

THANJAVUR MAHARAJA SERFOJI'S SARASVATI MAHAL LIBRARY AND RESEARCH CENTRE, THANJAVUR.

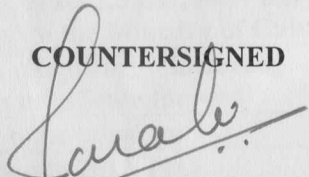
Government of India – Ministry of Culture

MEMORANDUM OF UNDERSTANDING FOR THE FINANCIAL YEAR 2014-15


Sl.No.	Subject	Target	Rating			
			Excellent	Very Good	Good	Poor
1	Budget Accounts					
	Budgetary Outlay	An outlay of Rs.1,38,57,000/- has been applied for to the Ministry of Culture				
	Annual Report	Annual Reports including the utilization certificate for sent				
	CAG Audit	CAG has to be taken up				
	Pending UCs	UCs sent up to 2012-2013				
	Disposal of CAG Para's	Does not arise				
2.	Human Resource					
	Human Resource policy	Human Resource policy is being adopted promptly				
	Recruitment Rules	No Target fixed for recruitment of rules				
	Vacancy Position	Man power is out sourced Basis on the requirement				
	Vigilance Matters	---				
	Training of Staff	The librarian of this library was given training on <u>Soul Software at Hyderabad</u> . The conservator of this library was imparted training on conservation of manuscripts at Luck now.				
3.	Legal Matter					
	Amendments to the MOA	Does not arise at this stage				
	Bye Laws of the Organization	The Bye Laws of the organization was prepared and approved by the Government of India and Government of Tamil Nadu in 1991.				

	Monitoring of Court Cases	There are no Court Cases pending Matter relating to Government of India. However the Court Cases in respect of Tamil Nadu Government are Monitored and attended to promptly.				
	Training of Staff	---				
4.	Parliament Matters					
	Audited Accounts to be placed before Parliament	The Audited Accounts of all the libraries under the control of the Ministry of Culture and placed before the parliament by the Ministry of Culture.				
	Fulfillment of Pending Parliamentary Assurances	Three Parliamentary questions were placed by the respective Honorable members and reply sent to Ministry of Culture Promptly.				
5.	General					
	Monitory Meetings of All committees/Sub Committees conducted on time	The Ministry of Culture is conducting committee meeting and director or the representative of the director attend the meetings.				
	Performance Audit of the Organization by External Evaluator	A Chartered Accountant Evaluate performance Audit of this Organization				
	Mandatory Returns and Reports	The Mandatory Reports and return are promptly submitted to the Ministry of Culture				
	Disposal of RTI Applications	Five RTI Applications received and replies were furnished the Ministry of Culture for giving reply to the RTI Applicant.				
	Disposal of Public Grievances	The Public Grievances petitions are attended to promptly and replies sent to the applicants				

	Website Up gradation	The Website the name of <u>WWW.sarasvati</u> mahal library.com already available and the latest improvement and developments are being taken up				
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COUNTERSIGNED

(DIRECTOR OF LIBRARIES)
MINISTRY OF CULTURE

(HEAD OF LIBRARY)


DISTRICT COLLECTOR AND
DIRECTOR