11168                 |                                     |                         |
| Month                              | Physical                         | Financial              | Physical                                 | Financial                           | Financial               |
|                                    | Target (T)<br>Achievement<br>(A) | Target<br>Rs.<br>lakhs | Achieve-<br>ment<br>Score *              | Target<br>(T)<br>per word<br>W* A/T | Achievemen-<br>t<br>(A) |
| Apr-19                             | 0                                | 0                      | 0  | 0                                   | 2                       |
| May-19                             | 0                                | 0                      | 0  | 0                                   | 1                       |
| Jun-19                             | 0                                | 0                      | 0  | 0                                   | 2                       |
| Jul-19                             | 0                                | 0                      | 0  | 0                                   | 2                       |
| Aug-19                             | 20                               | 62500                  | 62500                                    | 2                                   | 2                       |
| Sep-19                             | 0                                | 0                      | 0  | 0                                   | 2                       |
| Oct-19                             | 0                                | 0                      | 0  | 0                                   | 2                       |
| Nov-19                             | 0                                | 0                      | 0  | 0                                   | 1                       |
| Dec-19                             | 0                                | 0                      | 0  | 0                                   | 2                       |
| Jan-20                             | 20                               | 62500                  | 62500                                    | 1                                   | 1                       |
| Feb-20                             | 0                                | 0                      | 0  | 0                                   | 1                       |
| Mar-20                             | 0                                | 0                      | 0  | 0                                   | 2                       |
| <b>Total</b>                       | <b>40</b>                        | <b>0</b>               | <b>125000</b>                            | <b>0.0000</b>                       | <b>20</b>               |
|                                    |                                  |                        |  |                                     | 4                       |
|                                    |                                  |                        |  |                                     | 223360                  |
|                                    |                                  |                        |  |                                     | <b>46254</b>            |

No. of advertisement in 2018-19 : 71

Amount spent : 221836

Unit cost : 221836/71=3125

No. of Generator & Car in 2018-19 : 26

Amount spent : 290351

Unit cost : 290351/26=11168

  
 अधिकारी पात्र / नियन्त्रक  
 संसदीय संस्थाएँ / विभिन्न संस्थाएँ  
 विद्युत विभाग / विभिन्न संस्थाएँ  
 विद्युत बोर्ड / विभिन्न संस्थाएँ  
 विद्युत बोर्ड / विभिन्न संस्थाएँ  
 विद्युत बोर्ड / विभिन्न संस्थाएँ



Director  
Rampur Raza Library

प्रिंट मेन / कॉन्सल्टेंट  
वर्तुल योग्यता / डिजिटल योग्यता  
कार्यक्रम विषय / विभिन्न विषय  
अधिकारी विषय / विभिन्न विषय  
उत्तम गुणवत्ता / अद्वितीय गुणवत्ता

| Activity 19                        |          |                 |            |                 |         |
|------------------------------------|----------|-----------------|------------|-----------------|---------|
| Office Expenses and Miscellaneous  |          |                 |            |                 |         |
| Object Head : 2205.00.105.12.01.31 |          |                 |            |                 |         |
| Weight (W)=3                       |          |                 |            |                 |         |
| Month                              | Physical | Achievement (T) | Target (A) | Rs. Achievement | Score * |
|                                    |          |                 | In lakhs   |                 | W* A/T  |
| Apr-19                             | 10       | 6               | 240000     | 48000           |         |
| May-19                             | 10       | 13              | 240000     | 98406           |         |
| Jun-19                             | 10       | 8               | 240000     | 114952          |         |
| Jul-19                             | 10       |                 | 240000     |                 |         |
| Aug-19                             | 10       |                 | 240000     |                 |         |
| Sep-19                             | 10       |                 | 240000     |                 |         |
| Oct-19                             | 10       |                 | 240000     |                 |         |
| Nov-19                             | 15       |                 | 360000     |                 |         |
| Dec-19                             | 15       |                 | 360000     |                 |         |
| Jan-20                             | 15       |                 | 360000     |                 |         |
| Feb-20                             | 10       |                 | 240000     |                 |         |
| Mar-20                             | 15       |                 | 360000     |                 |         |
| Total                              | 140      | 27              | 3360000    | 261358.0000     |         |

No. of OE in 2018-19 : 170  
 Amount spent : 4110110  
 Unit cost : 4110110/170=24178  
 Justification : An amount of Rs. 0.24 lakhs as unit cost which includes Postage, Telephone, Electricity & water charges, Running & maint. Of machines & equipments, News papers & periodicals, printing & stationery, Hospitality to guests & VIP's,

*Abdul Qadir*  
*Director*  
*Rampur Raza Library*  
*Abdul Qadir*  
*रामपुर राजा लाइब्रेरी*  
*आरएसएलएल / Under Secretary*  
*आरएसएलएल / Minister of Culture*  
*कलारंगी विभाग / Govt. of India*  
*भारत सरकार / Govt. of India*  
*भारत सरकार / New Delhi*

| Month  | Activity 20         |                 |                     | Activity 21         |                 |                 |
|--------|---------------------|-----------------|---------------------|---------------------|-----------------|-----------------|
|        | Physical            | Financial       | Achievement         | Score *             | Physical        | Financial       |
|        | Target (T) per word | Achievement (A) | Target Rs. in lakhs | Target (T) per word | Achievement (A) | Score *         |
|        |                     |                 | W* A/T              |                     |                 | W* A/T          |
| Apr-19 | 0                   | 0               | 0                   | 0                   | 2               | 0               |
| May-19 | 8 Cleaning works    | 1               | 133320              | 7912                | 2               | 0               |
| Jun-19 | 0                   | 0               | 0                   | 0                   | 2               | 0               |
| Jul-19 | 0                   | 0               | 0                   | 0                   | 2               | 0               |
| Aug-19 | 0                   | 0               | 0                   | 0                   | 2               | 0               |
| Sep-19 | 4 Cleaning work     | 66672           |                     |                     | 2               | 0               |
| Oct-19 | 0                   | 0               | 0                   | 0                   | 2               | 3               |
| Nov-19 | 0                   | 0               | 0                   | 0                   | 2               | 165000          |
| Dec-19 | 0                   | 0               | 0                   | 0                   | 2               | 165000          |
| Jan-20 | 0                   | 0               | 0                   | 0                   | 2               | 165000          |
| Feb-20 | 0                   | 0               | 0                   | 0                   | 2               | 165000          |
| Mar-20 | 0                   | 0               | 0                   | 0                   | 2               | 165000          |
| Total  | 12                  | 1               | 199992              | 7912                | 24              | 3 198000 210000 |

**Justification :**

Details of activities/initiative to be undertaken under SAP as below :

- 1- Cleaning of terrace of both buildings.
- 2- Removal of malba from the top terrace of both buildings.
- 3- Displaying Banners/posters/slogans/messages.
- 4- Cleaning of marbles of 13 Rooms.

**Justification:**

The Tagore National Fellowship for Cultural Research (TNFCR) was introduced with a view to invigorates and revitalizes various institutions under the Ministry of Culture (MoC) and other identified cultural institutions in the country. The Rampur Raza Library is a participating Institution of Tagore National Fellowship for Cultural research. Two Scholar were selected for Tagore Fellowship, one for Fellowship and one for Scholarship.

*Afzal*  
Afzal  
Architect  
Architect / Conservation Officer  
Archaeological Survey of India  
Rampur Raza Library  
Rampur Raza Library  
Rampur, Uttar Pradesh  
India  
Mobile: +91 98911 22222

*Alka*  
Alka  
Director  
Rampur Raza Library

| Activity 22                             |                                   | Activity 23           |             |
|---|-----------------------------------|-----------------------|-------------|
| Salary & Wages/ Allowance/ pensions etc |                                   | Viewership/Readership |             |
| Object Head : 2205.00.105.12.01.36      |                                   |                       |             |
| Weight (W)=4                            |                                   | Weight (W) =4         |             |
| Month                                   | Physical                          | Financial             | Physical    |
|   | Target (T) per Achievement<br>(A) | Target                | Achievement |
|   |                                   |                       | Score *     |
|   |                                   |                       | W* A/T      |
| Apr-19                                  | 60                                | 2233083               |             |
| May-19                                  | 60                                | 2233083               |             |
| Jun-19                                  | 60                                | 2233083               |             |
| Jul-19                                  | 60                                | 2233083               |             |
| Aug-19                                  | 60                                | 2233083               |             |
| Sep-19                                  | 60                                | 2233083               |             |
| Oct-19                                  | 60                                | 2233083               |             |
| Nov-19                                  | 60                                | 2233083               |             |
| Dec-19                                  | 60                                | 2233083               |             |
| Jan-20                                  | 60                                | 2233083               |             |
| Feb-20                                  | 60                                | 2233083               |             |
| Mar-20                                  | 60                                | 2233087               |             |
| Total                                   | 720                               | 26797000              | 102200      |
|   |                                   |                       | Nil         |

*Abbas*  
Director  
Rampur Raza Library

*Abbas*  
Director  
Rampur Raza Library  
Under Secretary  
Chairman, Management Committee  
Chairman, Board of Governors  
Chairman, Library / Govt. of India  
Chairman, Library / New Delhi

| Month  | Content Creation |                 |                 | Content Broadcasting |                |                 | Content Creation    |                |             | Content          |             |                |
|--------|------------------|-----------------|-----------------|----------------------|----------------|-----------------|---------------------|----------------|-------------|------------------|-------------|----------------|
|        | Target (T)       | Achievement (A) | Target In lakhs | Rs. Achievemen t     | Score * W* A/T | Target per word | Achievement (T) (A) | Target Rs. Int | Achievement | Target Rs. lakhs | Achievement | Score * W* A/T |
|        |                  |                 |                 |                      |                |                 |                     |                |             |                  |             |                |
| Apr-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| May-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Jun-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Jul-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Aug-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Sep-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Oct-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Nov-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Dec-19 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Jan-20 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Feb-20 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Mar-20 | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |
| Total  | Nil              | Nil             | Nil             | Nil                  | Nil            | Nil             | Nil                 | Nil            | Nil         | Nil              | Nil         | Nil            |

*Akbar*  
Director  
Rampur Raza Library

*Afsar*  
Editor / Asst. Director  
Rampur Raza Library  
Rampur, UP, India  
Mobile: +91 9811 222222  
Email: raza@rampurraza.com