

Admn./2-70/2023-24/
Sangeet Natak Akademi
Rabindra Bhawan
Ferozeshah Road
New Delhi – 110001

17 August 2023

INVITING SEALED QUOTATIONS FOR MAKING OF TAMRAPATRAS & BADGES:

Sangeet Natak Akademi – an autonomous body under the Ministry of Culture, Government of India, New Delhi invites sealed quotations for above jobs from the reputed firms having business in Delhi NCR in this field for last three years and empanelled with Govt. undertaking/PSU's/Private sectors, having turnover of 20 to 30 lakhs in a year. The job envisages making of Tamrapatras with the following specifications:

- Brass casted frame size 10.5”X8” approx; thickness 5.55 mm with Black Antique finish & a brass die struck SNA logo , gold plated and lacquered, brass
- Silver plated & lacquered sheet duly etched with logo and text in colour size 8” x 5.5” fitted on wooden back size 13”X10.75” with a provision for wall hanging & table mounting;
- Each Tamrapatra to be packed in velvet box, as per sample
- Text for each Tamrapatras will be provided by Akademi

Badges as per sample.

Interested firms shall submit their sealed quotations super scribed as “quotations for Tamrapatra” on or before from 21.08.2023 till 12:00 PM. at the Administration Section, SNA, New Delhi. Interested firms are advised to visit CPP portal for notification and for scope of work and other related information please visit at www.sangeetnatak.gov.in/tenders.

Secretary, SNA reserves the right to accept or reject any quotation in full or part without assigning any reasons thereof. The decision of the Secretary, SNA in this regard shall be final and binding on the firm.

(Secretary)
Sangeet Natak Akademi, New Delhi
011-23387246/47/48 Ext. 114

TERMS & CONDITIONS

1. The rate agreement shall be valid till 31st December 2023. The contract shall be subject to cancellation without prior intimation, if the work executed or supplies made are found unsatisfactory.
2. Any tenderer, whether individual or firm whose relatives or near relatives are working in the Sangeet Natak Akademi or its affiliated institutions, will not be eligible for any contract with the Sangeet Natak Akademi.
3. The Akademi has the right to accept or reject any tender without assigning any reason. The decision of the Akademi in this regard will be final and no correspondence will be entertained.
4. No advance payment shall be made by the Akademi.
5. The bills shall be submitted along with a copy of challans and photographs of all the work undertaken duly signed by the concerned officials of the Akademi within 3 days of completion of job.
6. The work shall have to be completed within five days of issue of work order;.
7. The Tamrapatras shall be supplied at the office of Sangeet Natak Akademi at Rabindra Bhavan, New Delhi, alongwith a copy of the challan and no conveyance, labour charges, transportation, assignment charges shall be paid by the Akademi at that time.
8. In case, if at any stage, it is found that the work executed by the contractor(s) was not satisfactory and lacks in craftsmanship on supply of material then no payment shall be made
9. In case the contractor fails to comply with the order immediately, even at a short notice, the Akademi will be at a liberty to have the work executed from outside parties, at the risk and cost of the contractor.
10. In case of theft, fire, riots, natural calamities etc., the contractor(s) shall bear the loss or damage and the Akademi shall not be liable to pay for such losses/ damages.
11. Relevant experience of organizing at least two similar Festival/Event/Entertainment/IEC Projects during last 3 years (with Govt./PSU's/Private should be submit alongwith the quotation.
12. GST, PAN, and ITR for last 3 years should also be submitted with the quotations.

Certified that I/ we have read and understood the terms & conditions and I/ we accept all the terms & conditions mentioned above.

Signature of the Proprietor/
Authorized Person
with Seal and Date