

**Notification**  
**VACANCY TO BE FILLED BY DEPUTATION**  
**BASIS**

South Zone Cultural Centre  
(Ministry of Culture, Government of India)  
Dakshini, Medical College Road  
Thanjavur – 613 004, Tamil Nadu

Invites application for the following posts:

1. Deputy Director (Programme)
2. Deputy Director (Admin & Accounts)
3. Assistant Director (Programme)
4. Administrative cum Accounts Officer
5. Stenographer Grade-I

Eligibility criteria & application form can be  
downloaded from the website : **szccindia.org**  
Applications through proper channel along with  
copies of last five years ACRs may be sent  
to the Director at above address.  
Last date for receipt of application is 30 days  
from date of publication in Employment News.

6  
18/10/18

**Ministry of Culture, Government of India**

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**Eligibility Criteria for the post of Deputy Director(Programme), South Zone Cultural Centre (SZCC), Thanjavur**

Applications are invited, **in duplicate**, from eligible candidates for filling up of one post of **Deputy Director(Programme)**. South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: [www.indiaculture.nic.in](http://www.indiaculture.nic.in) and [www.szccindia.org](http://www.szccindia.org)

1	Name of the post	Deputy Director(Programme)
2	Number of post	One
3	Mode of Recruitment	Deputation basis
4	Scale of Pay	Pay Level 11 of 7 <sup>th</sup> CPC
5	Age limit for applying (as on the date of publication of advertisement)	Not exceeding 55 years
6	Eligibility Criteria	<p>Officers working in Central Government/State Governments or their autonomous bodies/Universities and have experience in the field related to Art &amp; Culture.</p> <p>i. Holding analogous post on regular basis <b>OR</b></p> <p>ii. Having 3 years of regular service in the pay level 10 <b>OR</b></p> <p>iii. Having 5 years of combined regular service in the pay level 10 and 8</p>
7	Tenure of appointment	The tenure will be for a duration of 3 years which is extendable by 2 years depending upon the performance of the incumbent.
8	Place of duty	Thanjavur, Tamil Nadu
9	Last Date for receipt of applications in the office of the Director, SZCC, Dakshini, Medical College Road, Thanjavur-613004(Tamil Nadu)	The applications complete in all respects should reach within 30 days from the date of publication of the advertisement for the post in News Papers and Employment News/ Rozgar Samachar. The cultural personalities may forward their applications directly, while the departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained.

**Application proforma for the post of Deputy Director(Programme  
South Zone Cultural Centre (SZCC), Thanjavur**

1	Name in Block letters						Affix recent passport size Photograph
2	Address/ Tel No./ Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the date of publication of advertisement						
5	Educational and other Qualifications:						
6	Post for which applied						
6	Achievements and experience in case of cultural personalities:						
7	Administrative experience in case of cultural personalities:						
8.	Details of Employment, in chronological order:						
	Name of the Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the above information, how you meet the requirements of the post						
10	Additional information, if any, which you would like to mention in support of your suitability for the post						
11	List of documents attached (All documents should be self attested. Application should be continuously page numbered)						
	Document			Page No			

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information

**Ministry of Culture, Government of India**  
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**Eligibility Criteria for the post of Deputy Director(Admin.& Accounts), South Zone Cultural Centre (SZCC), Thanjavur**

Applications are invited, in duplicate, from eligible candidates for filling up of one post of Deputy Director(Admin. & Accounts), South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: [www.indiaculture.nic.in](http://www.indiaculture.nic.in) and [www.szccindia.org](http://www.szccindia.org)

1	Name of the post	Deputy Director (Admin & Accounts)
2	Number of post	One
3	Mode of Recruitment	Deputation
4	Scale of Pay	Pay Level 11 of 7 <sup>th</sup> CPC
5	Age limit for applying (as on the date of publication of advertisement)	Not exceeding 55 years
6	Eligibility Criteria	Officers working in Central Government/State Governments or their autonomous bodies/Universities :. i) Holding analogous post on regular basis OR ii) Having 3 years of regular service in the pay level 10 OR iii) Having 5 years of combined regular service in the pay level 10 and 8 iv) Knowledge of Accounts and Administrative matters.
7	Tenure of appointment	The tenure will be for a duration of 3 years which is extendable by 2 years depending upon the performance of the incumbent.
8	Place of duty	Thanjavur, Tamil Nadu
9	Last Date for receipt of applications in the office of the Director, SZCC, Dakshini, Medical College Road, Thanjavur-613004(Tamil Nadu)	The applications complete in all respects should reach within 30 days from the date of publication of the advertisement for the post in News Papers and Employment News/ Rozgar Samachar. The departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained.

**Application proforma for the post of Deputy Director (Admin &Accounts)  
South Zone Cultural Centre (SZCC), Thanjavur**

1	Name in Block letters		Affix recent passport size Photograph				
2	Address/ Tel No./ Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the date of publication of advertisement						
5	Educational and other Qualifications:						
6	Post for which applied						
6	Achievements and experience in case of cultural personalities:						
7	Administrative experience in case of cultural personalities:						
8.	Details of Employment, in chronological order:						
	Name of the Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the above information, how you meet the requirements of the post						
10	Additional information, if any, which you would like to mention in support of your suitability for the post						
11	List of documents attached (All documents should be self attested. Application should be continuously page numbered)						
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## Annex-I

## Ministry of Culture, Government of India

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Eligibility Criteria for the post of Assistant Director(Programme),  
South Zone Cultural Centre (SZCC), Thanjavur

Applications are invited, in duplicate, from eligible candidates for filling up of one post of Assistant Director(Programme). South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: [www.indiaculture.nic.in](http://www.indiaculture.nic.in) and [www.szccindia.org](http://www.szccindia.org)

1	Name of the post	Assistant Director(Programme)
2	Number of post	One
3	Mode of Recruitment	Deputation
4	Scale of Pay	Pay Level 10th of 7 <sup>th</sup> CPC
5	Age limit for applying (as on the date of publication of advertisement)	Not exceeding 55 years
6	Eligibility Criteria	Officers working in Central Government/State Governments or their autonomous bodies/Universities and have experience in the field related to Art & Culture. i) Holding analogous post on regular basis OR ii) Having 3 years of regular service in the pay level of 7 OR iv. Having 5 years of combined regular service in the pay level 8 and 6
7	Tenure of appointment	The tenure will be for a duration of 3 years which is extendable by 2 years depending upon the performance of the incumbent.
8	Place of duty	Thanjavur, Tamil Nadu
9	Last Date for receipt of applications in the office of the Director, SZCC, Dakshini, Medical College Road, Thanjavur-613004(Tamil Nadu)	The applications complete in all respects should reach within 30 days from the date of publication of the advertisement for the post in News Papers and Employment News/ Rozgar Samachar. The cultural personalities may forward their applications directly, while the departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained.

**Application proforma for the post of Assistant Director(Programme),  
South Zone Cultural Centre (SZCC), Thanjavur**

1	Name in Block letters						Affix recent passport size Photograph
2	Address/ Tel No./ Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the date of publication of advertisement						
5	Educational and other Qualifications:						
6	Post for which applied						
6	Achievements and experience in case of cultural personalities:						
7	Administrative experience in case of cultural personalities:						
8.	Details of Employment, in chronological order:						
	Name of the Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the above information, how you meet the requirements of the post						
10	Additional information, if any, which you would like to mention in support of your suitability for the post						
11	List of documents attached (All documents should be self attested. Application should be continuously page numbered)						
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## Ministry of Culture, Government of India

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### Eligibility Criteria for the post of Administrative cum Accounts Officer South Zone Cultural Centre (SZCC), Thanjavur

Applications are invited, in duplicate, from eligible candidates for filling up of one post of **Administrative cum Accounts Officer** South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: [www.indiaculture.nic.in](http://www.indiaculture.nic.in) and [www.szccindia.org](http://www.szccindia.org)

1	Name of the post	<b>Administrative cum Accounts Officer</b>
2	Number of post	Two
3	Mode of Recruitment	Deputation
4	Scale of Pay	Pay Level 8 of 7 <sup>th</sup> CPC
5	Age limit for applying (as on the date of publication of advertisement)	Not exceeding 55 years
6	Eligibility Criteria	Officers working in Central Government/State Governments or their autonomous bodies/Universities : i) Holding analogous post on regular basis <b>OR</b> ii) Having 2 years of regular service in the pay level 7 <b>OR</b> iii) Having 3 years of regular service in the pay level 6 iv) Knowledge of Accounts and Administrative matters.
7	Tenure of appointment	The tenure will be for a duration of 3 years which is extendable by 2 years depending upon the performance of the incumbent.
8	Place of duty	Thanjavur, Tamil Nadu
9	Last Date for receipt of applications in the office of the Director, SZCC, Dakshini, Medical College Road, Thanjavur-613004(Tamil Nadu)	The applications complete in all respects should reach within 30 days from the date of publication of the advertisement for the post in News Papers and Employment News/ Rozgar Samachar. The departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained.



**Application proforma for the post of Administrative cum Accounts Officer  
South Zone Cultural Centre (SZCC), Thanjavur**

1	Name in Block letters		Affix recent passport size Photograph				
2	Address/ Tel No./ Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the date of publication of advertisement						
5	Educational and other Qualifications:						
6	Post for which applied						
6	Achievements and experience in case of cultural personalities:						
7	Administrative experience in case of cultural personalities:						
8.	Details of Employment, in chronological order:						
	Name of the Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the above information, how you meet the requirements of the post						
10	Additional information, if any, which you would like to mention in support of your suitability for the post						
11	List of documents attached (All documents should be self attested. Application should be continuously page numbered)						
	Document			Page No			

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## Annex-I

## Ministry of Culture, Government of India

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Eligibility Criteria for the post of Stenographer Grade-I, South Zone Cultural Centre (SZCC),  
Thanjavur

Applications are invited, **in duplicate**, from eligible candidates for filling up of one post of **Stenographer Grade-I**, South Zone Cultural Centre (SZCC), Thanjavur, an autonomous body under the Ministry of Culture, Govt. of India. SZCC, Thanjavur is one of the seven Zonal Cultural Centres set up by the Government of India to promote folk and tribal art and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: [www.indiaculture.nic.in](http://www.indiaculture.nic.in) and [www.szccindia.org](http://www.szccindia.org)

1	Name of the post	<b>Stenographer Grade-I,</b>
2	Number of post	One
3	Mode of Recruitment	Deputation
4	Scale of Pay	Pay Level 6 of 7 <sup>th</sup> CPC
5	Age limit for applying (as on the date of publication of advertisement)	Not exceeding 55 years
6	Eligibility Criteria	Officers working in Central Government/State Governments or their autonomous bodies/Universities :. i) Holding analogous post on regular basis <b>OR</b> ii) Having 3 years of regular service in the pay level 5 <b>OR</b> iii) Combined 5 years of service in the pay level 5 & 4 <b>as Stenographer</b>
7	Tenure of appointment	The tenure will be for a duration of 3 years which is extendable by 2 years depending upon the performance of the incumbent.
8	Place of duty	Thanjavur, Tamil Nadu
9	Last Date for receipt of applications in the office of the Director, SZCC, Dakshini, Medical College Road, Thanjavur-613004(Tamil Nadu)	The applications complete in all respects should reach within 30 days from the date of publication of the advertisement for the post in News Papers and Employment News/ Rozgar Samachar. The departmental candidates should forward their applications through proper channel within the prescribed time limit. Applications received after the due date will not be entertained.

**Application proforma for the post of Stenographer Grade-I,  
South Zone Cultural Centre (SZCC), Thanjavur**

1	Name in Block letters		Affix recent passport size Photograph				
2	Address/ Tel No./ Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the date of publication of advertisement						
5	Educational and other Qualifications:						
6	Post for which applied						
6	Achievements and experience in case of cultural personalities:						
7	Administrative experience in case of cultural personalities:						
8.	Details of Employment, in chronological order:						
	Name of the Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the above information, how you meet the requirements of the post						
10	Additional information, if any, which you would like to mention in support of your suitability for the post						
11	List of documents attached (All documents should be self attested. Application should be continuously page numbered)						
	Document			Page No			

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