

Coordination Section

Updated as on 26.02.2020

**SUO MOTU DISCLOSURE**  
**RIGHT TO INFORMATION ACT, 2005**  
Ministry of Culture  
(Norms set by it for the Discharge of its Functions)

**Item No. II : FUNCTIONS AND DUTIES of Ministry of Culture. as per GOI**  
(Allocation of Business Rules 1961)

The following subjects are allocated to the Ministry of Culture, as per Second Schedule to the Govt. of India (Allocation of Business) Rules, 1961:

1. Policy matters regarding Library development
2. National Library, Kolkata; Central Reference Library, Kolkata; Central Secretariat Library, New Delhi; Rampur Raza Library, Rampur. Delhi Public Library, New Delhi, Khuda Baksh Oriental Public Library, Patna; Raja Rammohun Roy Library Foundation, Kolkata; India office Library, London.
3. National Research Laboratory for Conservation of Cultural Property, Lucknow.
4. National Mission for Preservation of Manuscripts.
5. Archaeological Survey of India, New Delhi; Archaeological Site museums; Excavation and Exploration of historical and archaeological remains.
6. Grants of Universities and Research Institutions for excavation and exploration of historical and archaeological remains.
7. International conventions for the protection of cultural property in the event of armed conflict.
8. History of Freedom Movement.
9. Gandhi Smriti and Darshan Samiti; New Delhi; Nehru Memorial Museum & Library; New Delhi, Jallianwala Bagh National Memorial Trust; Maulana Abul Kalam Azad Institute for Asian Studies, Kolkata; Indian War Memorial.
10. Promotion of Fine Arts and Performing Arts.
11. Sahitya Akademi; Lalit Kala Akademi; Sangeet Natak Akademi.

12. National Museum, New Delhi, Indian Museum, Kolkata, Salar Jung Museum, Hyderabad; Allahabad Museum, Allahabad; National Gallery of Modern Art, New Delhi, Mumbai and Bangalore; Victoria Memorial Hall, Kolkata; Indira Gandhi Rashtriya Manav Sangrahalaya, Bhopal; National Council of Science Museum, Kolkata; Museum of Gems and Jewellery; General Development of Museums.
13. National Museum Institute of History of Art, Conservation and Museology, New Delhi.
14. Acquisition of Indian and Foreign Art objects.
15. Open air theatres in rural areas and theatres in State capitals.
16. Financial assistance to authors and artists or their survivors in indigent circumstances, other than those belonging to the categories covered under the scheme of Ministry of Information and Broadcasting; Grants to cultural organizations and institutions; Scholarships and Fellowships including those offered by foreign governments and foreign agencies, in respect of subjects dealt with by this Department; Grants for setting up Multipurpose Cultural Complex.
17. Charities and Charitable institutions, Charities and Religious endowments pertaining to subjects dealt within this Department.
18. Scholarships, including those offered by foreign Government and foreign agencies, in respect of subjects dealt with by this Department.
19. Publication of rare manuscripts.
20. Safeguarding of Traditional Culture and Folklore
21. Grants to Indo-foreign Cultural Societies.
22. Cultural Agreements, Cultural Exchange Programs (CEP) and friendship Treaties with foreign countries.
23. Distribution of gift books received from abroad
24. Appointment of Cultural Attaches abroad.
25. Visit of Cultural Delegations, etc. to India sponsored and unsponsored.
26. Individuals (including cultural lectures) sponsored by Government for visits abroad.
27. Presentation of books to foreign countries.
28. Establishment of libraries abroad.

29. Translation of Indian classics into foreign languages.
30. Exchange of official publications with foreign Governments and institutions and agreements for such exchange.
31. Presentation of Indian art objects abroad.
32. Export of antiquities.
33. Admission of Foreign students in Cultural institutions.
34. Exchange of artists, dancers, musicians, etc. under the cultural Exchange Program.
35. Festivals of India abroad.
36. Revision of Gazetteers.
37. Observance of Centenaries and Anniversaries of important personalities and events.
38. Centre for Cultural Resources and Training , New Delhi.
39. International Congress of Orientalists.
40. Anthropological Survey of India, Kolkata.
41. National Archives of India, New Delhi, Gazetteers; Asiatic Society, Kolkata.
42. Indira Gandhi Rashtriya Manav Sangrahalaya
43. Rabindra Rangshala.
44. Zonal Cultural Centres.
45. National Council of Culture.
46. Indira Gandhi National Centre for Arts, New Delhi.
47. National School of Drama, New Delhi; National Theatre
48. National Culture Fund.
49. Gandhi Peace Prize.

50. Central Institute of Higher Tibetan Studies Sarnath; Central Institute of Buddhist Studies, Leh, Nav Nalanda Mahavihara, Nalanda. Central Inst. of Himalayan Cultural Studies, Dahung.
51. Kalakshetra Foundation, Chennai
52. Implementation and enforcement of the following Acts, namely:-
- (a) The Indian Treasure Trove Act, 1878 (6 of 1878)
  - (b) The Antiquities and Art Treasures Act, 1972 (52 of 1972);
  - (c) The Ancient Monuments and Archaeological Sites and Remains Act, 1958 (24 of 1958);
  - (d) The Ancient Monuments Preservation Act, 1904 (7 of 1904).
  - (e) The Delivery of Books and Newspapers (Public Libraries) Act, 1954 (27 of 1954)
  - (f) Jallianwala Bagh National Memorial Act, 1951.
  - (g) The Public Record Act, 1993 (69 of 1993)

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