

**Government of India  
Ministry of Culture**

**Applications are invited for appointment to the post of Additional Director General, National Museum, New Delhi as per details given hereunder:**

Job Title	:	Additional Director General
Organization	:	National Museum, New Delhi, India
Pay Band / Grade Pay	:	PB-4, Rs. 37400-67000, Grade Pay of Rs. 10000/-
Method of Recruitment	:	Deputation (including short term contract) or promotion
Closing date	:	within a period of 60 days from the date of publication of this advertisement in employment news.

**Job Description:**

The National Museum, the premier museum of India with a rich and exquisite collection, under the Ministry of Culture (sub-ordinate office) is seeking qualified candidates for one post of Additional Director General (ADG). The incumbent will be overall in-charge of a division of the Museum and will be responsible for collection and stores management, proper/scientific display of artifacts, information, signages, floor plans & visitor facilities. He/She will also look after activities pertaining to the museums shop and souvenirs, multi-media, audio visual and guide facilities. He/She will also be responsible for image building, publicity and cultural events, visiting & travelling exhibitions, expansion & acquisition of collections, professional development of museum personnel, implementation of plan schemes & special projects, conservation and restoration etc.

**Eligibility Conditions:**

Officers under the Central Government or the State Government or Union Territories or Public Sector Undertakings or Professor or Associate Professor or equivalent from recognized Universities or Research Institutions or Statutory and Autonomous Organizations:

- (a) (i) holding analogous posts on regular basis in the parent cadre or department;  
Or  
(ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in the Pay Band-4 of Rs. 37400-67000/- with Grade Pay of Rs. 8900/- or equivalent in the parent cadre or department;  
Or

- (iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in the Pay Band-4 of Rs. 37400-67000/- with Grade Pay of Rs. 8700/- or equivalent in the parent cadre or department; and

**Essential Qualification :**

- (i) Master's degree from a recognized University by UGC or Association of Indian Universities in Museology or History of Art or History or Sanskrit or Pali or Prakrit or Persian or Arabic or Archaeology or Anthropology or Fine Arts or Chemistry; and
- (ii) Fifteen years' of experience at a level of Curator and above in a Museum of National or International repute with evidence of published research work.

**Desirable:**

Post graduate diploma in Management or MBA from a recognized Institute or University.

**Period of Deputation:**

Period of deputation(ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 5 years.

**Age Limit**

The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date for receipt of applications.

**How to apply:**

The applications in duplicate in the enclosed prescribed proforma and complete up to date ACR dossiers of the officer (last 5 years) who can be spared in the event of their selection along with (i) vigilance clearance, (ii) integrity certificate, (iii) cadre clearance, and (iv) major / minor penalty statement for the last 10 years should reach to Under Secretary( Museum-I), Ministry of Culture, Room No. 210-D, Shastri Bhawan, New Delhi-110115 through proper channel within a period of 60 days from the date of publication of advertisement in the Employment News. Applications received after the due date or otherwise incomplete will not be considered and stand rejected.

**Closing date:**

Within a period of 60 days from the date of publication of advertisement in the employment news. Applications received after the last date or otherwise found incomplete will not be considered and stand rejected.

**Application for the post of Additional Director General, National Museum, New Delhi**

1. Name of the applicant (in Block letters):
2. Date of Birth (In Christian era):
3. Postal Address (with telephone no. and e-mail address):
4. Educational Qualification:

Sl. No	Essential	Desirable
1.		
2.		
3.		

5. Service to which you belong:
6. Whether belong to SC/ST/OBC:
7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:
8. Details of employment, in chronological order, enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:-

Office/Institute	Post	From	To	Pay Band and Grade Pay	Nature of duties

9. Nature of present employment i.e. ad-hoc or (Temporary) quasi-permanent or permanent:
10. In case the present employment is held on deputation basis, please state:-
  - (a) The date of initial appointment:
  - (b) Period of appointment on deputation:
  - (c) Name of the present office/organization to which you belong:
11. Additional details about present employment. Please state whether working under:-
  - (a) Central Government
  - (b) State Government

- (c) Autonomous Organization
  - (d) Government Undertaking
  - (e) Universities
12. Are you in revised scale of pay? If yes, give the date from which the revision took place (Please indicate the pre-revised scale, as well):
13. Existing total emoluments drawn per month:
14. Additional information, if any, which you would like to mention in support of your suitability for the post. (Please enclose a separate sheet):

Signature of Candidate

Address.....

**Forwarding Note by the Employer**

It is certified that:

- (i) Information given in the above proforma is correct as per the service records of the applicant.
- (ii) The applicant is clear from vigilance angle.
- (iii) The integrity of the applicant is beyond doubt.
- (iv) No major/minor penalty has been imposed on the applicant in last 10 years.
- (v) The cadre controlling authority of the applicant has given its clearance for his applying for the above post.
- (vi) The ACR Dossier of the applicant is enclosed with the application.

(Signature with seal of the authorized signatory of behalf of the employer)