Ministry of Culture, Government of India

Eligibility Criteria for the post of Assistant Programme Executive, South Zone Cultural Centre (SZCC), Thanjavur

(ADVT. NO. 02/2019)

Applications are invited, **in duplicate**, from eligible candidates for filling up of Two post of **Assistant Programme Executive**, South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: www.indiaculture.nic.in and www.szccindia.org

1	Name of the post	Assistant Programme Executive			
2	Number of post	Two			
3	Mode of Recruitment	Direct Recruitment			
4	Scale of Pay	Pay Level 4			
5	Age limit for applying	Maximum Age Limit 25 years			
	(as on the date of	· ·			
	publication of				
	advertisement)				
6	Eligibility Criteria	Essential:			
		Bachelor's Degree in any discipline			
		Desirable:			
		i) Experience of working in cultural field with Central			
		Government / State Governments or their autonomous bodies			
		/ Universities OR reputed cultural organisations.			
		ii) Knowledge and fluency in written and spoken Hindi and			
		English languages.			
		3 3 - 3 - 3 - 3			
7	Application fee	Rs.100/- (SC/ST and Female candidates are exempted from fee) in			
		the form of Postal order / Demand Draft in favour of Director, South			
		Zone Cultural Centre, Thanjavur payable at Thanjavur.			
8	Last Date for receipt of	The applications complete in all respects should reachto the			
	applications in the office	address mentioned on or before 17th January 2020. The			
	of the Director, SZCC,	departmental candidates should forward their applications through			
	Dakshini, Medical	proper channel within the prescribed time limit. Applications			
	College Road, Thanjavur-	received after the due date will not be entertained.			
	613004(Tamil Nadu)				
9	Selection Procedure	The Appointing Authority shall decide the procedure of selection			
		whether written or interview or Skill test or combination of them.			

Application pro forma for the post of Assistant Programme Executive South Zone Cultural Centre (SZCC), Thanjavur (ADVT. NO. 02/2019)

1	Name of the Candidate letters)	e (in block	:						
2	Post applied for		:				Affix	recent passport	
3	Father / Husband's Nar	ne	:				siz	e Photograph extra photograph	
4	Date of Birth (in Christia	an era)	:	:				may be enclosed along with application)	
5	Age as on the publication of advertise	date of ment	:				VVIC	т аррисацоп)	
6	Permanent Address		:						
7	Mailing Address & Con	tact No.	:						
8	Email Address		:						
9	Nationality		:						
10	Marital Status		:						
11	Gender		:						
12	Category (General/ SC/ST/OBC)		:						
13	Educational Qualification	tion :							
SI. No	Educational Qualification	Board / U	Jniv	ersity	Year of Passing	Subjects	5	Percentage of Marks/ Division Obtained	

14	Work experience) :						
SI.	Name of the	Type of	Post		Period	ł	Job	Total
No	Organization	organization (Govt. /PSU/ Pvt.)	held	From	n To	Period in years & Months	Responsibil- ities	Emoluments drawn per month
15	Additional inforn	nation if any	which	VOL				
13	would like to m suitability for the	nention in sup		-				
16					D.D. / Pos Date Name of	stal order N	No. : : :	
					Branch		:	
17	List of documen continuously page		All docu	ıments	should	be self a	ttested. Appli	cation should be
	Do	cument					Page No	

SOUTH ZONE CULTURAL CENTRE, THANJAVUR

Ministry of Culture, Government of India 'Dakshini', Medical College Road, Thanjavur -613 004, Tamil Nadu Phone: 04362-240072, Fax 04362-240128 Email. szcc1986@gmail.com website: www.szccindia.org

File No. SZCC/ I / 3 / 3 /Estt. 2019-20

Date 14.12.2019

To

The Section Officer, ZCC Section, Ministry of Culture, Government of India. Puratatva Bhavan. INA, New Delhi - 110023

Tel: 011-24642139

E-mail: zccsection@gmail.com

Sir/Madam,

Sub: Filling up of 3 posts of Programme Executive, 2 posts of Assistant Programme Executive, 1 post of Junior Hindi Translator and 2 posts of Junior Assistant in South Zone Cultural Centre (SZCC), Thanjavur on Direct Recruitment - reg.

- It is proposed to fill up 3 posts of Programme Executive, 2 posts of Assistant Programme Executive, 1 post of Junior Hindi Translator and 2 posts of Junior Assistant in South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Government of India.
- The post is proposed to be filled up on Direct Recruitment. The details for filling up of the post are given in Annex-I.
- The applications complete in all respects should reach to the address mentioned on or before 17th January 2020. The departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained. The format for the application is given at Annex-II.
- It is requested to upload the advertisement in the Zonal Cultural Centres & Ministry of Culture websites.

Thanking you,

Yours faithfully,

Encl: As Attached

Eligibility Criteria for the post of Junior Assistant, South Zone Cultural Centre (SZCC),
Thanjavur

(ADVT. NO. 02/2019)

Applications are invited, **in duplicate**, from eligible candidates for filling up of Two post of **Junior Assistant**, South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: www.indiaculture.nic.in and www.szccindia.org

1	Name of the post	Junior Assistant			
2	Number of post	Two			
3	Mode of Recruitment	Direct Recruitment			
4	Scale of Pay	Pay Level 4			
5	Age limit for applying	Maximum Age Limit 25 years			
	(as on the date of	,			
	publication of				
	advertisement)				
6	Eligibility Criteria	Essential:			
		i) 10 +2 from any recognized Board / University.			
		ii) Typist speed of 35 w.p.m in English or 30 w.p.m in Hindi or bilingual on computer			
		iii) Proficiency in computer operation, noting and drafting			
		Desirable Qualification:			
		Diploma in Computer Application from a recognized			
		Institution			
7	Application fee	Rs.100/- (SC/ST and Female candidates are exempted from fee) in			
		the form of Postal order / Demand Draft in favour of Director, South			
		Zone Cultural Centre, Thanjavur payable at Thanjavur.			
8	Last Date for receipt of	The applications complete in all respects should reachto the			
	applications in the office	address mentioned on or before 17th January 2020. The			
	of the Director, SZCC,	departmental candidates should forward their applications through			
	Dakshini, Medical	proper channel within the prescribed time limit. Applications			
	College Road, Thanjavur-	received after the due date will not be entertained.			
	613004(Tamil Nadu)				
9	Selection Procedure	The Appointing Authority shall decide the procedure of selection			
		whether written or interview or Skill test or combination of them.			

Application pro forma for the post of Junior Assistant South Zone Cultural Centre (SZCC), Thanjavur (ADVT. NO. 02/2019)

1	Name of the Candletters)\	didate (in bloc	k :								
2	Post applied for		:							۸ دد: ۷	recent necessari
3	Father / Husband'	s Name	:								recent passport e Photograph
4	Date of Birth (in C	hristian era)	:								extra photograph be enclosed along
5	Age as on publication of adv		of :								th application)
6	Permanent Addre	SS	:								
7	Mailing Address &	Contact No.	:								
8	Email Address		:								
9	Nationality		:								
10	Marital Status		:								
11	Gender		:								
12	Category (General/ SC/ST/0	OBC)	:								
13	Educational Qua	lification :	•								
SI. No	Educational Qualification	Board	/ Univ	versit	-	Year of Passing		,	Subjects	6	Percentage of Marks/ Division Obtained
14	Work experience			. 1							
SI.	Name of the	Type of		ost		Period		Doric d	Jo		Total
No	Organization	organization (Govt.	he	ŧΙα	From	То		Period	Respo itie		Emoluments drawn per
		/PSU/ Pvt.)					"'	years &	100		month
							M	1onths			

15	Additional information, if any, which you would like to mention in support of your suitability for the post	
16	Details of Demand Draft / Postal order for	D.D. / Postal order No. :
	Rs.100/- towards application fee (SC/ST Female candidates are exempted from application fee)	Date :
		Name of the Bank :
		Branch :
17	List of documents attached (All documents continuously page numbered)	s should be self attested. Application should be
	Document	Page No

Eligibility Criteria for the post of Junior Hindi Translator, South Zone Cultural Centre (SZCC), Thanjavur

(ADVT. NO. 02/2019)

Applications are invited, **in duplicate**, from eligible candidates for filling up of One post of **Junior Hindi Translator**, South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: www.indiaculture.nic.in and www.szccindia.org

1	Name of the post	Junior Hindi Translator
2	Number of post	One
3	Mode of Recruitment	Direct Recruitment
4	Scale of Pay	Pay Level 6
5	Age limit for applying (as on the date of publication of advertisement)	Maximum Age Limit 30 years
6	Eligibility Criteria	Essential: Bachelor's Degree from recognized University with Hindi as main subject.
		Desirable: Experience of Hindi Translation Job
7	Application fee	Rs.100/- (SC/ST and Female candidates are exempted from fee) in the form of Postal order / Demand Draft in favour of Director, South Zone Cultural Centre, Thanjavur payable at Thanjavur.
8	Last Date for receipt of applications in the office of the Director, SZCC, Dakshini, Medical College Road, Thanjavur-613004(Tamil Nadu)	The applications complete in all respects should reachto the address mentioned on or before 17 th January 2020. The departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained.
9	Selection Procedure	The Appointing Authority shall decide the procedure of selection whether written or interview or Skill test or combination of them.

Application pro forma for the post of Junior Hindi Translator South Zone Cultural Centre (SZCC), Thanjavur (ADVT. NO. 02/2019)

1	Name of the Candletters)	didate (in bloc	` :								
2	Post applied for		:								
3	Father / Husband'	s Name	:								recent passport e Photograph
4	Date of Birth (in C	hristian era)	:							(One	extra photograph e enclosed along
5	Age as on publication of adv	the date o	f :								th application)
6	Permanent Addre		:								
7	Mailing Address &	Contact No.	:								
8	Email Address		:								
9	Nationality		:								
10	Marital Status		:								
11	Gender		:								
12	Category (General/ SC/ST/0	OBC)	:								
13	Educational Qua	lification :									
SI. No	Educational Qualification	Board /	' Unive	ersity		Year of Passing		;	Subjects	6	Percentage of Marks/ Division Obtained
14	Work experience	:									
SI. No	Name of the Organization	Type of organization	Pos held		rom	Period To		eriod	Jo Respo		Total Emoluments
	Organization	(Govt. /PSU/ Pvt.)	11610	u F	10111	10	in	years & lonths	itie		drawn per month
							L				

15	Additional information, if any, which you would like to mention in support of your	
16	suitability for the post Details of Demand Draft / Postal order for Rs.100/- towards application fee (SC/ST Female candidates are exempted from application fee)	D.D. / Postal order No. : Date : Name of the Bank : Branch :
17	List of documents attached (All documents continuously page numbered)	s should be self attested. Application should be
i e	Document	Page No

Eligibility Criteria for the post of Programme Executive, South Zone Cultural Centre (SZCC), Thanjavur

(ADVT. NO. 02/2019)

Applications are invited, **in duplicate**, from eligible candidates for filling up of Three post of **Programme Executive**, South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: www.indiaculture.nic.in and www.szccindia.org

1	Name of the post	Programme Executive			
2	Number of post	Three			
3	Mode of Recruitment	Direct Recruitment			
4	Scale of Pay	Pay Level 6			
5	Age limit for applying (as on the date of publication of advertisement)	Maximum Age Limit 30 years			
6	Eligibility Criteria	Essential:			
		i) Bachelor's Degree in any discipline			
		ii) Minimum 5 years of working experience in cultural field with Central Government / State Governments or their autonomous bodies / Universities OR reputed cultural organizations.			
		Desirable:			
		Knowledge and fluency in written and spoken Hindi and English Languages			
7	Application fee	Rs.100/- (SC/ST and Female candidates are exempted from fee) in the form of Postal order / Demand Draft in favour of Director, South Zone Cultural Centre, Thanjavur payable at Thanjavur.			
8	Last Date for receipt of applications in the office of the Director, SZCC, Dakshini, Medical College Road, Thanjavur-613004(Tamil Nadu)	The applications complete in all respects should reachto the address mentioned on or before 17 th January 2020. The departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained.			
9	Selection Procedure	The Appointing Authority shall decide the procedure of selection whether written or interview or Skill test or combination of them.			

Application pro forma for the post of Programme Executive South Zone Cultural Centre (SZCC), Thanjavur (ADVT. NO. 02/2019)

1	Name of the Cand letters)	didate (in block	:					
2	Post applied for		:					#:
3	Father / Husband's Name		:				A	offix recent passport size Photograph
4	Date of Birth (in C	hristian era)	:					one extra photograph ay be enclosed along
5	Age as on to	the date of ertisement	:					with application)
6	Permanent Addres	SS	:					
7	Mailing Address &	Contact No.	:					
8	Email Address		:					
9	Nationality		:					
10	Marital Status		:					
11	Gender		:					
12	Category (General/ SC/ST/0	OBC)	:					
13	Educational Qua	lification :	1 1					
			Lloivoro	itv.	Year of		Subjects	Percentage of
SI. No		Board / (Univers	ity	Passing		•	Marks/ Division Obtained
		Board / (Univers	ity				Marks/ Division
		Board / (Onivers				•	Marks/ Division
		Board / (Univers	ity			·	Marks/ Division
			Univers					Marks/ Division
No	Qualification		Post	From			Job Responsib ities	Marks/ Division Obtained
No	Qualification Work experience Name of the	Type of organization (Govt.	Post		Passing	Period in years &	Job Responsib	Marks/ Division Obtained Total Emoluments drawn per

15	Additional information, if any, which you would like to mention in support of your suitability for the post	
16	Details of Demand Draft / Postal order for	D.D. / Postal order No. :
	Rs.100/- towards application fee (SC/ST Female candidates are exempted from application fee)	Date :
		Name of the Bank :
		Branch :
17	List of documents attached (All documents continuously page numbered)	s should be self attested. Application should be
	Document	Page No



South Zone Cultural Centre
(Ministry of Culture, Government of India)
Dakshini, Medical College Road, Thanjavur 613 004 Tamil Nadu

INVITES APPLICATION FOR THE FOLLOWING POSTS ON DIRECT RECRUITMENT

SI. No	Name of the post	No. of Post	Category	Scale of Pay	Age limit as on 15.12.2019
01.	Programme Executive	3	UR	Rs.35400 (PL-6)	Minimum 18 years – Maximum 30 years
02.	Assistant Programme Executive	2	UR	Rs.25500 (PL-4)	Minimum 18 years – Maximum – 25 years
03.	Junior Hindi Translator	1	UR	Rs.35400 (PL-6)	Minimum 18 years – Maximum 30 years
04.	Junior Assistant	2	UR	Rs.25500 (PL-4)	Minimum 18 years – Maximum – 25 years

The details and Application form can be obtained from the website szccindia.org Application along with Postal order/ Demand Draft for Rs.100/as application fee payable at Thanjavur in favour of Director, South Zone Cultural Centre, Thanjavur (SC/ST and Female candidates are exempted from the above fee) may be sent to the Director at above address. Last date for receipt of application is :17th January 2020.

Sd/-Director

South Zone Cultural Centre, Thanjavur