

Sangeet Natak Akademi
New Delhi

MEMORANDUM OF UNDERSTANDING FOR THE FINANCIAL YEAR 2023-24

Memorandum of Understanding between Ministry of Culture, Shastri Bhawan, New Delhi & The Sangeet Natak Akademi for the year 2023

1. Whereas the mandate of the Ministry of Culture is to preserve and promote all forms of art and culture and is responsible for formulation of policies of the Government in relation to Indian Art Culture and Heritage and also for the execution, monitoring and review of those policies and whereas the Sangeet Natak Akademi has the mandate/objects as indicated under Clause-3 of its Memorandum of Association.
2. The agreement, made this 6th day of December, month 2023 between the MoC, as the first party and Sangeet Natak Akademi, New Delhi an organization under the Ministry of Culture, hereinafter called the second party.

Purpose of the MOU


To achieve the organization goals by optimum use of the funds available and proper functioning of the organization.

To achieve this, the following deliverables are required:

1. Budget / Accounts

- (i) Budgetary allocation for the year 2023-24 amounting to Rs 6555 lakhs (GIA-General- Rs 3500.00, Swachta Action Plan Rs. 5.00 lakh, CCA – Rs 250.00 lakh, and 2800.00 lakh under GIA – Sal (GBS)) to Sangeet Natak Akademi for carrying out organizational work. While incurring the expenditure, requisite approval of concerned GC/EB/FC or MoC as the case may be, will have to be obtained before executive the work.
- (ii) All pending CAG audit paras and internal audit paras shall be disposed off in time bound manner.
- (iii) Final Utilization Certificate shall be submitted on completion of CAG Audit.
- (iv) Inputs for preparations of EFC/SFC in accordance with the extant guidelines/instruction of Ministry of Finance shall be submitted as per directives of MoC.
- (iv) Governing Body of SNA shall review user charges/source of internal revenue generation at least once in a year; and this exercise should preferably be completed by the month of September every year.


अनुराग पी. राजन / ANURAG P. RAJAN


सचिव/Secretary
संगीत नाटक अकादेमी Sangeet Natak Akademi
कक्ष-3, शास्त्री भवन, नई दिल्ली-110002

- (v) SNA shall maintain data-base relating to grants, income, expenditure, investment, assets and employee strength etc. in the format prescribed by the Government.
- (vi) SNA shall designate an appropriate level officer to render financial advice whose concurrence should be obtained for sanction and incurring of expenditure.
- (vii) Performance parameters, output targets in term of details of program of work and qualitative improvement in output, along with commensurate input requirements should clearly be spelled out in the MoU. Further, the output targets, given in measurable units performance should form the basis of budgetary support extended to the SNA. The roadmap for improved performance with clear milestones should form part of the MoU.
- (viii) SNA shall account for revenue and capital expenditure separately. SNA shall maintain and present their annual accounts/final accounts in the standard prescribed format by the Government.
- (ix) While seeking grants from the Ministry, SNA shall provide the information in the prescribed format by the IFD and the Administrative Division shall process the proposal on quarterly basis indicating the month-wise proposed release amount during the quarter. However, the Administrative Division will release the concurred amount on monthly basis.
- (x) All interests or other earnings against the GIA or advances (released to SNA) shall be mandatorily remitted to CFI, immediately after finalization of the accounts. Such advances shall not be allowed to be adjusted against future release.
- (xi) SNA should take advantage of the pension or gratuity schemes or group insurance scheme or house building loan schemes or vehicle loan schemes etc. available in the market for employees instead of undertaking liability own their own or Govt. account.
- (xii) SNA shall adhere to the time schedule prescribed under Rule 237 of GFR 2017 for submission of annual accounts and annual report.
- (xiii) The Administrative Division shall encourage SNA to maximize internal resources and eventually attain self-sufficiency. To achieve this, administrative division may assign the target of internal revenue generation at least 30% of the total budget of the SNA, and accordingly the physical and financial target may be given to the SNA.
- (xiv) The actual expenditure by SNA on the activities shall be subject to the availability of fund. While incurring the expenditure, SNA shall adhere to the GFRs provision besides other instruction of the Govt issued from time to time.
- (xv) SNA shall submit UC in the prescribed format along with the reports regarding performance/targets achieved, outcome etc. in accordance with new UC format (GFR



अनीश पी. राजन / ANEISH P. RAJAN



सचिव/Secretary

संगीत नाटक अकादेमी/Sangeet Natak Akademi
रवीन्द्र भवन/Rabindra Bhavan
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