





多少 Government eProcurement eProcurement System Government of India

Tender Details

System

Date: 06-Apr-2018 03:02 PM

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Basic Details				
Organisation Chain	Ministry of Culture General Administration Section - MoC			
Tender Reference Number	16-6/2018-GA			
Tender ID	2018_MC _324851_1			
Tender Type	Open Tender	Form of contract	Works	
Tender Category	Works ·	No. of Covers	2	
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No '	
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No .	
Is Multi Currency Allowed For Fee	No			

Payn	nen'	<u> Instruments</u>	
Offline	S.N	loInstrument Type	
	1	Demand Draft	

Cover	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	3 years experience certificate in Ministries/Departments
		.pdf	Ongoing AMC for UPS in Ministries/Departments
		.pdf	Bid Security Deposit for Rs.10000 drawn in favour of DDO Ministry of Culture
		.pdf	Copies of PAN, last 3 years ITR and GST certificates
×		.pdf	Proof of Name and address of the firm with telephone no. mobile no. and email.ID
		.pdf	Duly filled annexure III as per tender document
		.pdf	Annual turnover certificate certified by chartered accountant for an amount of Rs. 5 lakhs or more
Y		.pdf	Notarized affidavit to the effect that the firm has not been blacklisted
2	Finance	.pdf	Duly filled Annexure I as per tender document

render ree De	talls, [1	otal Fee in ₹ * - (0.001
Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
•	No ·		100

EMD Fee Details	<u>s</u>		
EMD Amount in ₹	10,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA

render Fee Exemption Allowed EMD Payable To

DDO

Ministry of
Culture

EMD Payable At

New Delhi

Work /Item(s)						
Title	Comprehensiv	Comprehensive Annual Maintenance contract for UPS in the Ministry				
Work Description	Comprehensiv	e Annual Maintenance cor	ntract for UPS i	n the Ministry		
Pre Qualification Details	Please refer To	Please refer Tender documents.				
Independent External Monitor	NA	NA .				
Tender Value in ₹	4,00,000	Product Category	Miscellaneous Works	Sub category	NA	
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work (Days)	365	
Location	Shastri Bhawan NewDelhi	Pincode	110001	Pre Bid Meeting Place	NA	
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	330 C wing Shastri Bhawan New Delhi	

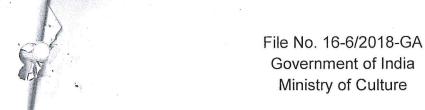
Critical Dates			,
Publish Date	06-Apr-2018 03:15 PM	Bid Opening Date	20-Apr-2018 03:30 PM
Document Download / Sale Start Date	06-Apr-2018 03:30 PM	Document Download / Sale End Date	19-Apr-2018 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	06-Apr-2018 03:35 PM	Bid Submission End Date	19-Apr-2018 03:00 PM

Tender Do	cume	<u>ents</u>				
NIT Document	S.No	Document Name		Description		Document Size (in KB)
	1	Tendernotice_1.pdf Comprehensive Annual Maintenance contract for UPS in the Ministry of Culture				2394.04
Work Item						
Documents	S.No	Document Type	Documer	nt Name	Description	Document Size (in KB)
	1	Tender Documents	AMCUPS.p	df	Comprehensive Annual Maintenance contract for UPS in the Ministry	2381.77
						12

Bid Openers List				
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name	
1.	sk.singh95@nic.in	SATYENDRA KUMAR SINGH	SATYENDRA KUMAR SINGH	
2.	anjana.10@nic.in	ANJANA .	ANACIA	

Tender Inviti	ng Authority
Name	Manoj Dehury Under Secretary
Address	330 C wing Ministry of Culture Shastri Bhawan New Delhi 110001

Tender Creator	r Details	
Created By	SANJAY KUMAR TARUN	
Designation	section officer	1
Created Date	06-Apr-2018 02:57 PM	





Shastri Bhavan, New Delhi, Dated: the April, 2018

To

(THE INTERESTED BIDDERS)

Subject: Invitation to Tender for comprehensive annual maintenance contract for repair & maintenance of UPSs in the Ministry - regarding.

I am directed to invite online Tenders for award of Comprehensive Annual Maintenance Contract of UPS [online 70 numbers & offline 114 numbers] of this Ministry. Interested firms may send their tender online along with a Bid Security Deposit of Rs. 10,000/- (Rupees ten thousand only) in the form of Account Payee Demand Draft from any nationalized bank in favour of "DDO, Ministry of Culture, Shastri Bhavan, New Delhi."

- 2. The tender document may be downloaded from the CPP Portal/website of the Ministry. In case of any query, please contact Section Officer (Genl. Admn.), Ministry of Culture, Room No. 330, C-Wing, Shastri Bhawan, New Delhi 110001 (Phone: 2338 1282).
- 3. The quotations may be submitted in two bids, viz. technical and financial. Technical Bid should contain company profile and authenticated documents to prove the eligibility of all conditions as per Annexure-III. The Financial Bid should contain only the Financial Charges as per Annexure-IV. Omission of any of the demanded documents may result in the rejection of their entire tender. Firms should go through the tender advertisement thoroughly and submit their quotations only if they meet terms and conditions of the Ministry as detailed in Annexure II.
- 4. The firms should submit the quotations latest by 3:00 PM on 20th April, 2018 online. The quotation/tender received in any manner other than through online would not be opened and would be summarily rejected.
- 5. The firms/bidders should not have been blacklisted by any Ministry/Department of the Government of India. The tendering firms/bidders shall have to give a notarized affidavit on a paper of appropriate value to the effect that they have not been blacklisted or their business dealings with Government Ministries Departments have not been banned.

Contd. . .



-2-**GA Section**



The Tender Opening Committee will open the technical bids at 3:30 PM on April, 2018 in Room No. 330, C Wing, Shastri Bhavan, New Delhi in the sence of participating bidders, who may like to be present in person or through ir duly authorized representative. The Committee/competent authority will sess the ability of the agencies based on its record, profile and on such other teria as per technical bids. The representatives of only those found successful at e technical bid stage would be allowed to be present at the time of opening of rancial bids (date of opening of financial bids will be announced to eligible bidders ater).

- blacklisted been have should not firms/bidders The Ministry/Department of the Government of India. The tendering firms/bidders shall have to give a notarized affidavit on a paper of appropriate value to the effect that they have not been blacklisted or their business dealings with Government Ministries Departments have not been banned.
- The Ministry reserves the right to cancel any or all of the Tenders without 8. assigning any reason.

(Manoj Dehury)

Under Secretary to the Govt. of India

TeL: 2338 4261

Enclosure:

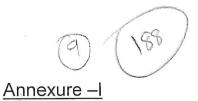
Crucial Dates (Annexure-I) (i)

- Detailed job requirement and terms & conditions (Annexure-II) (ii)
- Format of Technical Bid (Annexure-III) (iii)
- Format of Financial Bid (Annexure-IV). (iv)

Copy to:

- Technical Director (NIC), Ministry of Culture, Shastri Bhavan, New Delhi. The aforesaid letter may kindly be up-loaded in a non-editable version on this Ministry's official website.
- All Ministries and Department of Govt. of India located at New Delhi/Delhi with the request that the firms engaged by them for the purpose may be requested to submit their tenders, if interested.





IMPORTANT DATES

ePublished Date : 06.04.2018

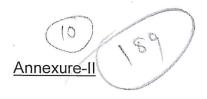
Document Download Start : 06.04.2018

Bid Submission Start Date : 06.04.2018

Document Download End Date : 19.04.2018

Bid Submission End Date : 19.04.2018

Bid Opening : 20.04.2018



General Terms and Conditions

The firms should have at least 03 years' experience in maintenance of UPS. They also should have successfully executed AMC in Central Government Ministries/Departments/Organizations under Ministries. Copies of orders of AMCs for the last three years may be enclosed.

- 2. The firms must have ongoing AMC for UPS in Ministries/Departments of Government of India. The firm should provide a satisfactory service certificate in this regard.
- 3. The Firm should provide a mechanic well qualified with a minimum of three (3) years' experience. The mechanic should be available five days (Monday to Friday) a week from 9:00 AM to 5:30 PM. His service may be required on odd hours and also on holidays as the situation demands. The mechanic should have experience in maintenance of various types of UPSs.
- 4. The firm must ensure and assure that the firm who enters into the AMC contract with the Ministry will not outsource it further. Any deviation from this would lead to blacklisting.
- 5. The AMC will be given initially for a period of one year after finalization of the contract. The rates quoted will remain in force for the entire period of contract. No demand for revision of rate on any account shall be entertained during the contract period. It will be open to the Ministry to extend the terms of the agreement for a further period of one to two years on satisfactory performance of the firm.
- 7. The firm shall provide services during office hours in the offices of Ministry at Shastri Bhavan, NAI Annexe and Puratatva Bhavan, INA, etc. without any additional cost.
- 8. Log-report of the firm will indicate the nature of complaint, date and time of booking the complaint, time when the UPS is repaired and total down time. This record will be signed by the firm's service engineer, and user.
- 9. If any UPS is not repaired within 24 hrs. the firm will provide standby UPS. If however, the firm fails to repair or provide a stand-by UPS, a penalty of Rs.100/-(Rupees hundred only) shall be payable by the firm per day for delay.

Contd. . . .



- 10. New UPSs purchased will be included in AMC as soon as warranty expires.
- 11. The firm would use only OEM spare parts. The firm must have Multi-OEM product support capability. A certificate is to be given by the firm in each case/repair that OEM products parts are used. No additional charges will be given for change of parts like Battery, transformer, etc.
- 12. It is mandatory that the firm should maintain inventory of spares in the Ministry under the custody of Mechanic.
- 13. The Contract will be valid for a period of 12 months. In case the services of the Contractor are not found satisfactory or contractor fails to comply with any terms and conditions of this contract, the Department may terminate the Contract.
- 14. The contract shall be subject to the Indian laws and Jurisdiction of the Courts located in Delhi.

Signature of the authorized signatory of the Tenderer with seal of the Firm



PROFORMA FOR TECHNICAL BID

(Award of AMC of UPS in Ministry of Culture)

Qualifying Bid Documents

(Copies of all documents are required to be uploaded in the Technical Bid on the CPP Portal)

Tender No 16-16/2018-GA				
SI. No.	Deta	ails		
1	Name of Company/Firm			
2	Address with Tele No., Mobile No. & email			
3	Contact person's name, phone number and mobile number			
4	Essential Details (Self Attested copies to be enclosed)			
	1	Proof of execution of AMC of UPS. The experience certificate should be issued by officers of the level of Section Officer and above.		
	11	Annual turnover certificate certified by Chartered Accountant for an amount of Rs. 5 lakhs (Rupees five lakhs only) or more		
	111	Copies of PAN Card, ITR of last three years, GST registration certificates;		
	IV	Details of firm/company in case of Partnership Firm.		
5.	De	tails of EMD of Rs. 10,000/-	,p*	

Declaration

I hereby certified that the information furnished above is full and correct to the best of my knowledge. I understand that in case any deviation in the above statement at any stage, the company will be blacklisted and will not have any dealing with the Ministry in future.

(Name & Signature of authorised signatory with stamp)

Annexure-IV

PROFORMA FOR FINANCIAL BID

(Award of AMC of Desktop Computers and printers & Laptops)



Financial Bid Documents

er No. 16-16/2018-GA

Number of UPS	Rate in Rs. per
	piece
	(excluding GST)
114	Rs
70	Rs
	114

(Name & Signature of authorized signatory with stamp)